



Planning & Development Services

112 Goldsboro Street E, Wilson, NC 27893

PO Box 10, Wilson, NC 27894-0010

(252) 399-2219/2220

www.wilsonNC.org

*AUGUST 2017
PER SESSION LAW 2017-130*

G.S. 153A-352 OR 160A-412 REQUEST

Pursuant to Session Law 2017-130, Section 2(a) or (b), GS 153A-352(c) and GS 160A-412(c) now allow a design professional (licensed architect, licensed engineer or a person under the direct supervisory control of the licensed architect or licensed engineer), without responsibility to the Authority Having Jurisdiction; to inspect a design or other proposal for a component or element in the construction of a building, if all the following criteria are met:

- 1) The submission is completed under valid seal of the licensed architect or licensed engineer.
- 2) Field inspection of the installation or completion of a construction component or element of the building is performed by a licensed architect or licensed engineer or a person under the direct supervisory control of the licensed architect or licensed engineer.
- 3) The licensed architect or licensed engineer under subdivision (2) of this subsection provides the county or city with a signed, written document stating the component or element of the building so inspected is in compliance with the North Carolina State Building Code or the North Carolina Residential Code for One- and Two-Family Dwellings."



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Instructions for completing the necessary documentation shown above (See NCDOI Guidance), and is as follows:

1. Completion of the information within the document below shall be submitted by the licensed Architect or licensed Engineer for review by the jurisdiction.

Design Professional: (Architect or Engineer licensed in the State of North Carolina)

Name:			
Firm Name:			
License No:			
Phone No:		Mobile	
Email Address:			

Project Information:

Residential Single Family Project:		Commercial Project:	
Code Enforcement Project No:		Permit No:	
Project Address:		Suite No:	
Date Requested:			

ELEMENT OR COMPONENT BEING REQUESTED FOR COMPLIANCE

Arch./Eng.	List Requested Element or Component *	AP	Accepted	Notes and/or Comments
		<input type="checkbox"/>		

**Verification statement shall include an exact description of the component or element, the code section for the basis of compliance and an explanation of the compliance method.*

2. Once the information has been reviewed and accepted by the Director and /or Appropriate Person - AP (within the associated trade); the approved letter or documentation shall be reproduced in the plan review set of documents or permits.



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3. You must complete and include all criteria requested within this document, pursuant to N.C.G.S. 153A-352(c) or 160A-412, and meet all conditions as described above. This will advise the inspector, owner, tenant and contractor that the element or component will be inspected for code compliance by the above listed seal holder and will relieve the jurisdiction and Inspector from responsibility.

If you have questions or comments, please contact us below for additional information on this process.

Contract Information

Allen Williams, Assistant Inspections Manager

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Jason McAllister, Building Inspector

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