



# CITY OF WILSON

## City Council

### Meeting Agenda

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August 17, 2023 – 7:00 p.m.

City Council Chambers - City Hall

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1. Invocation – Pastor John Wooten – Higher Calling Baptist Church
2. Pledge of Allegiance
3. Presentations / Proclamations
  - 3a. Presentation - Recognition of Certificate of Achievement for Excellence in Financial Reporting for Annual Comprehensive Financial Report - Amy Staton, Chief Financial Officer
  - 3b. Presentation - Wilson Youth Council Annual Report – Theresa Mathis, Human Relations Assistant
  - 3c. Proclamation Proclaiming the 2023 – 2024 School Year as “**The 20<sup>th</sup> Anniversary Year for the Wilson Youth Council**” in the City of Wilson, North Carolina
  - 3d. Presentation – Report and Recommendation for Vick Cemetery – Sarah Lowry, Director of Geophysics/Archaeologist, New South Associates, Incorporated
4. **Consent Agenda** *(All matters listed are considered to be routine and non-controversial by City Council and will be enacted by one motion. There will be no separate discussion unless a Council member so requests, in which case the item will be removed from the Consent Agenda and will be considered separately.):*
  - 4a. Consideration of Approval of Proposed Regular City Council Meeting Minutes of July 20, 2023
  - 4b. Consideration of Approval of Tax Collections Report for June 2023
  - 4c. Consideration of Resolution Approving Annual Settlement of Tax Collections from Wilson City-County Tax Collector for Fiscal Year 2022-2023
  - 4d. Consideration of Resolution Proposing to Dispose of Surplus Equipment by Public Auction
  - 4e. Consideration of Approval of a Resolution Setting the Date of September 21, 2023 for a Public Hearing for Voluntary Annexation of 5.57 acres off Horace Watson Road; Requested by Bartlett Engineering & Surveying on Behalf of Monta LLC, Owner (Project # 23-235)

**Public Hearing**

**5. Public Hearing Item – Planning Board**

Consideration of Approval of an Ordinance for Zoning Change Request; approximately 2.54 acres located at 3409 Airport Boulevard, North West and surrounding area; Wilson County Tax Parcel #s 3713-04-7034, 3713-04-7194 & 3713-04-8117 (PINS); Present Use - Vacant/Undeveloped; Present Zone – R/A (Rural/Agricultural); Requested Zone – GC (General Commercial) Requested by Herring-Sutton and Associates, PA on Behalf of Mohammed Nehal Ahmed (Project # 23-205)

**End of Public Hearing**

6. Consideration of Approval to Award Bids for Pickleball Complex at Gillette for Construction Contracts 1 and 2 to ABCO, Inc. and Owens Construction Company, Inc. as Recommended by Green Engineering, PLLC
7. Consideration of Approval for the City of Wilson to Enter into a Design Contract with Green Engineering for the Elizabeth Street Regional Stormwater Control Measures (SCM) Projects
8. Consideration of Approval of RIDE Microtransit Contract Renewal
9. Report(s)
10. Call on the Audience

**RULES FOR PERSONS ADDRESSING CITY COUNCIL**

1. **Each speaker must sign-in with city clerk prior to start of City Council meeting.**
2. During the Call on the Audience portion of the agenda, the city clerk will call on individuals signed in to address Council.
3. When called to speak, each speaker will identify him/herself by giving his or her **name and place of residence.**
4. Each speaker will be limited to speaking one time on any topic. When you are finished speaking, please step away from the podium and be seated.
5. Each speaker will be limited to **three (3) minutes** and each group’s representative will be limited to a **maximum of five (5) total minutes.** Each group is encouraged to designate a single spokesperson for their group.



**Government Finance Officers Association**  
203 North LaSalle Street, Suite 2700  
Chicago, Illinois 60601-1210  
312.977.9700 fax: 312.977.4806

7/14/2023

Grant Goings  
Manager  
City of Wilson, North Carolina

Dear Grant:

We are pleased to notify you that your annual comprehensive financial report for the fiscal year ended June 30, 2022 qualifies for GFOA's Certificate of Achievement for Excellence in Financial Reporting. The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

When a Certificate of Achievement is awarded to a government, an Award of Financial Reporting Achievement (AFRA) is also presented to the individual(s) or department designated by the government as primarily responsible for its having earned the Certificate. This award has been sent to the submitter as designated on the application.

We hope that you will arrange for a formal presentation of the Certificate and Award of Financial Reporting Achievement, and give appropriate publicity to this notable achievement. A sample news release is included to assist with this effort.

We hope that your example will encourage other government officials in their efforts to achieve and maintain an appropriate standard of excellence in financial reporting.

Sincerely,



Michele Mark Levine  
Director, Technical Services



GOVERNMENT FINANCE OFFICERS ASSOCIATION  
**NEWS RELEASE**

**FOR IMMEDIATE RELEASE**

7/14/2023

**For more information contact:**  
**Michele Mark Levine, Director/TSC**  
**Phone: (312) 977-9700**  
**Fax: (312) 977-4806**  
**Email: [mlevine@gfoa.org](mailto:mlevine@gfoa.org)**

(Chicago, Illinois)—Government Finance Officers Association of the United States and Canada (GFOA) has awarded the Certificate of Achievement for Excellence in Financial Reporting to **City of Wilson** for its annual comprehensive financial report for the fiscal year ended June 30, 2022. The report has been judged by an impartial panel to meet the high standards of the program, which includes demonstrating a constructive "spirit of full disclosure" to clearly communicate its financial story and motivate potential users and user groups to read the report.

The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

*Government Finance Officers Association (GFOA) advances excellence in government finance by providing best practices, professional development, resources, and practical research for more than 21,000 members and the communities they serve.*



OFFICE OF THE MAYOR

CITY OF WILSON  
*North Carolina*  
INCORPORATED 1849

PROCLAMATION

WHEREAS, The City of Wilson wanted to give young people a role in shaping the community's future by asking high school government representatives to serve as ex officio members of the Human Relations Commission; and

WHEREAS, the city took a further step chartering the Wilson Youth Council as a separate organization on May 18, 2003, and

WHEREAS, the Wilson Youth Council is sponsored by the City of Wilson's Human Relations Office and has been mentored by Theresa Mathis for the past 18 years and typically has more than 100 members every year, representing all high schools in Wilson and home schools; and

WHEREAS, the Wilson Youth Council is a dynamic, civic-minded group with three main objectives – volunteering, building community and developing leadership; and

WHEREAS, the Wilson Youth Council has completed nearly 60 community projects in recent years, including assisting at Wilson County Special Olympics, the N.C. Whirligig Festival, and the Adult Spelling Bee, and council members devote around 5,000 volunteer hours in a single school year; and

WHEREAS, the Wilson Youth Council prepares students for their futures by offering job shadowing programs, the QUEST summer college exploration tour, leadership development and other experiences that build college applications;

WHEREAS, council members participate in statewide activities and conferences with 30 other youth councils across the state, and furthermore, the Wilson Youth Council has won statewide awards for 18 years in a row, including being declared the best "Most Outstanding Youth Council" in North Carolina five times since 2008; and

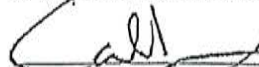
WHEREAS, the Wilson Youth Council stands as an example of dedication to community, with diversity and inclusion, empowers teen leaders, and has created a legacy of making a difference in the Wilson community;

NOW, THEREFORE, I, CARLTON STEVENS, Mayor of the City of Wilson, North Carolina, by the authority vested in me, do hereby proclaim the 2023-24 school year as

**The 20<sup>th</sup> Anniversary Year of the Wilson Youth Council**



IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Wilson, North Carolina, to be affixed this 17<sup>th</sup> day of August, in the year of our Lord two thousand and twenty-three.

  
Carlton Stevens, Mayor

DATE 7/20/23  
 TIME 14:11:34  
 USER GJUNER

CURR TAX YEAR: 2022

Wilson County  
 TAX COLLECTIONS REPORT ALL RGCDs BY UNIT/YEAR  
 DEPOSIT DATE RANGE 6/01/2023 THRU 6/30/2023  
 YEAR RANGE 2012 THRU 2023

PAGE 10  
 PROG# CI2223A

REVENUE UNIT: CWI CI-WILSON

YEAR	ADDITIONS		DISCOUNTS AND RELEASES		ADJUSTED LEVY	COLLECTED YTD	COLLECTED YTD	ENDING BALANCE
	TO LEVY MTD	ADDITIONS YTD	TO LEVY MTD	RELEASES YTD				
2023	6,961.44	94,449.68	81.22	17,099.01	77,350.67	8,495.77	32,270.39	45,080.28
2022	25,171,582.27	1,372,496.27		1,793,164.50	24,750,914.04	28,375.02	24,349,678.49	401,235.55
2021	315,368.86	30,926.36		38,885.62	307,409.60	11,384.94	138,364.06	169,045.54
2020	156,177.78	1,742.52		2,311.82	155,608.48	7,389.98	37,431.61	118,176.87
2019	119,981.88	1,736.19		2,078.18	119,639.89	7,111.08	21,914.75	97,725.14
2018	109,795.80	564.36		1,178.90	109,181.26	6,822.31	14,385.24	94,796.02
2017	96,320.66	544.72		1,113.87	95,751.51	6,342.27	10,108.41	85,643.10
2016	89,076.34			583.72	88,492.62	6,409.94	8,984.85	79,507.77
2015	81,805.84			572.43	81,233.41	4,124.69	6,752.95	74,480.46
2014	73,944.80				73,944.80	36.05	2,468.25	71,476.55
2013	81,550.58				81,550.58		2,266.73	79,283.85
2012	84,584.70		83,541.14	83,541.14	1,043.56	36.62	1,043.56	
TOTAL	26,380,189.51	6,961.44	1,502,460.10	83,822.36	1,940,529.19	25,942,120.42	86,528.67	24,625,669.29
CURRENT INTEREST & COLLECTORS FEES								
PRIOR INTEREST & COLLECTORS FEES								
TOTAL INTEREST & COLLECTORS FEES								
TOTAL PRIOR YEARS TAXES								
TOTAL TAXES & INTEREST & COLLECTORS FEES								
DISCOVERIES TAXES & INTEREST								
NET								
CURRENT YEAR PERCENTAGE 98.37								

*Ang Ritter*

DATE 7/20/23  
 TIME 14:11:41  
 USER GJOYNER

CURR TAX YEAR: 2022

Wilson County  
 TAX COLLECTIONS REPORT ALL RCGDS BY UNIT/YEAR  
 DEPOSIT DATE RANGE 6/01/2023 THRU 6/30/2023  
 YEAR RANGE 2012 THRU 2023

PAGE 1  
 PROG# CL2223B

ASSESSMENT CODE: MUNC ASSESSMENT FEES

YEAR	BEGINNING LEVY	ADDITIONS TO LEVY MTD	ADDITIONS YTD	RELEASES TO LEVY MTD	RELEASES YTD	ADJUSTED LEVY	COLLECTED MTD	COLLECTED YTD	ENDING BALANCE
2023		13,890.00		3,360.00		10,530.00	300.00	1,133.90	9,396.10
2022		29,760.00		3,360.00		26,400.00	1,020.00	13,444.20	12,955.80
2021	6,559.07			150.00		6,409.07	14.35	2,911.04	3,498.03
2020	2,468.00					2,468.00	30.00	551.83	1,916.17
2019	1,486.40					1,486.40		302.19	1,184.21
2018	500.71					500.71	60.00	132.88	367.83
2017	420.00					420.00		30.00	390.00
2014	5.00					5.00			5.00
2013	1,046.76					1,046.76		41.37	1,005.39
2012	1,577.04			1,507.04		70.00	5.00	70.00	
TOTAL	14,062.98	43,650.00	1,507.04	8,377.04	49,335.94	1,429.35	18,617.41	30,718.53	
DISCOVERIES						300.00		1,133.90	
NET						1,129.35		17,483.51	
TOTAL PRIOR YEARS						109.35		4,039.31	
CURRENT YEAR PERCENTAGE						50.92			

*Ang et al*

YEAR	BEGINNING LEVY	ADDITIONS YTD TO LEVY MTD	DISCOUNTS AND RELEASES TO LEVY MTD	DISCOUNTS AND RELEASES YTD	ADJUSTED LEVY	COLLECTED MTD	COLLECTED YTD	ENDING BALANCE
2023		46.09		.08	46.01		4.68	41.33
2022	69,199.73	2,247.01		3,828.10	67,618.64	2.21	65,811.60	1,807.04
2021	3,252.94			185.93	3,067.01	2.21	1,337.98	1,729.03
2020	725.97			185.93	540.04		148.24	391.80
2019	453.00			186.55	266.45	4.28	30.58	235.87
2018	426.65			186.55	240.10		41.15	198.95
2017	365.14			183.23	181.91		34.40	216.31
2016	382.28			189.31	192.97			192.97
2015	407.94			188.98	218.96			218.96
2014	408.85			408.85			112.54	296.32
2013	67.09			67.09				67.09
2012	75.73		75.73	75.73				
TOTAL	75,765.33	2,293.10	75.73	5,210.39	72,848.04	8.70	67,452.37	5,395.67
CURRENT INTEREST & COLLECTORS FEES						.12	141.98	
PRIOR INTEREST & COLLECTORS FEES						.89	201.89	
TOTAL INTEREST & COLLECTORS FEES						1.01	343.87	
TOTAL PRIOR YEARS TAXES						6.49	1,636.09	
TOTAL TAXES & INTEREST & COLLECTORS FEES						9.71	67,796.24	
DISCOVERIES TAXES & INTEREST							4.68	
NET						9.71	67,791.56	
CURRENT YEAR PERCENTAGE						97.32		

*Amy Lester*





## City Council Agenda Item Cover Sheet

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**To:** Honorable Mayor, Members of City Council and City Manager  
**From:** Amy Staton, Chief Financial Officer  
**Subject:** Annual Settlement of Tax Collections

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**Issue:**

To approve and accept the annual settlement of tax collections as submitted by the Wilson City-County Tax Collector and to recharge for the purpose of collecting those taxes uncollected as of June 30, 2023.

**Background / Summary:**

The Tax Collector is required by North Carolina General Statute to make a full settlement each year with the governing body for all taxes for which the collector is responsible for collecting. The Tax Collector has provided information related to the settlement for 2022-23. The Chief Financial Officer has reviewed the settlement and determined that it agrees with the City's records.

