



# CITY OF WILSON

*North Carolina*

INCORPORATED 1849

Office of City Clerk

August 17, 2020

**NOTICE OF CHANGE IN MEETING LOCATION, USE OF REMOTE COMMUNICATIONS TECHNOLOGY AND LIVE STREAM ONLINE FOR THE AUGUST 20, 2020 WILSON CITY COUNCIL MEETING**

Due to the Declared State of Emergency in response to COVID-19, the Wilson City Council has altered the traditional meeting process to accommodate and encourage positive public health practices. In accordance with Session Law 2020-3, Section 4.31, the City is incorporating virtual meeting practices and remote communications technology in order to continue the work of the City Council while taking proactive measures to maintain transparency and provide for public comment. The meeting will be held at the City of Wilson's Charles W. Pittman III Operations Center at 1800 Herring Avenue East, Wilson NC. One or more members may participate via remote communications technology. However, no direct public entry to the City Council meeting will be allowed. The public is encouraged to remain at home and watch the meeting streamed live on the City's website at [www.cityofwilson.org](http://www.cityofwilson.org).

Public hearing comments and citizen comments shall be organized in advance and the following procedures will apply:

1. The public can submit their comments to the City Clerk via email to [twest@wilsonnc.org](mailto:twest@wilsonnc.org) or submit a request to call in and teleconference during the City Council meeting by emailing their name, address, and phone number to the Clerk by Wednesday, August 19th at 5:00 p.m. Please provide the agenda item number or subject matter with your comments. Copies of the written comments received by Wednesday, August 19th at 5:00 pm will be provided to the City Council at the meeting, read at the meeting, and included in the minutes of the meeting. For persons desiring to call in, the Clerk will provide the call-in phone number and provide three (3) minutes to speak on any item or topic. Comments made by phone will be recorded and transcribed to maintain the public record.
2. No Council action on public hearing items will occur the night of the meeting. Instead, the public hearing item will be continued and the public will have an additional 24 hours from the end of the meeting to provide any comments on the public hearing item.
3. If you have questions regarding an agenda item, please email or call the City Clerk at 252-399-2302.

Tonya A. West  
City Clerk