**Fiscal or Other Impact:**

None

**Recommendation:**

Adopt the Resolution

**Coordination:**

Amy Staton, Chief Financial Officer

**Attachments:**

2022-23 Tax Settlement & Report on Delinquent Taxes for Prior Years  
Resolution



CRAWFORD B. BOLTON  
Tax Administrator

# COUNTY OF WILSON

OFFICE OF THE TAX ADMINISTRATOR  
113 NASH STREET E (ZIP: 27893)  
PO BOX 1162  
WILSON, NORTH CAROLINA 27894  
ADMINISTRATION (252) 399-2900  
COLLECTIONS (252) 399-2901  
APPRAISAL (252) 399-2902  
LISTING (252) 399-2911

## SETTLEMENT

## City of Wilson

2022 TAX LEVY - SCROLL	25,171,582.27
ADDITIONS	1,372,496.27
CREDITS AND ALLOWANCES	-1,793,164.50
<b>TOTAL</b>	<b>24,750,914.04</b>

## CREDITS

CASH COLLECTIONS	24,349,678.49
INTEREST COLLECTED	38,334.39
<b>TOTAL</b>	<b>24,388,012.88</b>

<b><u>BALANCE UNCOLLECTED</u></b>	<b>401,235.55</b>
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REPRESENTED BY:	
TAX LIEN ADVERTISEMENT	317,854.78
INSOLVENTS	83,380.77
<b>TOTAL</b>	<b>401,235.55</b>

## PERCENTAGES OF LEVY

CASH COLLECTIONS	98.38%
TAX LIEN ADVERTISEMENT	1.28%
INSOLVENTS	0.34%
<b>TOTAL</b>	<b>100.00%</b>



MEMBER  
INTERNATIONAL ASSOCIATION OF ASSESSING OFFICERS

*An Equal Opportunity/Affirmative Action Employer*



CRAWFORD B. BOLTON  
Tax Administrator

# COUNTY OF WILSON

OFFICE OF THE TAX ADMINISTRATOR  
113 NASH STREET E (ZIP: 27893)  
PO BOX 1162  
WILSON, NORTH CAROLINA 27894  
ADMINISTRATION (252) 399-2900  
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WILSON COUNTY  
NORTH CAROLINA

G.S. 105-373 (B)

SETTLEMENT FOR THE  
PRIOR TO 2022.

City of Wilson

DELINQUENT TAXES FOR YEARS

AMOUNT COLLECTED YEAR TO DATE: JULY 1 2022 THROUGH JUNE 30 2023.

2021	138,364.06
2020	37,431.61
2019	21,914.75
PRIOR	46,009.99
INTEREST	50,637.52
<b>TOTAL INTEREST AND TAXES</b>	<b>294,357.93</b>



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## SETTLEMENT

## Municipal District

2022 TAX LEVY - SCROLL	69,199.73
ADDITIONS	2,247.01
CREDITS AND ALLOWANCES	-3,828.10
<b>TOTAL</b>	<b>67,618.64</b>

## CREDITS

CASH COLLECTIONS	65,811.60
INTEREST COLLECTED	141.98
<b>TOTAL</b>	<b>65,953.58</b>

## BALANCE UNCOLLECTED

1,807.04

### REPRESENTED BY:

TAX LIEN ADVERTISEMENT	1,618.43
INSOLVENTS	188.61

**TOTAL** 1,807.04

## PERCENTAGES OF LEVY

CASH COLLECTIONS	97.33%
TAX LIEN ADVERTISEMENT	2.39%
INSOLVENTS	0.28%

**TOTAL** 100.00%



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Tax Administrator

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PO BOX 1162

WILSON, NORTH CAROLINA 27894

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LISTING (252) 399-2911

WILSON COUNTY  
NORTH CAROLINA

G.S. 105-373 (B)

SETTLEMENT FOR THE  
PRIOR TO 2022.

Municipal District

DELINQUENT TAXES FOR YEARS

AMOUNT COLLECTED YEAR TO DATE: JULY 1 2022 THROUGH JUNE 30 2023.

2021	1,337.98
2020	148.24
2019	30.58
PRIOR	119.29
INTEREST	201.89
<b>TOTAL INTEREST AND TAXES</b>	<b>1,837.98</b>



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Tax Administrator

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## SETTLEMENT

## City of Wilson Assessment

2022 TAX LEVY - SCROLL	0.00
ADDITIONS	29,760.00
CREDITS AND ALLOWANCES	-3,360.00
<b>TOTAL</b>	<b>26,400.00</b>

## CREDITS

CASH COLLECTIONS	13,444.20
INTEREST COLLECTED	0.00
<b>TOTAL</b>	<b>13,444.20</b>

<b><u>BALANCE UNCOLLECTED</u></b>	<b>12,955.80</b>
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REPRESENTED BY:	
TAX LIEN ADVERTISEMENT	0.00
INSOLVENTS	0.00
<b>TOTAL</b>	<b>0.00</b>

## PERCENTAGES OF LEVY

CASH COLLECTIONS	50.93%
TAX LIEN ADVERTISEMENT	0.00%
INSOLVENTS	0.00%
<b>TOTAL</b>	<b>50.93%</b>



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CRAWFORD B. BOLTON  
Tax Administrator

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PO BOX 1162

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COLLECTIONS (252) 399-2901

APPRAISAL (252) 399-2902

LISTING (252) 399-2911

WILSON COUNTY  
NORTH CAROLINA

G.S. 105-373 (B)

SETTLEMENT FOR THE  
PRIOR TO 2022.

City of Wilson Assessment

DELINQUENT TAXES FOR YEARS

AMOUNT COLLECTED YEAR TO DATE: JULY 1 2022 THROUGH JUNE 30 2023.

2021	2,911.04
2020	551.83
2019	302.19
PRIOR	274.25
INTEREST	0.00
<b>TOTAL INTEREST AND TAXES</b>	<b>4,039.31</b>



MEMBER  
INTERNATIONAL ASSOCIATION OF ASSESSING OFFICERS

*An Equal Opportunity/Affirmative Action Employer*

**R-036-23**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILSON  
APPROVING 2021-22 ANNUAL SETTLEMENT OF TAX COLLECTIONS**

WHEREAS, the Wilson City-County Tax Collector has submitted his annual sworn report to the City Council of the City of Wilson pursuant to the provisions of G.S. 105-373; and

WHEREAS, the Chief Financial Officer for the City of Wilson has approved the said report as to form and the City Council for the City of Wilson does hereby find the said annual settlement satisfactory;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Wilson:

1. That the City Council for the City of Wilson hereby acknowledges receipt of the Wilson City-County Tax Collector's preliminary report;
2. That the names of persons represented in the said Tax Collector's report who owe taxes but listed no real property are hereby found to be insolvent and that the Wilson City-County Tax Collector be credited with the amount shown as insolvent;
3. That the 2022-23 tax settlement be and it is hereby received and approved and all those uncollected taxes credited in the said settlement (whether represented by tax liens sold to the City of Wilson or included in the list of insolvents), shall, for purposes of collection, be recharged to the Wilson City-County Tax Collector who shall exercise all of the duties and powers conferred upon him by law to collect same, all in accordance with the provisions of a certain cooperative agreement between Wilson County and the City of Wilson for the joint collection of taxes;
4. That the settlement for delinquent taxes for years prior to 2022-23 as contained in the said Wilson City-County Tax Collector's Annual Report, be and it is hereby received and approved;
5. That the Wilson City-County Tax Collector is, in the discretion of the City Council of the City of Wilson, relieved from further responsibility for the collection of taxes owed by persons on the insolvent list that are five or more years past due and which appear to be uncollectible;
6. That the foregoing approval of the Wilson City-County Tax Collector's annual settlement by the City Council of the City of Wilson does not relieve the Tax Collector or his bondsman of liability for any shortage actually existing at the time of this settlement but hereafter discovered.

DULY ADOPTED this 17th day of August, 2023.

ATTEST:

\_\_\_\_\_  
Carlton L. Stevens, Mayor

\_\_\_\_\_  
Tonya A. West, City Clerk



**R-037-23**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILSON  
PROPOSING TO DISPOSE OF SURPLUS EQUIPMENT**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WILSON:**

1. That the material listed below is hereby declared to be surplus property of the City of Wilson and no longer necessary or useful for any municipal purpose.
2. That the City Manager of the City of Wilson be authorized to dispose of the following surplus material according to City Council's authorization and pursuant to North Carolina General Statutes.
3. That a copy of this resolution or a notice of its contents will be published at least once and not less than ten (10) days before date of disposition.
4. Items will be sold by means of public auction (which includes electronic auction)
5. Items not sold will be donated, recycled, or discarded.

<u>DESCRIPTION</u>	<u>ASSET #</u>	<u>MILES/HRS.</u>	<u>VIN/SERIAL #</u>
2000 Ford F-350	14559	170,894	1FTSF30L6YEC46391
2010 Ford Crown Victoria	5975	116,392	2FABP7BV6AX101705
2005 Chevrolet Express Van	16521	181,703	1GCEG15X351194750
2014 Horton Hybrid Trailer	N/A	N/A	5E2B12028E1049720
BEFCO pull behind mower	15716	N/A	228137
Jacobsen pull behind greens mower	11101	N/A	746703211
First Choice pull behind mower	17026	N/A	SM4500

**DULY ADOPTED this 17th day of August 2023.**

**CITY OF WILSON:**

\_\_\_\_\_

**Carlton L. Stevens, Mayor**

**ATTEST:**

\_\_\_\_\_

**Tonya A. West, City Clerk**



CITY OF WILSON

Agenda Item 4e

Meeting Date August 17, 2023

## City Council Agenda Item Cover Sheet

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**To:** Honorable Mayor, Members of City Council and City Manager  
**From:** Janet Holland, AICP, Land Development Manager  
**Subject:** Voluntary Annexation Request – Horace Watson Road  
(Project# 23-235)

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**Issue:**

Voluntary annexation of 5.57 acres off Horace Watson Road. A portion of PIN: 3710-66-3107.000. Request by Bartlett Engineering on behalf of Monta LLC, Owner

**Background/Summary:**

- 1) City Annexation policy requires consideration of annexation for any properties outside the Corporate Limits that are requesting City services.
- 2) Action required at this time is to set the public hearing to consider adoption of this annexation request.

**Recommendation:**

Adopt Resolution of Intent to annex by setting the public hearing for the September 21, 2023 City Council Meeting.

**Coordination:**

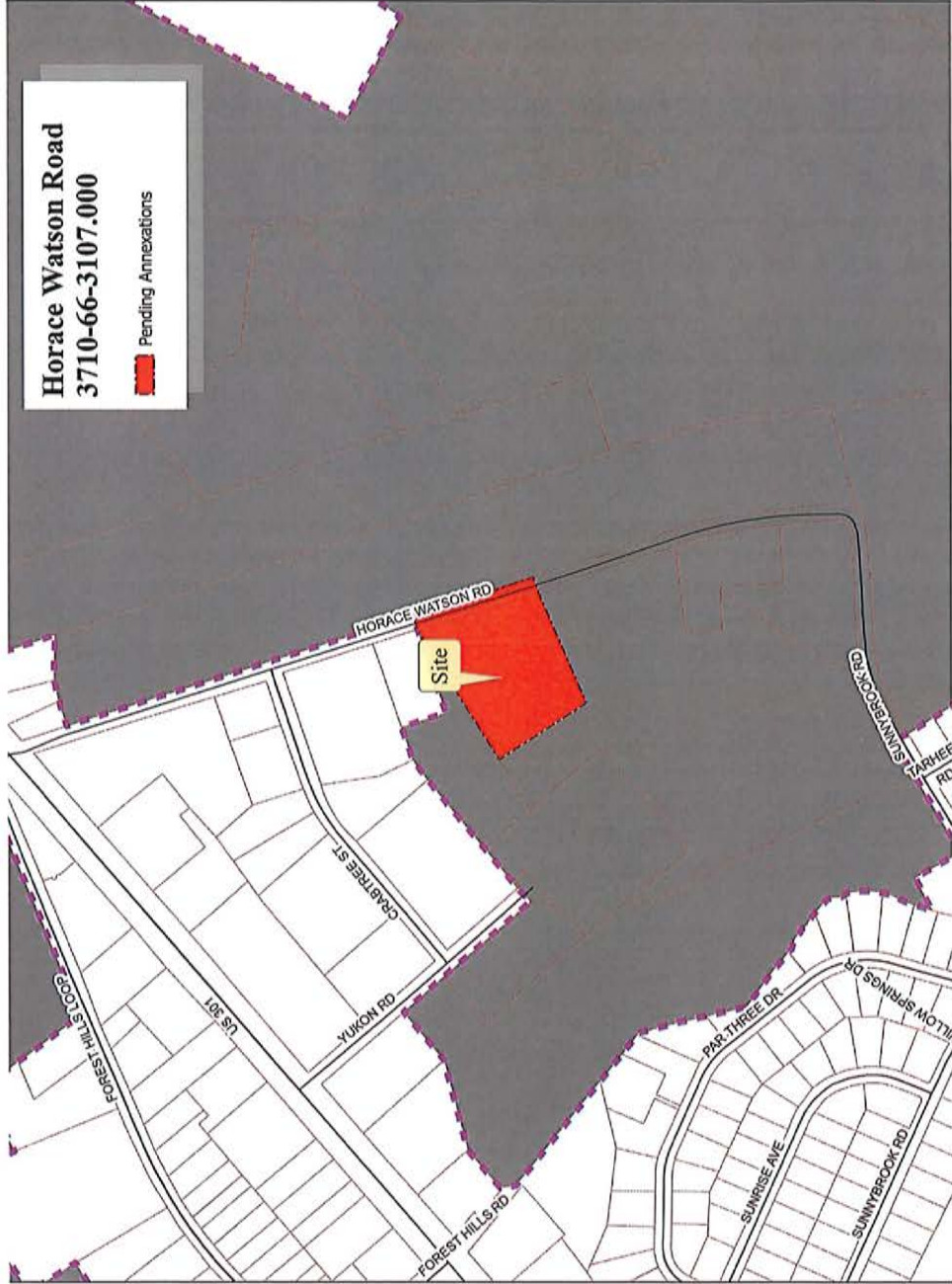
Janet Holland, Land Development Manager, 252.399.2215, [jholland@wilsonnc.org](mailto:jholland@wilsonnc.org)  
Kathy Bangley, Senior Planner, 252.206.5289, [kbangley@wilsonnc.org](mailto:kbangley@wilsonnc.org)

**Attachments:**

- 1) Location Map
- 2) Resolution of Intent setting the public hearing date to consider annexation

**Horace Watson Road**  
**3710-66-3107.000**

 Pending Annexations



**RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF WILSON, NORTH CAROLINA  
FIXING A DATE FOR A PUBLIC HEARING  
ON THE QUESTION OF AN ANNEXATION BY PETITION  
FILED PURSUANT TO N.C.G.S. 160A-31**

**WHEREAS**, the owners of certain real property contiguous to the City of Wilson, North Carolina, have signed and filed with the City Clerk a petition for annexation of the tract of land more particularly described therein. A copy of said petition is on file at the Land Development office and is incorporated herein by reference; and

**WHEREAS**, the City Clerk has investigated the sufficiency of the petition pursuant to North Carolina General Statute 160A-31 and has certified that the same is in all respects correct and sufficient;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Wilson, North Carolina that a public hearing shall be conducted on the 21<sup>st</sup> day of September, 2023, in the Municipal Building, 112 Goldsboro Street, E, Wilson, North Carolina, wherein the public shall be invited to attend and express their views as to the sufficiency of the petition for annexation and as to whether or not the said property referred in the petition should be annexed, the general description of that property being:

General Description: 5.57 acres located on Horace Watson Road (A portion of PIN: 3710-66-3107.000).

Lying and being in the Wilson Township of Wilson County, and being more particularly described as follows: Beginning at an iron pipe on the western right-of-way of Horace Watson Road (SR 1669), being the northeastern corner of Monya, LLC (Deed Book 2923 Page 117), having North Carolina State Plane Grid Coordinates (NAD 83 2001 Adj.) of Northing = 708,579.44 and Easting = 2,315,957.60, thence along said right-of-way, N19°40'53"W, 6.29' to an iron rebar, thence crossing said right-of-way, N72°22'28"E, 60.23' to a point on the eastern right-of-way of Horace Watson Road, thence along said right-of-way, S17°37'32"E, 476.36' to a point, thence crossing said right-of-way, S72°22'28"W, 60.00' to a new iron pipe on the western right-of-way of Horace Watson Road, thence leaving said right-of-way, S66°13'05"W, 448.41' to a new iron pipe, thence N32°41'21"W, 386.13' to a new iron pipe on the northern line of Monya, LLC, thence with said Monya line, N57°28'39"E, 565.17' to the point of beginning, being a portion of the property of Monya, LLC as shown in Deed Book 2923 Page 117, and being a portion of Wilson County Parcel Identification Number (PIN) 3710-66-3107, and being 5.57 acres.

**BE IT FURTHER RESOLVED** that the City Clerk is hereby instructed to publish a notice of said public hearing once in the Wilson Times at least ten (10) days prior to the date for the public hearing.

**DULY ADOPTED** this 17th day of August, 2023.

\_\_\_\_\_  
Carlton L. Stevens, Mayor

ATTEST:

\_\_\_\_\_  
Tonya A. West, City Clerk

Project #: 23-235



## City Council Agenda Item Cover Sheet

**To:** Honorable Mayor, Members of City Council and City Manager

**From:** Planning and Design Review Board, as prepared by Janet Holland

**Subject:** Zoning Change Request, R/A to GC, for property located at 3409 Airport Blvd NW and surrounding area (Project 23-205)

**Issue:**

On July 6, 2023, the Planning and Design Review Board voted to recommend approval of the requested rezone.

**ZONING CHANGE REQUEST (PROJECT 23-205)**

PROPERTY SIZE: approximately 2.54 acres

PROPERTY ADDRESS: 3409 Airport Blvd NW and surrounding area.

SPECIFIC DESCRIPTION: 3713-04-7034.000, 3713-04-7194.000, & 3713-04-8117.000 (PINs)

PRESENT USE OF PROPERTY: Vacant/Undeveloped

PRESENT ZONE: R/A (Rural/Agricultural)

REQUESTED ZONE: GC (General Commercial)

APPLICANT: Herring-Sutton and Associates, PA

PROPERTY OWNER(s): Mohammed Nehal Ahmed

**Background / Summary:**

1) In Primary Growth Area and the Primary Service Area. 2) Outside city limits and within the ETJ (Extraterritorial Jurisdiction). Development with water and sewer would require annexation. 3) Not within a Watershed Protection Area. 4) Not within the 100-year flood zone or the Special Flood Hazard Conservation Area. 5) The properties are part of the plat entitled, "Property of Bessie C. Winstead and Floyd Coleman" in Plat Book 9 Page 108 recorded in the Wilson County

Register of Deeds in June of 1964. 6) The adjacent GC zoned property was rezoned in 2004 and was part of a recombination recorded in Plat Book 33 Page 97 by Davis Holdings. This property has not been developed since this rezoning request. 7) The proposed GC zoning property is adjacent to both GR6 (General Residential – Medium Density) and UR (Urban Residential) zoning districts to the South, GR6 (General Residential – Medium Density) to the North (undeveloped) and West (Hope Park), and a mixture of R/A (Rural/Agricultural) and GC (General Commercial) to the East (previous church and the remainder undeveloped). 8) The applicant owns the adjacent property identified as 3405 Airport Blvd NW. This would provide approximately 250-ft of frontage along Airport Blvd for the 4 acres owned by the applicant. 9) This stretch of Airport Boulevard is transitional with commercial fronting the boulevard and residential behind. 10) The City’s “Future Land Use Map” in our Comprehensive Plan this property as “Medium-Density Residential” classification.

Medium-Density Residential – Single-family detached subdivisions developed at a density between two to four dwelling units per acre. Some high-density residential development can be included as part of a master-planned development.

The proposed rezoning could be a “Commercial” classification.

Commercial – Includes both large and small commercial and retail uses, with some small office development along major thoroughfares.

**11) At the Planning and Design Review Board meeting on July 6, 2023, the adjacent property owners stated concerns regarding a secondary access from the commercial properties along NC 58 N. The representative from Bartlett Engineering indicated this would be reviewed by NC Department of Transportation regarding the commercial portion of the development.**

**Fiscal or Other Impact:**

1) The land use for the subject rezoning is unknown at the time of this report. 2) Staff is unable to determine the fiscal impact for the proposed rezone until the land use has been identified.

**Recommendation:**

**Planning and Design Review Board Recommendation:**

The Board adopted the following recommendation for approval:

**THE PROPOSED AMENDMENT IS REASONABLE DUE TO ITS CONSISTENCY WITH THE FOLLOWING COMPREHENSIVE PLAN POLICIES AND THAT IT BE APPROVED: 1.1, 1.3, 2.1, 2.2, 2.3, 2.5, 5.1, 5.2, 6.2, 6.5, 7.5, 8.1, 8.2, 8.3, 28.1, 28.2, and 32.1**

**PROPOSED COUNCIL MOTIONS:**

1) If you concur with the Planning and Design Review Board’s recommendation, you should adopt the following statement to approve the Zoning Change Request:

**THE PROPOSED AMENDMENT IS REASONABLE DUE TO ITS CONSISTENCY WITH THE FOLLOWING COMPREHENSIVE PLAN POLICIES AND THAT IT BE APPROVED: 1.1, 1.3, 2.1, 2.2, 2.3, 2.5, 5.1, 5.2, 6.2, 6.5, 7.5, 8.1, 8.2, 8.3, 28.1, 28.2, and 32.1**

**OR**

2) If you prefer to deny the request, adopt the following statement voting to deny:

**THE PROPOSED AMENDMENT IS NOT REASONABLE DUE TO ITS INCONSISTENCY WITH THE FOLLOWING COMPREHENSIVE PLAN POLICIES AND THAT IT BE DENIED: 1.1, 1.3, 2.1, 2.5, 2.7, 5.1, 6.1, 6.5, 7.5, 7.6, 7.7, 8.6, 22.1, 30.3, 47.1, and 47.2**

**Coordination:**

Janet Holland, Land Development Manager, 252.399.2215, [jholland@wilsonnc.org](mailto:jholland@wilsonnc.org).  
Kathy Bangley, Land Development Sr. Planner, 252.206.5289, [kbangley@wilsonnc.org](mailto:kbangley@wilsonnc.org).

**Attachments:**

- 1) Application.
- 2) Comp Plan Analysis.
- 3) List of those receiving notice.
- 4) Area Zoning Map.
- 5) Future Land Use Map.
- 6) Aerial.
- 7) Survey of Property.
- 8) Chapter 2 – Use Table.
- 9) Ordinance.

Project No. 23-205



**APPLICATION FOR ZONING AMENDMENT**

**Owner & Petitioner Information:**

Name of Property Owner (s) Mohammed Nehal Ahmed

Address of Property Owner 4300 Foxfire Lane

City Wilson State N C Zip 27896

Name of Petitioner: Herring-Sutton and Associates, PA

Address of Petitioner 2201 Nash Street NW

City Wilson State N C Zip 27896

Phone 252-291-8887 Email rsutton@herring-sutton.com

CONTACT PERSON: Mohammed Nehal Ahmed

Phone Number (Day) 252 315 3561 Mobile 252-315 3561

Email: codoatraleigh@gmail.com

**PROPERTY INFORMATION:**

Address/Location Airport BLVD.

City: Wilson State: N C Zip: 27896

Property Identification Number (PIN) 3713 04 7034, 3713 04 7194, 3713 04 8117

Current Zoning District(s) RA

Proposed Zoning District(s) GC

Total Acreage Included in Rezoning: 2.54

Other Description DB 2692 P 473, DB 2977 P 593, DB 2952 P 395

**APPLICATION FOR ZONING AMENDMENT**

**APPLICANT'S JUSTIFICATION FOR REZONING:**

Since the current Zoning Map is the product of careful investigation and analysis, it is presumed to be sound in its present state, and the burden of proof of needed change falls upon the petitioners requesting such a change. Any alteration of the Zoning Map must be supported by sound and conclusive reasoning, particularly since a desirable attribute of the Zoning Map is the stability that it creates. In the spaces provided below, provide the FACTS and ARGUMENTS that justifies your request for rezoning (attach additional pages if you need to).

1. Explain why this property should be rezoned:

**This property is located on the north side of Airport Blvd approximately 0.3 of a mile northeast of the intersection of Airport BLVD. and Airport DR. I own 3405 Airport Blvd which has an acreage of 1.65 and is zoned commercial. Parcel # 7194 and #8117 are to the right of the commercial land and parcel #7034 is to the left. I want to make parcels 7194, 8117, and 7034 zoned commercial, so that I would have more than 4 acres to develop as commercial property. GC zoning currently exists along Airport BLVD. to the northeast and southwest.**

2. Explain how this rezoning will conform to the comprehensive plan, or, if it won't, explain why the comprehensive plan should be changed to allow the rezoning:

**This request conforms with the commercial/mixed use projections as outlined in the Comprehensive Plan. This Development will benefit the community and the City of Wilson.**

3. Explain how you think this rezoning will affect the immediate neighborhood:

**Since commercial /mixed use development already exist along Airport Blvd. between Raleigh Rd. Parkway and Nash St., this request will not have a negative impact on the immediate neighborhood. Once completed, this development will provide employment opportunities and easy access to consumer commercial uses.**

**APPLICATION FOR ZONING AMENDMENT**

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4. Explain how you think this rezoning will affect the City as a whole:

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**No major impact on the City is expected if this rezoning request is granted.**

5. Any other facts, arguments, reasons, and/or considerations you may wish to present are welcomed. Please attach them to this application.

**APPLICATION FOR ZONING AMENDMENT**

**Conditional District**

**CONDITIONAL ZONING DISTRICT REQUESTS ONLY: Condition(s):** In considering an application for a conditional zoning district, the Commissioners shall consider conditions or restrictions associated with the petition, where any limitation to the conditions or standards in the corresponding standard zoning district are proposed. All other requirements of the corresponding district shall be met. List all proposed conditions, including site specific standards, which are proposed in the conditional zoning district request (attach additional sheets if necessary).

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**CONDITIONAL ZONING DISTRICT REQUESTS ONLY: Permitted Uses(s):** A petition for a conditional zoning district shall specify the permitted use(s) allowable, where any limitation to the uses allowed in the corresponding standard zoning district is proposed. A conditional zoning district does not provide for additional use permissions; only permitted uses authorized in the corresponding standard zoning district are allowable. All other requirements of the corresponding district shall be met. List such permitted uses below. (attach additional sheets if necessary).

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CERTIFICATION:

I (We), request the rezoning herein described and certify that all of the information presented in this application and in its accompanying attachments is accurate to the best of my (our) knowledge, information, and belief. I (We) also understand that all legal advertisement fees will be my (our) responsibility for payment and that I (we) will be billed at a later date.

Petitioner(s):

 \_\_\_\_\_  
Signature

 \_\_\_\_\_  
Date

Herring-Sutton and Associates, PA

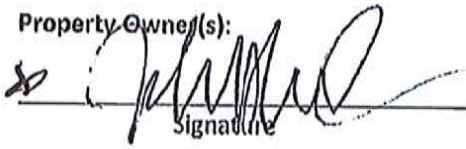
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Print Name


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Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

Property Owner(s):

 \_\_\_\_\_  
Signature

 \_\_\_\_\_  
Date

Mohammed Nehal Ahmed

\_\_\_\_\_  
Print Name

 \_\_\_\_\_  
Signature

 \_\_\_\_\_  
Date

Mahmood Unnisa Arshia

\_\_\_\_\_  
Print Name

## 3409 Airport Boulevard – COMP PLAN ANALYSIS

Current land use classification:	Rural Agricultural
Requested land use classification:	Commercial
Future Land Use Map land use classification:	Medium-Density Residential

### POLICIES THAT COULD BE INTERPRETED TO SUPPORT THE REQUEST:

**Policy 1.1:** New development and redevelopment should be designed to create a compact land use pattern that efficiently uses public services and facilities, reinforces the use of multiple modes of transportation, creates greater mobility within the City, and provides better connections between adjacent developments. (See Policy 7.7.)

**Policy 1.3:** New development, particularly those projects located on undeveloped land, should be designed using a master planning effort that takes a holistic and tailored approach to designing the development.

**Policy 2.1:** The Future Land Use map should be used to guide decision-makers as they take action on rezoning decisions and future capital improvement investments.

**Policy 2.2:** Encourage the development and redevelopment of areas defined on the Future Land Use map as primary growth areas.

**Policy 2.3:** Discourage development from occurring outside primary growth areas and where the City does not intend to provide future public services by 2030. In addition, the fiscal and economic benefits of employment developments (i.e., business parks, industrial operations, etc.) proposing to locate outside of the primary growth area should be considered along with land use and infrastructure impacts when determining their appropriateness.

**Policy 2.5:** Development should create a neutral or, preferably, positive fiscal impact on the City.

**Policy 5.1:** New development should take into consideration the existing conditions of surrounding properties and neighborhoods and create a development program that includes land uses, a site plan, and design treatments that accomplish the goals of the Comprehensive Plan and complement adjacent land uses.

**Policy 5.2:** During the development review process, proposals of new developments or redevelopments should identify any potential impacts to surrounding properties and neighborhoods and identify mitigation strategies to reduce these impacts. Additionally, current and future land use type and intensity should be accounted for during review of proposed projects in order to ensure appropriate transitions are provided.

**Policy 6.2:** Residential development should be balanced with non-residential development in a manner that does not result in Wilson becoming a “bedroom community” to surrounding regional centers, such as Raleigh, and provides needed employment, shopping, and recreational opportunities for Wilson’s residents.

**Policy 6.5:** Review of development proposals within Wilson should consider potential impacts on the community’s real estate market, particularly the possible impact of trading development in one area of the City to another and potentially leaving a vacant property that impacts adjacent property values.

**Policy 7.5:** To the furthest extent possible, existing mature tree canopies should be protected and maintained throughout the community, with a focus on new developments and along major thoroughfares.

**Policy 8.1:** A variety of employment opportunities and new businesses are encouraged to develop in Wilson.

**Policy 8.2:** A diversified job market that provides employment opportunities for persons with varying educational levels and skill sets is needed and encouraged.

**Policy 8.3:** The City of Wilson supports local partnerships and efforts to capitalize on Wilson’s strengths and opportunities to provide new employment opportunities in Wilson.

**Policy 28.1:** Encourage the development of land to its highest and best use where public infrastructure currently exists.

**Policy 28.2:** Coordinate the extension of utility services and roads with the Future Land Use map by directing expansion to areas within the primary growth area.

**Policy 32.1:** New development should be located within the primary growth area to ensure adequate provision of public safety services. Service to newly developing areas should not result in the reduction of service to existing developed areas.

**POLICIES THAT COULD BE INTERPRETED TO OPPOSE THE REQUEST:**

**Policy 1.1:** New development and redevelopment should be designed to create a compact land use pattern that efficiently uses public services and facilities, reinforces the use of multiple modes of transportation, creates greater mobility within the City, and provides better connections between adjacent developments. (See Policy 7.7.)

**Policy 1.3:** New development, particularly those projects located on undeveloped land, should be designed using a master planning effort that takes a holistic and tailored approach to designing the development.

**Policy 2.1:** The Future Land Use map should be used to guide decision-makers as they take action on rezoning decisions and future capital improvement investments.

**Policy 2.5:** Development should create a neutral or, preferably, positive fiscal impact on the City.

**Policy 2.7:** Areas located within water supply watershed protected or critical areas and within primary growth areas should be developed as clustered developments that protect open spaces and environmentally sensitive lands and provide for a more compact development form. (See Policy 7.6.)

**Policy 5.1:** New development should take into consideration the existing conditions of surrounding properties and neighborhoods and create a development program that includes land uses, a site plan, and design treatments that accomplish the goals of the Comprehensive Plan and complement adjacent land uses.

**Policy 6.1:** A diversity of development, including a variety of residential unit types and densities, mixed-use developments, and employment centers should occur within the City.

**Policy 6.5:** Review of development proposals within Wilson should consider potential impacts on the community's real estate market, particularly the possible impact of trading development in one area of the City to another and potentially leaving a vacant property that impacts adjacent property values.

**Policy 7.5:** To the furthest extent possible, existing mature tree canopies should be protected and maintained throughout the community, with a focus on new developments and along major thoroughfares.

**Policy 7.6:** Lands located within water supply watersheds should be developed in a manner that protects water resources through cluster development patterns that set-aside open space as a buffer to water sources. (See Policy 2.7.)

**Policy 7.7:** Land development should promote the protection of air quality in Wilson through a compact development form that reduces the need for vehicular trips resulting in less air emissions from vehicles. (See Policy 1.1.)

**Policy 8.6:** To better address the high retail vacancy rate condition in Wilson, approval of new retail developments should include consideration of market conditions and effects on the market if the project is approved.

**Policy 22.1:** Through land development standards and zoning, facilitate the development of a mix of housing types at different price points to meet the needs of households with different incomes.



**Policy 30.3:** Public water and sewer lines should be located in areas outside of Watershed Critical Areas, except as necessary to address emergency public health situations.

**Policy 47.1:** New development and redeveloped lands should incorporate vegetated landscaping for aesthetic purposes and provide natural buffers between adjacent uses.

**Policy 47.2:** Vacant lots should be well maintained. Overgrown lots and blighted areas are strongly discouraged.

SOUTHBURY DEVELOPMENT LLC 20 COCHRANE CASTLE CIR PINEHURST NC 28374	ANDREWS PROPERTIES 2500 NASH ST N STE A WILSON NC 27896-1394	HOPE PARK HOMEOWNERS ASSOC INC 3609 CHASE RD NW WILSON NC 27896
THE LEGACY PROPERTIES TRUST 3315 BLENHEIM PL NW WILSON NC 27896-9305	INSURANCE LEASING ASSOCIATES 3700 NASH ST N, SUITE A WILSON NC 27896	HARRIS JEFFREY A HARRIS LAURA RAPER PO BOX 1343 WILSON NC 27894-1343
DAVIS GRETCHEN M 3608 CHASE RD NW APT 3 WILSON NC 27896-9691	TWENTY ONE O THREE W NASH PARTNERSHIP 2801 FIELDSTREAM DRIVE N WILSON NC 27896	INSURANCE LEASING ASSOCIATES 3700 NASH ST N, SUITE A WILSON NC 27896
SKINNER DARREN L SKINNER TORA B PO BOX 72 WILSON NC 27894	WINSTEAD-SMITH DEBORAH 3608 CHASE RD UT D WILSON NC 27896-9691	WINSTEAD GLENWOOD PO BOX 1961 COLUMBIA SC 29202-1961
ARSHIA MAHMOOD UNNISA AHMED MOHAMMED NEHAL 4300 FOXFIRE LN N WILSON NC 27896-9132	BROWN ROBERT DANIEL 3608-2 CHASE RD WILSON NC 27896-9691	AHMED MOHAMMED NEHAL 4300 FOXFIRE LN N WILSON NC 27896-9132
WILKINS N T 3217 AIRPORT BLVD NW WILSON NC 27896-8809	R & K GROUP LIMITED 6624 LATIGO LN WENDELL NC 27591-7652	LAFFERTY BRUCE STEWART LAFFERTY LESLIE JADE 3510 CHRISTOPHER DR NW WILSON NC 27896-1160
WESCOTT VILLAGE HOMEOWNERS ASSOCIATION INC 703 NASH ST W WILSON NC 27893-3058	ELLIS JOHN L ELLIS LINDA 6070 HAYWOOD DR ROCKY MOUNT NC 27803-8834	EDMONDSON JERREMY M BOOSE SAMANTHA J 3512 CHRISTOPHER DR NW WILSON NC 27896-1160
LOPEZ HUGO IVAN SALINAS SALINAS MARIBEL 3508 CHRISTOPHER DR NW WILSON NC 27896-1160	DAVENPORT BLAKE S DAVENPORT MARGARET 3601 AIRPORT BLVD NW WILSON NC 27896-8643	NEAL WILLIE HAROLD JR & DONNA V HOLTERHAUS JAMES L 7168 NEAL RD LUCAMA NC 27851-9008

# Rezoning Request

PINS :3713-04-7034  
3713-04-7194  
3713-04-8117

From RA to GC

- Parcels
- Railroads
- Parcels selection

Zoning	LI	HI	RA	SR4	SR6	GR6	UR	MFR	Parcels selection
OS	NC	ICD	GC	HC	CCMX	NMX	RMX	IMX	

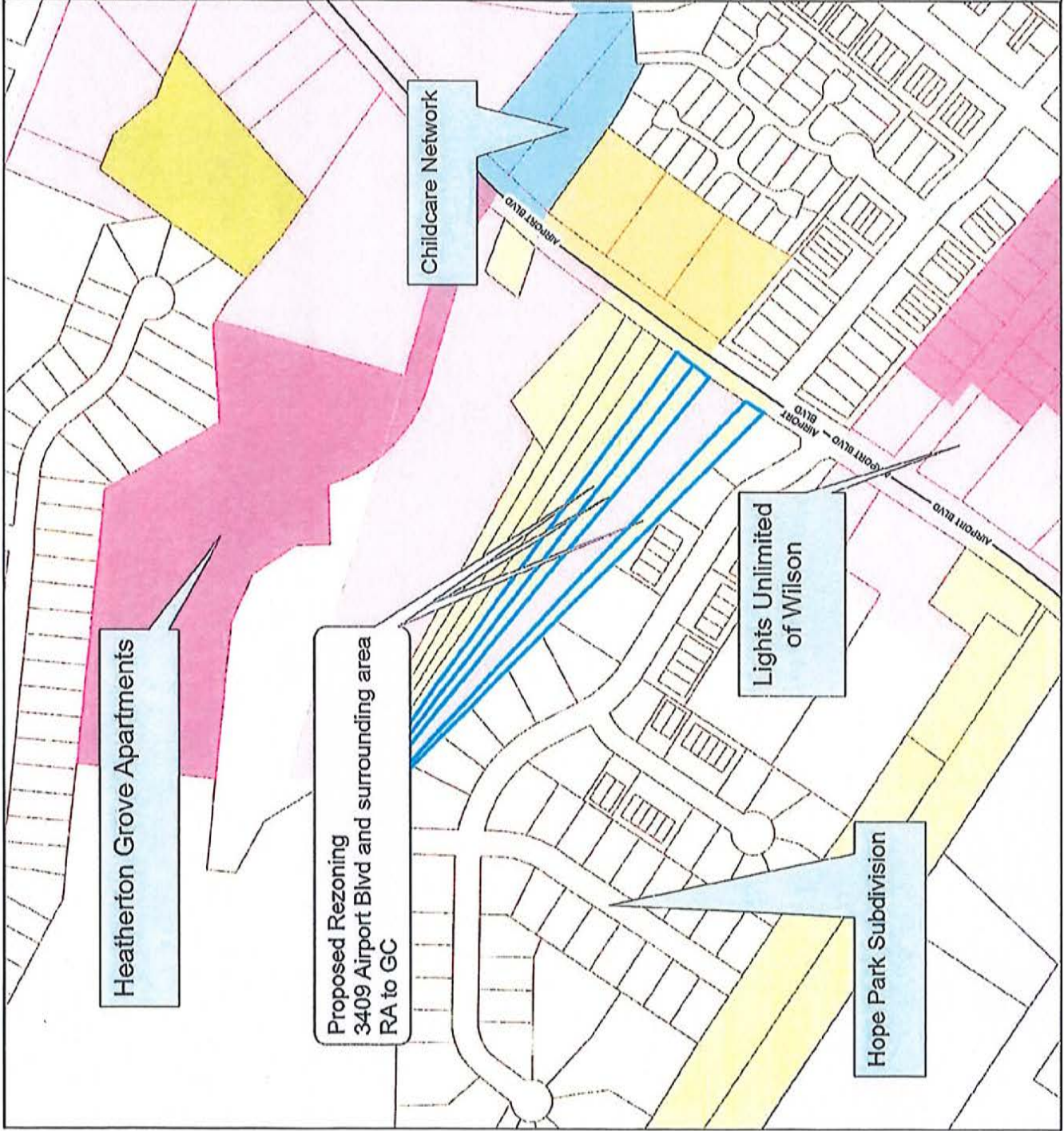
Date: 6/22/2023

### Map Disclaimer:

This map is for informational purposes only. The map is NOT of land survey quality and is NOT suitable for such use. The City of Wilson assumes no liability arising from the use of the map.

### Prepared by:

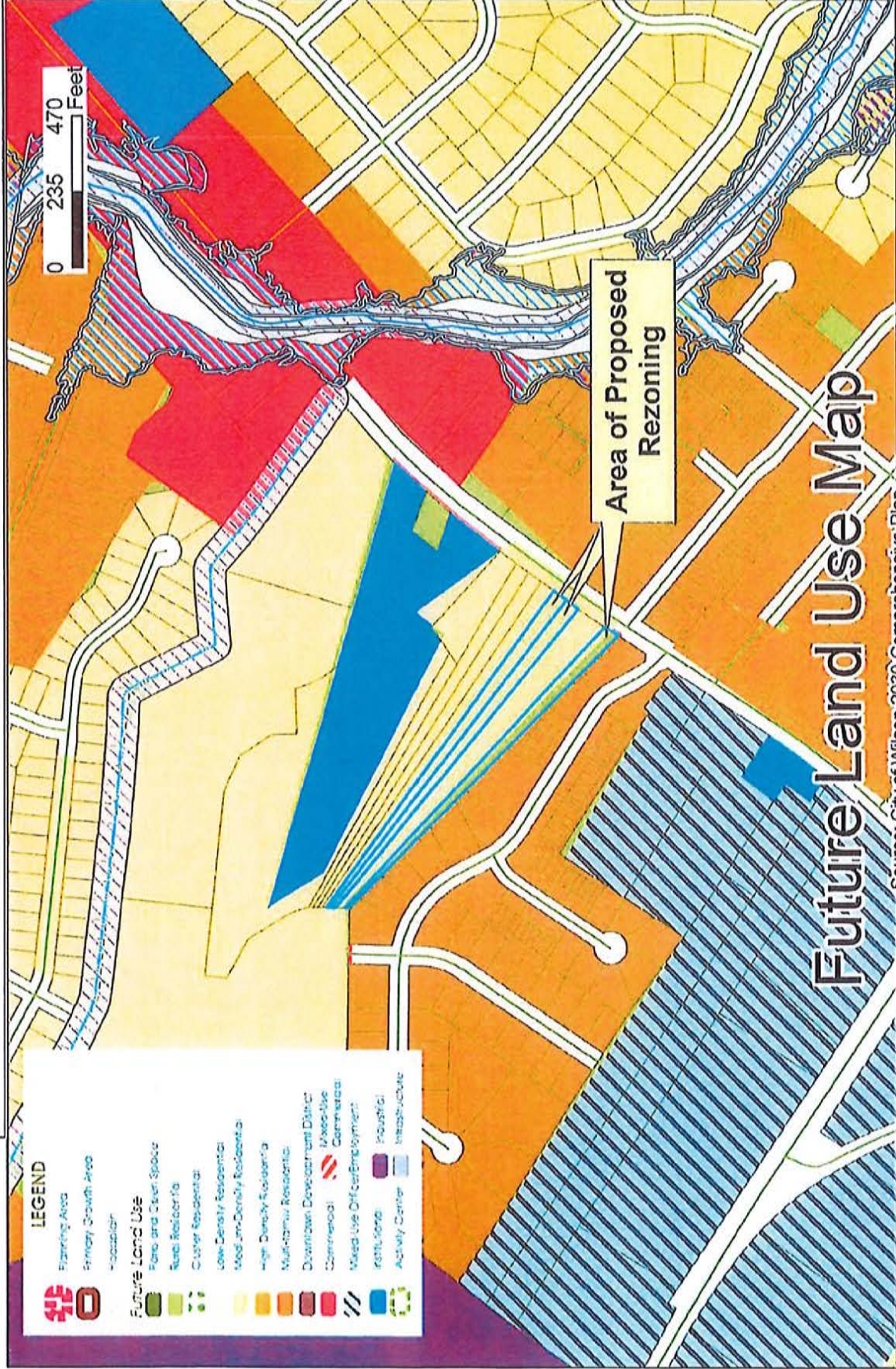
City of Wilson GIS Services  
a division of Wilson Planning  
and Development Services.



# REZONING: Wilson Co. Tax Parcels:

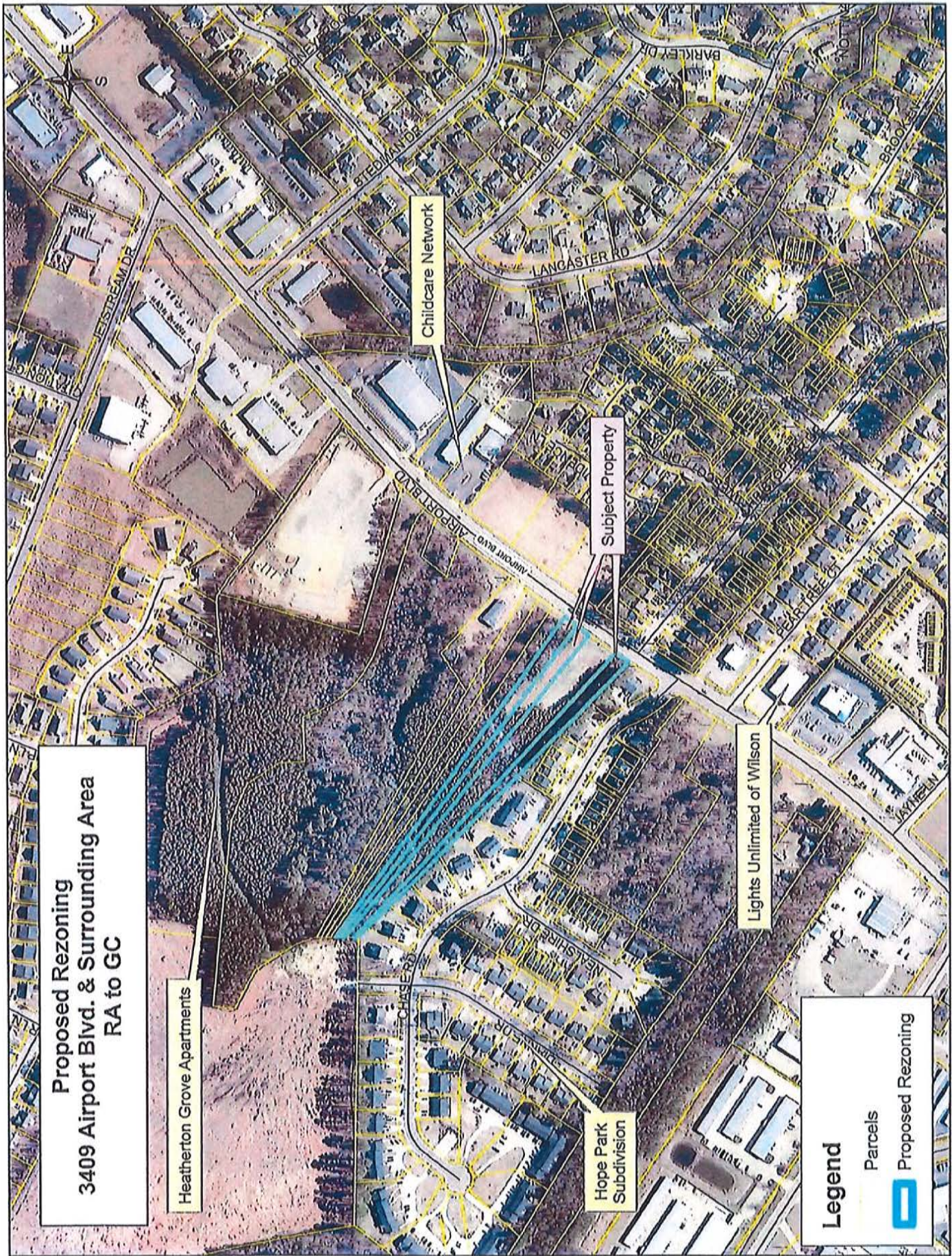
PINS: 3713-04-7034, 3713-04-7194, 3713-04-8117

RA (Rural Agricultural) to  
GC (General Commercial)



Future Land Use Map

Source: City of Wilson 2030 Comprehensive Plan



**Proposed Rezoning**  
**3409 Airport Blvd. & Surrounding Area**  
**RA to GC**

Heatherton Grove Apartments

Childcare Network

Subject Property

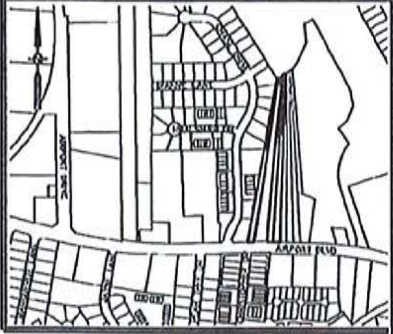
Hope Park Subdivision

Lights Unlimited of Wilson

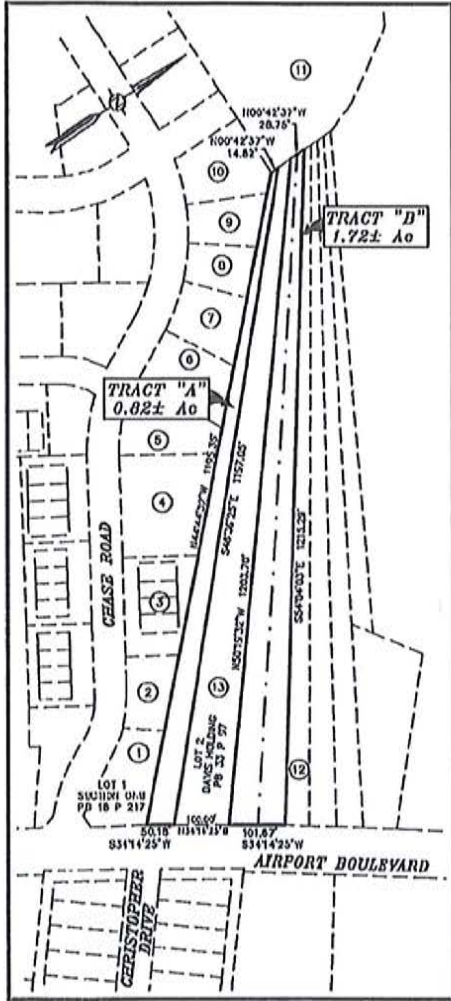
**Legend**

- Parcels
- Proposed Rezoning

THIS MAP IS NOT A CERTIFIED SURVEY  
AND HAS NOT BEEN REVIEWED BY A  
LOCAL GOVERNMENT AGENCY FOR  
COMPLIANCE WITH ANY APPLICABLE LAND  
DEVELOPMENT REGULATIONS.



Vicinity Map  
Not to Scale



ADJOINING PROPERTY OWNERS

- ① INSURANCE LEASING ASSOCIATES  
C/O JOHN HACKBAY INSURANCE INC  
PO BOX 998, WILSON, NC 27694  
REF: DB 1528 P 70  
PIN: 3713-03-8881  
BX ZONE: GR8
- ② INSURANCE LEASING ASSOCIATES  
C/O JOHN HACKBAY INSURANCE INC  
PO BOX 998, WILSON, NC 27694  
REF: DB 1528 P 71  
PIN: 3713-03-7863  
BX ZONE: GR8
- ③ HOPK PARK HOMEOWNERS ASSOC  
C/O ROBERTA WOLFE  
3609 CHASE RD #1, WILSON, NC 27698  
REF: DB 1267 P 204  
PIN: 3713-03-6987  
BX ZONE: GR8
- ④ DARRIN L. SKINNER  
PO BOX 72, WILSON, NC 27694  
REF: DB 2811 P 880  
PIN: 3713-01-5115  
BX ZONE: GR8
- ⑤ BLAND S. DAYNEPORT  
3601 AIRPORT BLVD HW, WILSON, NC 27698  
REF: DB 1327 P 501  
PIN: 3713-01-3281  
BX ZONE: GR8
- ⑥ WILLO HAROLD HVAL JR  
7188 HVAL RD., LENOVA, NC 27651  
REF: DB 2075 P 702  
PIN: 3713-01-3360  
BX ZONE: GR8
- ⑦ INSURANCE LEASING ASSOCIATES  
C/O JOHN HACKBAY INSURANCE INC  
PO BOX 998, WILSON, NC 27694  
REF: DB 1528 P 61  
PIN: 3713-01-2399  
BX ZONE: GR8
- ⑧ ANORBY PROPERTIES  
2500 HASH ST N STD-A, WILSON, NC 27698  
REF: DB 1727 P 65  
PIN: 3713-01-1552  
BX ZONE: GR8
- ⑨ ANORBY PROPERTIES  
2500 HASH ST N STD-A, WILSON, NC 27698  
REF: DB 1727 P 65  
PIN: 3713-01-1552  
BX ZONE: GR8
- ⑩ ANORBY PROPERTIES  
2500 HASH ST N STD-A, WILSON, NC 27698  
REF: DB 1727 P 65  
PIN: 3713-01-0518  
BX ZONE: GR8
- ⑪ SOUTHERLY DEVELOPMENT  
20 COCHRAN CASTLE CIRCLE  
PUNBURY, NC 28374  
REF: DB 2928 P 103  
PIN: 3703-95-0070  
BX ZONE: GR8
- ⑫ GIBL WAKSAD TAYLOR HERS  
C/O USSIB BROWN  
418 WARD ST., NASHVILLE, NC 27856  
REF: DB 1895 P 547  
PIN: 3713-04-0231  
BX ZONE: RA
- ⑬ WAINHOOD UNHISA ARSHA  
4300 FOXHUR LH H, WILSON, NC 27698  
REF: DB 2547 P 550  
PIN: 3713-04-7171  
BX ZONE: GC

Rezoning Request for Proposed GC from Existing RA  
**Mohammed Nehal Ahmed**

Scale: 1" = 200' Date: May 2023

**Herring-Sutton & Associates, P.A.**

Engineers - Surveyors - Planners  
Firm License #C-2310

2201 Nash Street NW  
Wilson, NC 27698

Tel. (252) 201-8887  
Fax (252) 201-6900

USE TYPES	RURAL					SUBURBAN					URBAN							
	RJA	OS	MHR	SR4	SR6	NC	GC	HC	ICD	LI	HI	GR6	UR	RMX	NMIX	IMX	CCMX	References
<b>A. RESIDENTIAL</b>																		
Dwelling-Single Family	P	-	P	P	P	-	-	-	P	-	-	P	P	P	P	-	-	-
Dwelling-Two Family	-	-	-	-	PS	-	-	-	P	-	-	PS	PS	P	-	-	-	3.2.1
Dwelling-Townhome	-	-	-	-	-	-	-	P	P	-	-	P	P	P	P	P	P	-
Dwelling-Multifamily	-	-	-	-	-	-	PS	PS	P	-	-	PS&CD	PS	PS	PS	PS	PS	3.2.2
Dwelling-Accessory	PS	-	PS	PS	PS	-	PS	PS	PS	-	-	PS	PS	PS	PS	PS	PS	3.2.3
Halfway Homes	-	-	-	-	-	-	SUP	-	SUP	-	-	-	-	SUP	-	-	-	3.2.4
Live-Work Units	-	-	-	-	-	PS	PS	PS	PS	-	-	PS	PS	PS	P	P	P	3.2.5
Manufactured Housing	PS	-	PS	-	-	-	-	-	-	-	-	-	-	-	-	-	-	3.2.6
Manufactured Home Park	-	-	SUP	-	-	-	-	-	-	-	-	-	-	-	-	-	-	3.2.6
Residential Care Facilities (more than 6 residents)	P	-	-	-	-	PS	PS	PS	PS	-	-	PS	PS	PS	PS	PS	PS	3.2.7
Residential/Family Care Home (6 or fewer residents)	P	-	P	P	P	-	P	P	P	-	-	P	P	P	PS	PS	PS	3.2.8
<b>B. LODGING</b>																		
Bed and Breakfast Homes (up to 8 rooms)	P	-	-	-	-	P	-	-	P	-	-	P	P	P	P	P	P	-
Bed and Breakfast Inn (up to 12 rooms)	-	-	-	-	-	P	-	-	P	-	-	P	P	P	P	P	P	-
Boarding or Rooming House	-	-	-	-	-	-	-	-	PS	-	-	PS	-	-	-	-	-	3.3.1
Campground	SUP	SUP	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	3.3.2
Dormitory	-	-	-	-	-	-	-	-	P	-	-	-	-	-	-	-	-	-
Fraternity/Sorority House	-	-	-	-	-	-	-	-	PS	-	-	SUP	SUP	SUP	-	-	-	3.3.3
Hotel/Motel	-	-	-	-	-	-	P	P	P	-	-	-	-	P	P	P	P	-
<b>C. OFFICE/SERVICE</b>																		
ATM	-	-	-	-	-	P	P	P	P	P	P	-	-	P	P	P	P	-
Banks, Credit Unions, Financial Services	-	-	-	-	-	P	P	P	P	P	P	-	-	P	P	P	P	-
Business Support Services	-	-	-	-	-	P	P	P	P	P	P	-	-	P	P	P	P	-
Crematoria	PS	-	-	-	-	PS	PS	PS	PS	PS	PS	-	-	-	-	-	-	3.4.1
Dry Cleaning & Laundry Services	-	-	-	-	-	P	P	P	P	P	P	-	-	P	P	P	P	-
Funeral Homes	P	-	-	-	-	P	P	P	P	P	-	-	-	P	P	P	P	-
Home Occupation	PS	-	PS	PS	PS	-	P	P	PS	-	-	PS	PS	PS	PS	PS	PS	3.4.2
Kennels, Indoor	PS	-	-	-	-	-	PS	PS	-	PS	PS	-	-	PS	PS	PS	PS	3.4.3



P – Permitted by Right    PS – Permitted with Special Conditions    SUP – Special Use Permit Required  
 CD – Permitted as part of an Approved Conditional District Only    ND – Permitted in New Development Only    RA – RA    GC – GC  
 Does Not Meet Requirements

USE TYPES	RURAL						SUBURBAN						URBAN					
	RIA	OS	MHR	SR4	SR6	NC	GC	HC	ICD	LI	HI	GR6	UR	RMX	NIMX	IMX	CCIMX	References
Kennels, Outdoor	PS	-	-	-	-	-	-	PS	-	PS	-	-	-	-	-	-	-	3.4.4
Medical Clinic	-	-	-	-	-	P	P	P	P	-	-	SUP	P	P	P	P	P	3.4.5
Personal Services	-	-	-	-	-	P	P	P	P	-	-	-	-	-	-	-	-	
Personal Services, Restricted	-	-	-	-	-	P	P	P	P	-	-	-	-	-	-	-	-	
Post Office	-	-	-	-	-	P	P	P	P	-	-	-	-	-	-	-	-	
Professional Services	-	-	-	-	-	P	P	P	P	-	-	-	-	-	-	-	-	
Support Services, Commercial	-	-	-	-	-	-	PS	PS	-	P	-	-	-	-	-	PS	-	3.4.6
Small Equipment Repair/Rental	-	-	-	-	-	-	P	P	-	P	-	-	-	-	-	P	P	
Veterinary Clinic	PS	-	-	-	-	PS	PS	PS	-	PS	-	-	-	PS	PS	PS	PS	3.4.3

D. COMMERCIAL/ENTERTAINMENT	RURAL						SUBURBAN						URBAN					
	RIA	OS	MHR	SR4	SR6	NC	GC	HC	ICD	LI	HI	GR6	UR	RMX	NIMX	IMX	CCIMX	References
Adult Establishment	-	-	-	-	-	-	-	SUP	-	-	-	-	-	-	-	-	-	3.5.1
Alcoholic Beverage Sales Store	-	-	-	-	-	-	P	P	-	-	-	-	-	-	P	-	-	
Amusements, Indoor	-	-	-	-	-	-	P	P	-	P	-	-	-	-	P	P	P	
Amusements, Outdoor	-	-	-	-	-	-	-	PS	-	PS	-	-	-	-	-	-	-	3.5.2
Billiard/Pool Hall	-	-	-	-	-	-	-	P	-	-	-	-	-	-	-	-	-	
Bar/Tavern/Night Club	-	-	-	-	-	-	SUP	SUP	-	-	-	-	-	-	-	-	SUP	3.5.3
Food Truck Court	-	-	-	-	-	PS	PS	PS	PS	PS	-	-	-	-	PS	PS	PS	3.5.13
General Commercial	-	-	-	-	-	PS	PS	PS	-	-	-	-	-	PS	PS	P	P	3.5.4
Sweepstakes Facilities/Adult Arcade	-	-	-	-	-	-	-	-	-	-	SUP	-	-	-	-	-	-	3.5.5
Outside Sales	-	-	-	-	-	-	PS	PS	PS	-	-	-	-	PS	PS	PS	PS	3.5.6
Outside Sales, Sidewalk Sales	-	-	-	-	-	-	-	PS	PS	-	-	-	-	PS	PS	PS	PS	3.5.7
Pawnshops	-	-	-	-	-	-	-	PS	-	-	-	-	-	-	-	-	-	3.5.8
Racetrack	-	-	-	-	-	-	-	-	-	P	-	-	-	-	-	-	-	
Restaurant	-	-	-	-	-	SUP	P	P	P	-	-	-	-	P	P	P	P	3.5.9
Riding Stables	P	P	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Shooting Range, Indoor	PS	-	-	-	-	-	PS	PS	-	PS	-	-	-	-	-	-	-	3.5.10
Shooting Range, Outdoor	SUP	-	-	-	-	-	-	-	SUP	SUP	-	-	-	-	-	-	-	3.5.11
Theater, Indoor Movie or Live Performance	-	-	-	-	-	-	P	P	P	-	-	-	-	-	P	P	P	
Theater, Outdoor	PS	PS	-	-	-	-	-	PS	-	-	-	-	-	-	PS	PS	PS	3.5.12

E. CIVIC	RURAL						SUBURBAN						URBAN					
	RIA	OS	MHR	SR4	SR6	NC	GC	HC	ICD	LI	HI	GR6	UR	RMX	NIMX	IMX	CCIMX	References



P – Permitted by Right PS – Permitted with Special Conditions SUP – Special Use Permit Required  
 CD – Permitted as part of an Approved Conditional District Only ND – Permitted in New Development Only  
 RA GC  
 Does Not Meet Requirements



USE TYPES	RURAL										SUBURBAN										URBAN																																	
	R/A	OS	I/MHR	SR4	SR6	NC	GC	HC	ICD	LI	HI	GR6	UR	R/MX	N/MX	IMX	CC/MX	References	R/A	OS	I/MHR	SR4	SR6	NC	GC	HC	ICD	LI	HI	GR6	UR	R/MX	N/MX	IMX	CC/MX	References	R/A	OS	I/MHR	SR4	SR6	NC	GC	HC	ICD	LI	HI	GR6	UR	R/MX	N/MX	IMX	CC/MX	References
	Cemetery	PS	PS	PS	PS	PS	PS	PS	PS	PS	-	-	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	3.6.1													
Civic Meeting Facilities	-	PS	PS/ND	PS/ND	PS/ND	PS	P	P	P	-	-	SUP/ND	SUP/ND	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	3.6.2														
Conference/Convention Center	-	P	-	-	-	-	P	P	P	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	P														
Cultural or Community Facility	-	PS	-	-	-	PS	P	P	P	-	-	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	3.6.3													
Private Recreation Facilities	-	PS	-	-	-	PS	PS	P	P	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	PS	3.6.4													
Public Recreation Facilities	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	3.6.5													
Government Facility/Public Safety Station	SUP	-	SUP	SUP	SUP	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	3.6.6													
Religious Institution	P	P	PS	PS	PS	P	P	P	P	-	-	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	3.6.7													
Sports Arena/Stadium (4,000 or more seats)	-	SUP	-	-	-	-	-	SUP	SUP	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	3.6.8												

F. EDUCATIONAL/INSTITUTIONAL																			
R/A	OS	I/MHR	SR4	SR6	NC	GC	HC	ICD	LI	HI	GR6	UR	R/MX	N/MX	IMX	CC/MX	References		
Child/Adult Day Care Home (8 or less persons)	PS	-	PS	PS	PS	PS	PS	PS	PS	-	-	PS	PS	PS	PS	PS	PS	3.7.1	
Child/Adult Day Care Center (More than 8 persons)	-	-	-	-	PS	PS	PS	PS	PS	-	-	SUP	SUP	PS	PS	PS	PS	3.7.2	
College/University	-	-	-	-	-	-	-	P	-	-	-	-	-	-	-	-	-	-	
Community Support Facility	-	-	-	-	-	PS	PS	PS	PS	-	-	-	PS	PS	PS	PS	PS	3.7.3	
Correctional Institution	-	-	-	-	-	-	-	-	-	SUP	SUP	-	-	-	-	-	-	3.7.4	
Day Treatment Center	-	-	-	-	-	PS	PS	PS	PS	-	-	-	PS	PS	PS	PS	PS	3.7.5	
Hospital	-	-	-	-	-	-	P	P	P	-	-	-	-	-	-	-	-	-	
Schools – Elementary & Secondary	PS	-	-	PS	PS	PS	PS	PS	PS	-	-	PS	PS	PS	PS	PS	PS	3.7.6	
Schools – Vocational/Technical	-	-	-	-	P	P	P	P	P	P	-	-	P	P	P	P	P	-	
Studio – Art, dance, martial arts, music	P	-	-	-	P	P	P	P	P	P	-	-	P	P	P	P	P	-	

G. AUTOMOTIVE																			
R/A	OS	I/MHR	SR4	SR6	NC	GC	HC	ICD	LI	HI	GR6	UR	R/MX	N/MX	IMX	CC/MX	References		
Drive-Thru/Drive-In/Pick-Up/Drop-Off Facility	-	-	-	-	-	PS	PS	PS	PS	PS	-	-	PS	PS	PS	PS	PS	3.8.1	
Heavy Equipment/Manufactured Home Rental/Sales/Repair	-	-	-	-	-	-	SUP	-	P	P	-	-	-	-	-	-	-	3.8.2	
Parking Lot/Structure – Principal Use	-	-	-	-	-	P	P	P	P	P	-	-	P	P	P	P	P	3.8.3	
Theater, Drive-In	-	-	-	-	-	-	PS	-	PS	-	-	-	-	-	-	-	-	3.8.4	
Vehicle Rental/Leasing/Sales	-	-	-	-	-	PS	PS	-	PS	-	-	-	-	-	-	-	-	3.8.5	
Vehicle Services – Minor Maintenance/Repair	-	-	-	-	-	PS	P	-	PS	P	-	-	-	-	-	-	-	3.8.6	
Vehicle Services – Major Repair/Body Work	-	-	-	-	-	SUP	SUP	-	P	P	-	-	-	-	-	-	-	3.8.7	

RA    
  GC    
  Does Not Meet Requirements

P – Permitted by Right    
 PS – Permitted with Special Conditions    
 SUP – Special Use Permit Required    
 CD – Permitted as part of an Approved Conditional District Only    
 ND – Permitted in New Development Only



**AN ORDINANCE AMENDING THE ZONING ORDINANCE  
AND ZONING MAP  
OF THE CITY OF WILSON, NORTH CAROLINA**

**WHEREAS**, a petition has been filed with the City Council of the City of Wilson requesting an amendment to the Zoning Ordinance and Zoning Map of the City of Wilson to include in the General Commercial (GC) Zone for the property described below, said property formerly being zoned Rural/Agricultural (R/A); and

**WHEREAS**, said property is owned Mohammed Nehal Ahmed; and

**WHEREAS**, the Planning & Design Review Board of the City of Wilson has reviewed the proposed change(s) and made a recommendation thereupon; and

**WHEREAS**, notice of a public hearing to consider the proposed change was published in accordance with law in the Wilson Times, a local newspaper, as required by Section 15.3.2 of the Unified Development Ordinance of the City of Wilson and by Section 160D-601 of the NC General Statutes; and

**WHEREAS**, a notice of the proposed zoning classification action was mailed to the owner(s) of the parcel(s) of land involved, as shown on the County Tax Listings, and to the owners of all parcels of land abutting that (those) parcel(s) of land, as shown on the County Tax Listings, by depositing a copy of the same in the United States Mail, first class postage paid, as required by Section 15.3.3 of the Unified Development Ordinance of the City of Wilson and by Section 160D-602 of the NC General Statutes; and

**WHEREAS**, the said public hearing was actually conducted at 7:00 p.m. on August 17, 2023, wherein a reasonable opportunity was given to all those in attendance to speak either in favor or against the said change or to make relevant comments;

**THEREFORE**, after duly considering the matter, THE CITY COUNCIL OF THE CITY OF WILSON DOES HEREBY ORDAIN:

**SECTION 1.** That the Zoning Ordinance of the City of Wilson is hereby amended to include in the GC Zone the following described property:

General Description: The property is located at 3409 Airport Blvd NW and surrounding areas.

Specific Description: Wilson County Tax Parcel (PINs): 3713-04-7034.000, 3713-04-7194.000, and 3713-04-8117.000 as described below:

BEGINNING at a point on the westerly right-of-way of Airport Boulevard, said Point of Beginning being at the southeasterly most corner of Lot 2, as shown on a plat entitled "Recombination Plat Davis Holdings" (recorded in Plat Book 33 Page 97 of the Wilson County Registry), thence from said Point of BEGINNING N 44°44'32" W 1195.35' along the northerly property line of Lots 1-2, as shown on a plat entitled "Section One Hope Park", (recorded in Plat Book 18 Page 217 of the Wilson County Registry), and Lot 6, as shown on a plat entitled "Hope Park", (recorded in Plat Book 17 Page 217 of the Wilson County Registry), and Lot 5, as shown on a plat entitled "Hope Park", (recorded in Plat Book 16 Page 230 of the Wilson County Registry), and Lots 22-24, as shown on a plat entitled "Section Two Hope Park", (recorded in Plat Book 17 Page 26 of the Wilson County Registry), and Lot 25-27, as shown on a plat entitled "Section Three Hope Park", (recorded in Plat Book 17 Page 35 of the Wilson County Registry) to a point cornering; thence N 00°42'37" W 14.82' to a point cornering; thence S 46°36'25" E 1197.05' along the southerly property line of abovementioned Lot 2, "Recombination Plat Davis Holdings" to a point cornering; thence along abovementioned right-of-way S 34°14'25" W 50.18' to the Point of Beginning and containing 0.82+/- acres.

AND

BEGINNING at a point on the westerly right-of-way of Airport Boulevard, said Point of Beginning being at the northeasterly most corner of Lot 2, as shown on a plat entitled "Recombination Plat Davis Holdings" (recorded in Plat Book 33 Page 97 of the Wilson County Registry), thence from said Point of BEGINNING N 50°19'32" W 1203.70' along the northerly property line of abovementioned Lot 2, "Recombination Plat Davis Holdings" to a point cornering; thence N 00°42'37" W 28.75' to a point cornering; thence S 54°04'03" E 1215.29' to a point cornering; thence along abovementioned right-of-way S 34°14'25" W 101.67' to the Point of Beginning and containing 1.72+/- acres.

**SECTION 2.** That the official City of Wilson Zoning Map is hereby amended to include in the GC Zone the above-described property and will be so marked.

**SECTION 3.** That if any section, sentence, clause, or phrase of this Ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance.

**SECTION 4.** That this ordinance shall become effective immediately upon its adoption.

**DULY ADOPTED** this 17<sup>th</sup> day of August, 2023.

ATTEST:

\_\_\_\_\_  
Carlton L. Stevens, Mayor

\_\_\_\_\_  
Tonya A. West, City Clerk

Project # 23-205



CITY OF WILSON

Agenda Item 6

Meeting Date August 17, 2023

## City Council Agenda Item Cover Sheet

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**To:** Honorable Mayor, Members of City Council, and City Manager  
**From:** Ricky Wilson, Purchasing Manager  
**Subject:** Pickleball Complex at Gillette Award for Construction Contracts 1 and 2

---

**Issue:** There is demand for additional recreational activities such as pickleball and the opportunity to grow all recreational programs to meet the needs of the community. There is also an opportunity to host Sports Tourism Events from others outside of the community.

**Background / Summary:** The project was bid out in collaboration with Green Engineering and the City of Wilson Parks & Recreation & Finance-Purchasing staff to construct the Pickleball facility at Gillette Athletic Complex.

**Fiscal or Other Impact:** Contract 1 which covers the building/shelter for \$1,516,545.00 and Contract 2 for the site development for \$ 2,392,661.95. Contract 1 and Contract 2 will be funded with available ARPA funds.

**Recommendation:** Award of contract to the lowest responsive responsible bidders per the attached memo from Green Engineering.

**Coordination:** David Lee, Dale Edmonds, Ricky Wilson, Leo Green III

**Attachments:** Recommendation Memorandum and Bid Tabulation for award.



Green Engineering, PLLC

303 Goldsboro Street East • PO Box 609 • Wilson, NC 27894

Water, Wastewater, Surveying

TEL 252.237.5365 • FAX 252.243.7489

Planning, Project Management

WWW.GREENENGINEERING.COM

July 21, 2023

City of Wilson  
Post Office Box 10  
Wilson, North Carolina 27894-0010

Attention: Ricky V. Wilson  
Purchasing Manager

Subject: Letter of Recommendation  
City of Wilson Bid #2023-31  
Gillette Pickleball Court Facility

Dear Mr. Wilson:

Bids were publicly opened for the subject project at 2:00 PM on June 29, 2023 at the City of Wilson's Operation Center. The Bid Form was presented in two (2) separate contracts and after review of the Bids it has been concluded that the lowest responsible Bidder for each contract is as follows:

**Contract No. 1: Covered Pickleball Court Structure and Concession Building**

ABCO, Inc. submitted the lowest responsible base bid for Contract No. 1 in the amount of \$1,516,545.00. ABCO, Inc. also provided a bid on Alternate No. 1 (Galvanized coating on all steel members) in the amount of \$71,119.00.

Green Engineering, PLLC recommends to the City of Wilson that this contract be awarded to ABCO, Inc.

**Contract No. 2: Site Development, Pickleball Courts, Plaza, Drainage, Water and Sewer**

Owens Construction Company, Inc. submitted the lowest responsible bid for Contract No. 2 in the amount of \$2,392,661.95. This amount is for Contract No. 2, Parts A, B & C. Bids were provided for Alternate No. 1 (Walking Trail), Alternate No. 2 (Croquet, Bocce Ball, Shuffleboard & Horseshoe Pit Areas) and Alternate No. 3 (Tennis Courts) but no action is being taken on these Alternates at this time.

Green Engineering PLLC recommends to the City of Wilson that this contract be awarded to Owens Construction Company, Inc.

Attached for reference is a copy of the Certified Bid Tabulation. If you have any questions regarding the above recommendations, please advise.

Respectfully,

E. Leo Green, III PE, PLS

BID TABULATION

PROJECT OWNER: CITY OF WILSON  
 PROJECT DESCRIPTION: GILLETTE PICKLEBALL FACILITY  
 BID OPENING DATE: JUNE 29, 2023 @ 2:00 P.M.  
 ENGINEER: GREEN ENGINEERING, P.L.L.C

**CONTRACT NO. 1 - COVERED PICKLEBALL COURT STRUCTURE & CONCESSION BUILDING**

**PART A - BUILDING NO. 1 - COVERED PICKLEBALL STRUCTURE**

<u>Item</u>	<u>Quantity</u>	<u>Description</u>	<u>ABCO</u>		<u>Farrior &amp; Sons, Inc.</u>		<u>R&amp;L Builders &amp; Sons, LLC</u>	
			<u>Unit Price</u>	<u>Total Cost</u>	<u>Unit Price</u>	<u>Total Cost</u>	<u>Unit Price</u>	<u>Total Cost</u>
1.	1.0	24,750 sf open wall pre-engineered steel structure to be used for covered pickle ball courts. Including, but not limited to, concrete footing and slab, sub-grade soil treatment, masonry, electrical, mechanical, court fencing, and inground sleeves for net post.	\$880,218.00	\$880,218.00	\$975,000.00	\$975,000.00	\$998,885.00	\$998,885.00

TOTAL CONSTRUCTION - PART A

\$880,218.00

\$975,000.00

\$998,885.00

**PART B - BUILDING NO. 2 - CONCESSION BUILDING**

<u>Item</u>	<u>Quantity</u>	<u>Description</u>	<u>ABCO</u>		<u>Farrior &amp; Sons, Inc.</u>		<u>R&amp;L Builders &amp; Sons, LLC</u>	
			<u>Unit Price</u>	<u>Total Cost</u>	<u>Unit Price</u>	<u>Total Cost</u>	<u>Unit Price</u>	<u>Total Cost</u>
1.	1.0	2,737 sf enclosed, conventionally constructed building to be used for concessions, offices, storage, and toilets. Including, but not limited to, concrete footings and slab, sub-grade soil treatment, load bearing masonry, interior framing, interior finish, wood truss, plumbing, electrical, and mechanical.	\$636,327.00	\$636,327.00	\$687,500.00	\$687,500.00	\$780,885.00	\$780,885.00

TOTAL CONSTRUCTION - PART B

\$636,327.00

\$687,500.00

\$780,885.00

TOTAL CONSTRUCTION: CONTRACT 1, PARTS A & B

\$1,516,545.00

\$1,662,500.00

\$1,779,770.00

Alternate No. 1:

Total Cost  
\$71,119.00

Total Cost  
\$60,000.00

Total Cost  
\$50,200.00

The Contractor shall use galvanized coating on all steel members (Pickleball Court Shelter) in lieu of specified painting for the Lump Sum add/deduct amount of:

Others Bidders  
 HG Reynolds Company, Inc. \$2,204,900.00  
 Foothills Building Group \$2,663,334.00

CONTRACT NO. 2 - SITE DEVELOPMENT, PICKLEBALL COURTS, PLAZA, DRAINAGE, WATER & SEWER

PART A - ENTRANCE ROAD, PARKING, SITE IMPROVEMENTS

Item	Quantity	Description	Owens Construction		S.T. Wooten Corp.		Fred Smith Company	
			Unit Price	Total Cost	Unit Price	Total Cost	Unit Price	Total Cost
1.	1.0	LS Mobilization to Site	\$71,000.00	\$71,000.00	\$71,500.00	\$71,500.00	\$250,000.00	\$250,000.00
2.	2.0	AC Clearing and Grubbing with Off-Site Disposal	\$12,500.00	\$25,000.00	\$16,500.00	\$33,000.00	\$8,000.00	\$16,000.00
3.	100.0	LF Existing Curb and Gutter Removal	\$20.00	\$2,000.00	\$15.50	\$1,550.00	\$20.00	\$2,000.00
4.	1.0	LS Unclassified Excavation (Entrance Road, Parking Lot and Site) to	\$435,000.00	\$435,000.00	\$480,000.00	\$480,000.00	\$380,347.00	\$380,347.00
5.	500.0	CY Undercut Excavation with On-Site Disposal	\$13.00	\$6,500.00	\$12.25	\$6,125.00	\$22.00	\$11,000.00
6.	500.0	CY Select Backfill (Off-site, compacted in-place)	\$22.00	\$11,000.00	\$28.00	\$14,000.00	\$38.00	\$19,000.00
7.	500.0	SY Soil Stabilization Engineering Fabric	\$5.00	\$2,500.00	\$7.00	\$3,500.00	\$5.00	\$2,500.00
8.	3,200.0	LF 24-Inch Concrete Curb Including Parking Islands & Valley Gutter	\$23.25	\$74,400.00	\$19.10	\$61,120.00	\$20.00	\$64,000.00
9.	7,500.0	SY 8" Crushed Concrete Compacted In-Place Asphalt Pavement Subgrade	\$15.50	\$116,250.00	\$13.70	\$102,750.00	\$16.00	\$120,000.00
10.	7,500.0	SY 2" Asphalt Pavement Type SF9.3B to Include Striping and H/C Signage	\$15.85	\$118,875.00	\$15.70	\$117,750.00	\$16.00	\$120,000.00
11.	700.0	SY Concrete Sidewalk (4" Depth / Fiber Reinforcement - Type A)	\$54.00	\$37,800.00	\$51.65	\$36,155.00	\$58.00	\$40,600.00
12.	3,950.0	SY Concrete Plaza (4" Depth / Fiber Reinforcement - Type B)	\$66.55	\$262,872.50	\$61.20	\$241,740.00	\$65.00	\$256,750.00
13.	220.0	LF 15-Inch RCP Storm Drainage Pipe w/ Stone Bedding	\$59.00	\$12,980.00	\$71.50	\$15,730.00	\$100.00	\$22,000.00
14.	200.0	LF 18-Inch RCP Storm Drainage Pipe w/ Stone Bedding	\$71.00	\$14,200.00	\$77.00	\$15,400.00	\$88.00	\$17,600.00
15.	500.0	LF 24-Inch RCP Storm Drainage Pipe w/ Stone Bedding	\$94.00	\$47,000.00	\$104.40	\$52,200.00	\$118.00	\$59,000.00
16.	80.0	LF 60-Inch RCP Storm Drainage Pipe w/ Stone Bedding	\$400.00	\$32,000.00	\$439.60	\$35,168.00	\$515.00	\$41,200.00
17.	14.0	EA 6-Inch HDPE Roof Drain Lateral Including Down Spout Adaptors	\$950.00	\$13,300.00	\$1,650.00	\$23,100.00	\$1,050.00	\$14,700.00
18.	1,060.0	LF 12-Inch HDPE Storm Drainage Pipe w/ Stone Bedding	\$38.00	\$40,280.00	\$43.95	\$46,247.00	\$67.00	\$71,020.00
19.	200.0	LF 15-Inch HDPE Storm Drainage Pipe w/ Stone Bedding	\$43.00	\$8,600.00	\$65.95	\$13,190.00	\$77.00	\$15,400.00
20.	440.0	LF 18-Inch HDPE Storm Drainage Pipe w/ Stone Bedding	\$50.00	\$22,000.00	\$71.50	\$31,460.00	\$82.00	\$36,080.00
21.	300.0	LF 24-Inch HDPE Storm Drainage Pipe w/ Stone Bedding	\$64.00	\$19,200.00	\$93.41	\$28,023.00	\$120.00	\$36,000.00
22.	5.0	EA 15-Inch Flared End Section (Concrete)	\$1,725.00	\$8,625.00	\$1,650.00	\$8,250.00	\$825.00	\$4,125.00
23.	3.0	EA 18-Inch Flared End Section (Concrete)	\$1,850.00	\$5,550.00	\$1,980.00	\$5,940.00	\$1,250.00	\$3,750.00
24.	5.0	EA 24-Inch Flared End Section (Concrete)	\$2,250.00	\$11,250.00	\$2,200.00	\$11,000.00	\$2,500.00	\$12,500.00
25.	2.0	EA 60-Inch Flared End Section (Concrete)	\$8,250.00	\$16,500.00	\$8,800.00	\$17,600.00	\$9,000.00	\$18,000.00
26.	5.0	EA Catch Basin w/ Inlet Protector	\$4,000.00	\$20,000.00	\$5,915.00	\$29,575.00	\$5,250.00	\$26,250.00
27.	25.0	EA Drop Inlet w/Inlet Protector	\$3,750.00	\$93,750.00	\$5,915.00	\$147,875.00	\$4,750.00	\$118,750.00
28.	1.0	EA Nyloplast Drain Inlet to Include 40 LF 4" PVC to DI #9	\$1,850.00	\$1,850.00	\$2,750.00	\$2,750.00	\$6,750.00	\$6,750.00
29.	1.0	EA Storm Sewer Manhole	\$4,500.00	\$4,500.00	\$8,250.00	\$8,250.00	\$7,000.00	\$7,000.00
30.	140.0	LF Trench Drain to Include 6" HDPE to DI # 6	\$400.00	\$56,000.00	\$330.00	\$46,200.00	\$400.00	\$56,000.00
31.	340.0	LF 6" Perforated Underdrain Including Washed Stone and Engineering	\$35.00	\$11,900.00	\$49.45	\$16,813.00	\$67.00	\$22,780.00
32.	1,300.0	LF 4-Inch PVC Sch. 40 Sleeves with End Caps	\$26.00	\$33,800.00	\$38.46	\$49,998.00	\$42.00	\$54,600.00
33.	1,850.0	LF Temporary Diversion Ditch Including Matting	\$2.50	\$4,625.00	\$12.40	\$22,940.00	\$8.00	\$14,800.00
34.	60.0	SY Class A Stone 1.50 Ft. Depth w/ Fabric Underliner	\$65.00	\$3,900.00	\$99.75	\$5,985.00	\$65.00	\$3,900.00
35.	80.0	SY Class B Stone 2.0 Ft. Depth w/ Fabric Underliner	\$78.00	\$6,240.00	\$102.50	\$8,200.00	\$80.00	\$6,400.00
36.	4,700.0	LF Silt Fence to Include Silt Fence Outlets	\$3.85	\$18,095.00	\$5.01	\$23,547.00	\$3.50	\$16,450.00
37.	15.0	EA Waddle Check Dam	\$60.00	\$900.00	\$275.00	\$4,125.00	\$200.00	\$3,000.00
38.	1,000.0	SY Excelsior Matting	\$2.25	\$2,250.00	\$2.50	\$2,500.00	\$3.00	\$3,000.00
39.	3.0	EA Construction Entrance	\$3,200.00	\$9,600.00	\$4,500.00	\$13,500.00	\$4,500.00	\$13,500.00
40.	8.0	AC Seeding and Mulching	\$3,600.00	\$28,800.00	\$2,860.00	\$22,880.00	\$1,650.00	\$13,200.00
41.	2.0	LS Concrete Washout Areas	\$1,625.00	\$3,250.00	\$970.00	\$1,940.00	\$2,600.00	\$5,200.00
42.	2.0	Sediment / Skimmer Basin (Temporary Erosion Control)	\$9,250.00	\$18,500.00	\$13,000.00	\$26,000.00	\$13,000.00	\$26,000.00

TOTAL CONSTRUCTION - PART A \$1,732,642.50 \$1,917,576.00 \$2,031,152.00



PART B - PICKLEBALL COURTS

		<u>Owens Construction</u>		<u>S.T. Wooten Corp.</u>		<u>Fred Smith Company</u>	
<u>Item</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Total Cost</u>	<u>Unit Price</u>	<u>Total Cost</u>	<u>Unit Price</u>	<u>Total Cost</u>
1.	6.0	\$83,250.00	\$499,500.00	\$70,500.00	\$423,000.00	\$64,000.00	\$384,000.00
			\$499,500.00		\$423,000.00		\$384,000.00

1. 6.0 LS Provide all labor, material and equipment to install complete the Pickleball Courts (1 unit includes 3 courts with perimeter fencing) including foundation preparation, foundation stone (6" CABC), Class B vapor barrier, woven wire reinforced concrete slab (5" 3,500 PSI), net posts foundations, net posts, netting, PVC coated fencing (6' height 3 sides, 4' height 1 side) including gates, (City of Wilson will provide surface coating and striping) and all other materials/components as shown on the drawings and/or included in the project specifications for the Lump Sum Amount of:

TOTAL CONSTRUCTION - PART B

PART C - WATER & SANITARY SEWER SERVICE

		<u>Owens Construction</u>		<u>S.T. Wooten Corp.</u>		<u>Fred Smith Company</u>	
<u>Item</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Total Cost</u>	<u>Unit Price</u>	<u>Total Cost</u>	<u>Unit Price</u>	<u>Total Cost</u>
1.	1.0	\$2,500.00	\$2,500.00	\$3,850.00	\$3,850.00	\$3,750.00	\$3,750.00
2.	2.0	\$2,450.00	\$4,900.00	\$2,750.00	\$5,500.00	\$2,500.00	\$5,000.00
3.	1,040.0	\$42.00	\$43,680.00	\$49.45	\$51,428.00	\$37.00	\$38,480.00
4.	32.0	\$80.00	\$2,560.00	\$66.00	\$2,112.00	\$77.00	\$2,464.00
5.	1.0	\$6,500.00	\$6,500.00	\$9,340.00	\$9,340.00	\$10,000.00	\$10,000.00
6.	125.0	\$71.60	\$8,950.00	\$83.52	\$10,440.00	\$150.00	\$18,750.00
7.	750.0	\$10.00	\$7,500.00	\$21.98	\$16,485.00	\$8.25	\$6,187.50
8.	327.0	\$57.35	\$18,753.45	\$71.00	\$23,217.00	\$108.00	\$35,316.00
9.	1.0	\$28,500.00	\$28,500.00	\$60,000.00	\$60,000.00	\$21,500.00	\$21,500.00
10.	983.0	\$22.00	\$21,626.00	\$33.00	\$32,439.00	\$18.50	\$18,185.50
11.	20.0	\$390.00	\$7,800.00	\$110.00	\$2,200.00	\$103.00	\$2,060.00
12.	1.0	\$2,250.00	\$2,250.00	\$5,495.00	\$5,495.00	\$5,200.00	\$5,200.00
13.	40.0	\$125.00	\$5,000.00	\$166.00	\$6,640.00	\$215.00	\$8,600.00
			\$160,519.45		\$229,146.00		\$175,493.00

TOTAL CONSTRUCTION - PART C

TOTAL CONSTRUCTION - CONTRACT 2, PARTS A, B & C

\$2,392,661.95

\$2,590,645.00

ALTERNATE NO. 1: WALKING TRAIL

		<u>Owens Construction</u>		<u>S.T. Wooten Corp.</u>		<u>Fred Smith Company</u>	
<u>Item</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Total Cost</u>	<u>Unit Price</u>	<u>Total Cost</u>	<u>Unit Price</u>	<u>Total Cost</u>
1.	3,000.0	\$13.25	\$39,750.00	\$10.68	\$32,040.00	\$15.25	\$45,750.00
2.	2,500.0	\$18.24	\$45,600.00	\$19.06	\$47,650.00	\$16.00	\$40,000.00
			\$85,350.00		\$79,690.00		\$85,750.00

TOTAL CONSTRUCTION - ALTERNATE NO. 1

ALTERNATE NO. 2: CROQUET, BOCCÉ BALL, SHUFFLEBOARD & HORSESHOE PIT AREAS

Item	Quantity	Description	Owens Construction		S.T. Wooten Corp.		Fred Smith Company	
			Unit Price	Total Cost	Unit Price	Total Cost	Unit Price	Total Cost
1.	1,450.0	SY Concrete Sidewalk (4" Depth - Type A) with Turndown Curb on	\$60.00	\$87,000.00	\$54.12	\$78,474.00	\$52.50	\$76,125.00
2.	270.0	LF 4-Inch Perforated Underdrain in Washed Stone Trench	\$27.00	\$7,290.00	\$49.50	\$13,365.00	\$76.00	\$20,520.00
3.	190.0	LF 6-Inch Perforated Underdrain in Washed Stone Trench	\$32.00	\$6,080.00	\$49.50	\$9,405.00	\$87.25	\$16,577.50
4.	270.0	TONS #57 Washed Stone for Croquet and Bocce Ball Courts	\$42.00	\$11,340.00	\$52.80	\$14,256.00	\$44.75	\$12,082.50
5.	200.0	CY Excavation in Croquet Court, Bocce Ball Court and Horseshoe Pit	\$30.00	\$6,000.00	\$105.00	\$21,000.00	\$59.00	\$11,800.00
TOTAL CONSTRUCTION - ALTERNATE NO. 2				\$117,710.00		\$136,500.00		\$137,105.00

ALTERNATE NO. 3 - TENNIS COURTS

Item	Quantity	Description	Owens Construction		S.T. Wooten Corp.		Fred Smith Company	
			Unit Price	Total Cost	Unit Price	Total Cost	Unit Price	Total Cost
1.	1.0	LS Provide all labor, material and equipment to install complete the Tennis Court construction including viewing area (500 SY Type B Concrete Plaza) adjacent to Pickleball Court to include 8" CABC / crushed concrete base, 2" asphalt Type S9.5B, net post and center anchor assembly foundations, net posts, nets, vinyl coated fencing (8' height) including gates, (City of Wilson will provide surface coating and striping) and all other materials/components as shown on the drawings and/or included in the project specifications for the Lump Sum Amount of:	\$237,650.00	\$237,650.00	\$260,000.00	\$260,000.00	\$385,000.00	\$385,000.00
TOTAL CONSTRUCTION - ALTERNATE NO. 3				\$237,650.00		\$260,000.00		\$385,000.00

I, E. LEO GREEN, III, P.E., HEREBY CERTIFY THAT THIS BID TABULATION IS A TRUE AND CORRECT REPRESENTATION OF THE BIDS RECEIVED FOR THIS PROJECT ACCORDING TO THE BEST OF MY KNOWLEDGE AND BELIEF.



*Leo Green*  
 E. LEO GREEN, III, P.E.

6-29-2023  
 NC Firm License No.: P-0115



## City Council Agenda Item Cover Sheet

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**To:** Honorable Mayor, Members of City Council and City Manager  
**From:** William T. Bass, IV, PE – Director of Public Works  
**Subject:** Engineering Design Contract for the Elizabeth Street Regional SCM Projects

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**Issue:**

Council authorization needed for the City of Wilson to enter into a contract with Green Engineering in the amount of \$768,980 for the design, permitting, surveying, planning, construction administration, and construction observation for the three stormwater control measures (SCM) associated with the Elizabeth Street Regional SCM Projects CWSRF Grant received by the City of Wilson.

**Background / Summary:**

On September 15, 2022, City Council passed a resolution (R-027-22), authorizing the City to pursue a grant for the Elizabeth Street Regional SCM Project and the Hines Fire Department Flood Reduction Project.

After notification of the grant being awarded, staff completed a request for qualification (RFQ) process to select an engineering firm to complete the design of the three SCMs. The committee selected Green Engineering.

**Fiscal or Other Impact:**

The project is fully funded through a grant. The initial design costs are being paid for by the City to be reimbursed after the construction contract is awarded.

The City has requested reimbursement of engineering expenses prior to the award of the construction contract but has not received approval from NCDEQ.

**Recommendation:**

Public Works recommends Approval.

**Coordination:**

Public Works Department

**Attachments:**

Green Engineering's Contract

**CONTRACT**

**Name of Client:** City of Wilson **W.O.** 23-083  
**Address:** Post Office Box 10  
Wilson, North Carolina 27894-0010

**Project Name:** Elizabeth Street Regional SCM Projects **Date Required:** Per Milestone Dates  
Project No.: SRP-SW-ARP-0015

**Project Rep:** Kyle Manning, PE **Phone:** 252-519-2630  
Assistant Director of Public Works

**Project Location:** City of Wilson, North Carolina **Ordered By:** Kyle Manning  
**Date Ordered:** July, 2023 **Order Taken By:** Leo Green, III

**Narrative Description of Services:**

Green Engineering proposes to provide the City of Wilson with Professional Civil Engineering and Land Surveying services for the planning, design, permitting, bidding, construction administration, observation and start-up services for the three (3) SCM's (two Bioretention/Wetland SCM's and one Flood Reduction SCM) located in the City of Wilson. The three SCM's are the Starmount Circle Bioretention SCM, the Walnut Street Bioretention SCM and the Hines Street Fire Station Flood Reduction SCM. Funded from ARPA, we will follow all applicable federal law and guidance.

<b>UNITS:</b>	<b>COMPONENT</b>	<b>*BASIS</b>	<b>UNIT COST</b>	<b>TOTAL AMOUNT</b>
1	Engineering Design	LS	\$401,050.00	\$401,050.00
1	Permitting	LS	\$88,480.00	\$88,480.00
1	Land Surveying	LS	\$43,750.00	\$43,750.00
1	Planning (Pre-Construction Costs)	LS	\$30,000.00	\$30,000.00
1	Construction Administration	LS	\$45,200.00	\$45,200.00
1	Construction Observation	LS	\$160,500.00	\$160,500.00

**\*(H)Hourly \$** \_\_\_\_\_ **\*(LS)Lump Sum \$** 768,980.00 **\*(O)Other \$** \_\_\_\_\_

The General Conditions on the reverse side are incorporated into and made a part of this contract. The signatures below authorize Green Engineering, P.L.L.C. to proceed with the services as described above.

**Client:** City of Wilson  
 Print Name of Firm or Corporation

\_\_\_\_\_  
 Signature of Authorized Representative Date

\_\_\_\_\_  
 Print Name and Title

**Green Engineering, P.L.L.C.**

\_\_\_\_\_  
 July, 2023

\_\_\_\_\_  
 Signature of Authorized Representative Date

\_\_\_\_\_  
 E. Leo Green, III - Managing Member

\_\_\_\_\_  
 Print Name and Title

**Attest:** \_\_\_\_\_  
 Signature Date

\_\_\_\_\_  
 Print Name and Title

**Attest:** \_\_\_\_\_  
 Signature Date

\_\_\_\_\_  
 Penny B. Glover - Notary

\_\_\_\_\_  
 Print Name and Title

\_\_\_\_\_  
 My Commission Expires: September 6, 2024

*All local government clients are required to complete this section.*

**Finance Officer Certification:**  
 This contract has been pre-audited in accordance with the Local Government Budget and Fiscal Control Act.

\_\_\_\_\_  
 Signature of Finance Officer Date



CITY OF WILSON

Agenda Item 8

Meeting Date August 17, 2023

## City Council Agenda Item Cover Sheet

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**To:** Honorable Mayor, Members of City Council and City Manager  
**From:** Rodger Lentz, Assistant City Manager  
**Subject:** RIDE Contract Renewal

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**Issue:**

We are ending our third year providing RIDE in the community and are bringing forth contract renewal for Council's consideration.

**Background / Summary:**

Transit Ridership has increased more than 300% over our previous fixed route service. We currently carry between 4,100 and 4,600 trips per week (fixed route was 1,450 trips per week). This years increase, adding a few afternoon vehicle hours to improve on-time performance, is just slightly more than last years contract. As of August 6th, RIDE has provided 205,090 trips this contract year. We should end the contract year with over 220,000 trips provided.

**Fiscal or Other Impact:**

See attachment for the proposed contract amendment. Total not to exceed cost is \$2,350,207.

**Recommendation:**

Renew our contract with Via at 975 weekly vehicle hours at a base fare of \$2.50.

**Coordination:**

Rodger Lentz, AICP

**Attachments:**

Renewal Contract Amendment

**Amendment #7  
to the  
TAAS Service Order**

River North Transit LLC (“**Via**”) and the City of Wilson (“**Customer**” and, together with Via, the “**Parties**”) have entered into an agreement titled Master Terms and Conditions for Via Transit as a Service (the “**Master Agreement**”) and that certain TAAS Service Order, dated June 29 2020 (the “**Order**”) as amended by Amendment #1 to the Master Terms and Conditions for Via Transit as a Service and the TaaS Service Order effective September 10, 2020, Amendment #2 to the TaaS Service Order dated November 18, 2020, Amendment #3 to the TAAS Service Order dated February 4, 2021, Amendment Number #4 to the Master Terms and Conditions for Via Transit as a Service effective April 13, 2021, the Renewal and Amendment #5 to the TaaS Service Order dated June 17, 2021, and the AMENDMENT #6 TO THE SERVICE ORDER dated August 30, 2022 (together, the “**Agreement**”). Upon the effective date of this Amendment #7 (the “**Amendment**”), the Parties agree to modify the Agreement as follows:

1. **Amendment.** Section 3 of the Order-Fees shall be modified in the following manner:

a. The Maximum Contract Structure and the Not To Exceed Thresholds for Year 3 of the Renewal period (September 2023-August 2024) will be as follows:

<b>Wilson Cost</b>	<b>September 2023-August 2024</b>
Cost per Vehicle Hour	\$46.01
Implied Vehicle Hours per Year	50,700
Not to Exceed Threshold	\$2,350,207

2. **Amendment.** The following language is added as Section 14 to the MSA:

Customer agrees that additional services, such as access to Via’s (including its affiliates’) proprietary technology platform used to plan, schedule, establish, monitor, operate and/or manage microtransit networks, may be added to the Agreement at a later date, potentially with an additional cost, at any point during the Term.

3. **Amendment.** The following language is added as Section 15 to the MSA:

To the extent permitted by applicable law and as additional consideration for this Contract, Via agrees to extend an option to purchase any Services covered under the Agreement under the same terms and conditions set forth herein, as well as any additional terms and conditions specific to their local requirements upon mutual agreement between the parties, to any other agency or municipality that has entered into a cooperative purchasing agreement or similar arrangement with Customer (collectively, such other agencies are referred to herein as “Contracting Members”). Each Contracting Member shall negotiate its own pricing terms and execute its own contract with Via.

4. **Conflicts, Use of Terms, Governing Law.** Capitalized terms used but not defined herein have the meanings set forth in the Agreement. Except as expressly provided herein, the terms and conditions of the Agreement remain unchanged. This Amendment #7 will be governed by the same law as the Agreement and is effective as of September 1, 2023.

**RIVER NORTH TRANSIT, LLC**

**CITY OF WILSON**

By:

By:

Name:

Name:

Title:

Title:

Date:

Date: