



# CITY OF WILSON

## City Council

### Meeting Agenda

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March 21, 2024 – 7:00 p.m.

City Council Chambers – City Hall

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1. Invocation – Reverend Scott Schieber, First Christian Church
2. Pledge of Allegiance
3. Presentations
  - 3a. Proclamation Proclaiming March 22, 2024, as “Arbor Day” in the City of Wilson  
Accepted by Catesby Denison, Senior Planner
  - 3b. Proclamation Proclaiming the month of April, 2024 as “Fair Housing Month” in Wilson,  
North Carolina – Accepted by Kimberly Jenkins, Human Relations Assistant
  - 3c. Nomination and Celebration Honoring Samuel C. Lathan, for the North Carolina Heritage  
Award - Earl Ijames, Curator of African American History, North Carolina Museum of History
4. **Consent Agenda (*All matters listed are considered to be routine and non-controversial by City Council and will be enacted by one motion. There will be no separate discussion unless a Council member so requests, in which case the item will be removed from the Consent Agenda and will be considered separately.*)**
  - 4a. Consideration of Approval of Tax Collections Report for January 2024
  - 4b. Consideration of Approval of a Resolution Setting the Date of April 18, 2024 for a Public Hearing for Voluntary Annexation of 7.84 acres located 2760 Forest Hills Road, SW (including a portion of PIN #s 3511-05-5668 and 3711-05-2510); Requested by Bartlett Engineering on behalf of the City of Wilson, Owner (Project # 24-76)
  - 4c. Consideration of Slate of Nominees for Citizen Appointments for Boards, Commissions, Committees, Task Forces and Focus Groups of the City of Wilson
  - 4d. Consideration of Approval of Proposed Regular City Council Meeting Minutes of February 15, 2024

Public Hearings

5. Public Hearing Items – Regular

5a. Consideration of Approval of Ordinances Directing Demolition and/or Repair and that the Building Inspector Place a Notice Thereon that the Property is Unfit for Human Habitation and that the Same May Not Be Occupied for the Properties Located at the Following Addresses:

- 5a (i.) 1006 Atlantic Street, East (PIN # 3721-68-2223)
- 5a (ii.) 706 Graham Street, South East (PIN # 3721-64-3700)
- 5a (iii.) 813 Graham Street, South East (PIN # 3721-54-8534)
- 5a (iv.) 807 Irma Street, South East (PIN # 3721-54-9799)
- 5a (v.) 810 Irma Street, South East (PIN # 3721-54-8993)
- 5a (vi.) 600 Jordan Street, South West (PIN # 3711-87-8171)

5b. Consideration of Approval of an Ordinance Declaring Intent of the Permanent Closure of the 300 to 400 Blocks of Moore Street, South (Project # 23-382)

End of Public Hearings

- 6. Consideration of Request to Pursue Grant Funding for Flood Mitigation for Freeman Park and Carolina Street Park
- 7. Consideration of Approval to Award Construction Contract for the Wilson Ballpark Utilities Expansion Project to Moffat Pipe, Incorporated
- 8. Consideration of Reauthorization of Downtown Economic Incentive Policy
- 9. Consideration of the Acquisition of Interests in Real Property Adjacent to Wiggins Mill Water Plant
- 10. Designation of Voting Delegate and Alternate Voting Delegate for 2024-2025 Annual North Carolina League of Municipalities (NCLM) Business Meeting
- 11. Report(s)
- 12. Call on the Audience

RULES FOR PERSONS ADDRESSING CITY COUNCIL

- 1. Each speaker must sign-in with city clerk prior to start of City Council meeting.
- 2. During the Call on the Audience portion of the agenda, the city clerk will call on individuals signed in to address Council.
- 3. When called to speak, each speaker will identify him/herself by giving his or her name and place of residence.
- 4. Each speaker will be limited to speaking one time on any topic. When you are finished speaking, please step away from the podium and be seated.
- 5. Each speaker will be limited to three (3) minutes and each group's representative will be limited to a maximum of five (5) total minutes. Each group is encouraged to designate a single spokesperson for their group.





CITY OF WILSON  
North Carolina  
INCORPORATED 1849

OFFICE OF THE MAYOR

PROCLAMATION

**WHEREAS**, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

**WHEREAS**, this day, called *Arbor Day*, is now observed throughout the nation and the world; and

**WHEREAS**, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen, and provide habitat for wildlife; and

**WHEREAS**, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires, and countless other wood products; and

**WHEREAS**, trees in our city are a source of joy and spiritual renewal, increase property values, enhance the economic vitality of business areas, and beautify our community; and

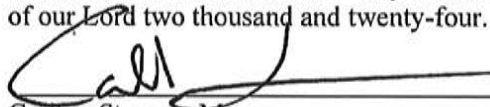
**WHEREAS**, Wilson, North Carolina, has been recognized as a **Tree City USA** for the 42<sup>nd</sup> year by The National Arbor Day Foundation;

**NOW, THEREFORE**, I, Carlton Stevens, Mayor of the City of Wilson, North Carolina, by the authority vested in me, do hereby proclaim March 22, 2024, as

*Arbor Day in Wilson, North Carolina*

And I urge all citizens to support efforts to care for our trees and woodlands; to support our City's community forestry program; and to plant trees to gladden the hearts and promote the well-being of present and future generations.

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused the seal of the City of Wilson, North Carolina, to be affixed this 21<sup>st</sup> day of March, in the year of our Lord two thousand and twenty-four.

  
Carlton Stevens, Mayor





OFFICE OF THE MAYOR

**CITY OF WILSON**  
*North Carolina*  
INCORPORATED 1849

**PROCLAMATION**

**WHEREAS**, April 11, 2024, marks the 56<sup>th</sup> anniversary of the passage of the U.S. Fair Housing Law, Title VII of the Civil Rights Act of 1968, which enunciates a national policy of fair housing for all who live in the United States; and

**WHEREAS**, The Fair Housing Act prohibits discrimination based on race, color, religion, sex, handicap, familial status, disability and national origin; and

**WHEREAS**, the City of Wilson is committed to highlight the Fair Housing Law by continuing to address discrimination in our community, to support programs that will educate the public about the right to equal housing opportunities, and to plan partnership efforts with other organizations to help assure every American of their right to Fair Housing; and

**WHEREAS**, economic stability, community health, and human relations in all communities are improved by diversity and inclusion;

**NOW, THEREFORE**, I, CARLTON STEVENS, Mayor of the City of Wilson, do hereby proclaim the month of April 2024 as

**Fair Housing Month in Wilson, N.C.**

I do further acknowledge the U.S. Fair Housing Law in Wilson and urge all citizens to recognize wholeheartedly this celebration throughout this month.



**IN WITNESS WHEREOF**, I have hereunto set my hand and caused the seal of the City of Wilson, North Carolina, to be affixed this 21<sup>st</sup> day of March, in the year of our Lord two thousand and twenty-four.

  
\_\_\_\_\_  
Carlton Stevens, Mayor



DATE 2/02/24  
 TIME 11:12:33  
 USER GJOYNER

CURR TAX YEAR: 2023

Wilson County  
 TAX COLLECTIONS REPORT ALL RGCCS BY UNIT/YEAR  
 DEPOSIT DATE RANGE 1/01/2024 THRU 1/31/2024  
 YEAR RANGE 2013 THRU 2024

PAGE 10  
 PROG# CL2223A

REVENUE UNIT: CWI CI-WILSON

YEAR	BEGINNING LEVY	ADDITIONS TO LEVY MTD	ADDITIONS YTD	TO LEVY MTD	DISCOUNTS AND RELEASES TO LEVY MTD	DISCOUNTS AND RELEASES YTD	ADJUSTED LEVY	COLLECTED MTD	COLLECTED YTD	ENDING BALANCE
2024		136.41	14,670.72			354.87	14,315.85	395.46	1,774.14	12,541.71
2023	24,654,500.75	267.85	1,360,615.53	618.01	966,285.24	25,048,831.04	5,659,503.75	23,724,769.26	1,324,061.78	
2022	401,235.55			11.83	261.32	400,974.23	15,738.99	113,032.11	287,942.12	
2021	169,045.54			49.32	61.65	168,983.89	2,672.71	25,966.99	143,016.90	
2020	118,176.87			49.31	63.41	118,113.46	1,924.09	14,626.36	103,487.10	
2019	97,725.14			56.20	56.20	97,668.94	551.93	8,494.54	89,174.40	
2018	94,796.02			62.45	62.45	94,733.57	281.84	3,613.09	91,120.48	
2017	85,643.10					85,643.10	295.75	3,287.74	82,355.36	
2016	79,507.77					79,507.77	300.91	2,057.37	77,450.40	
2015	74,480.46					74,480.46	395.25	2,127.52	72,352.94	
2014	71,476.55					71,476.55	336.53	1,680.57	69,795.98	
2013	79,283.85					79,283.85	349.63	1,254.08	78,029.77	
TOTAL	25,925,871.60	404.26	1,375,286.25	847.12	967,145.14	26,334,012.71	5,682,746.84	23,902,683.77	2,431,328.94	
CURRENT INTEREST & COLLECTORS FEES							12,895.36	13,326.85		
PRIOR INTEREST & COLLECTORS FEES							3,969.88	29,168.67		
TOTAL INTEREST & COLLECTORS FEES							16,865.24	42,495.52		
TOTAL PRIOR YEARS TAXES							22,847.63	176,140.37		
TOTAL TAXES & INTEREST & COLLECTORS FEES							5,699,612.08	23,945,179.29		
DISCOVERIES TAXES & INTEREST							395.46	1,774.14		
NET							5,699,216.62	23,943,405.15		
CURRENT YEAR PERCENTAGE		94.71								

Agenda Item 4a

*Amy Elton*

DATE 2/02/24  
 TIME 11:12:37  
 USER GJOYNER

WILSON COUNTY  
 TAX COLLECTIONS REPORT ALL RCGDS BY UNIT/YEAR  
 DEPOSIT DATE RANGE 1/01/2024 THRU 1/31/2024  
 YEAR RANGE 2013 THRU 2024

DATE 2/02/24  
 TIME 11:12:37  
 USER GJOYNER

PAGE 1  
 PROG# CL2223B

ASSESSMENT CODE: MUNC ASSESSMENT FEES

YEAR	BEGINNING LEVY	ADDITIONS TO LEVY MTD	ADDITIONS YTD	RELEASES TO LEVY MTD	RELEASES YTD	ADJUSTED LEVY	COLLECTED MTD	COLLECTED YTD	ENDING BALANCE
2024		5,250.00		360.00	360.00	4,890.00	120.00	510.00	4,380.00
2023		16,590.00		3,450.00	3,450.00	13,140.00	1,230.00	4,102.61	9,037.39
2022	12,955.80		120.00	120.00	12,835.80	510.00	510.00	4,304.85	8,530.95
2021	3,498.03				3,498.03			693.61	2,804.42
2020	1,916.17				1,916.17			260.05	1,656.12
2019	1,184.21				1,184.21			30.00	1,154.21
2018	367.83				367.83				367.83
2017	390.00				390.00			30.00	360.00
2014	5.00				5.00				5.00
2013	1,005.39				1,005.39		5.00	5.00	1,000.39
TOTAL	21,322.43	21,840.00	120.00	3,930.00	39,232.43	1,865.00	9,936.12	29,296.31	
DISCOVERIES							120.00	510.00	
NET							1,745.00	9,426.12	
TOTAL PRIOR YEARS							515.00	5,323.51	
CURRENT YEAR PERCENTAGE									31.22

*Amy Elston*



REVENUE UNIT: FMU CI-MUN DIST1

YEAR	BEGINNING LEVY	ADDITIONS TO LEVY MTD	DISCOUNTS AND RELEASES YTD	ADJUSTED LEVY	COLLECTED MTD	COLLECTED YTD	ENDING BALANCE
2024	99.97	14.69	85.28			85.28	
2023	71,832.00	54.16	71,873.60	35,363.10	65,319.86	6,553.74	
2022	1,807.04	74.59	1,732.45	12.87	702.61	1,029.84	
2021	1,729.03		1,729.03	1.89	338.19	1,390.84	
2020	391.80		391.80		351.73	40.07	
2019	235.87		235.87		195.53	40.34	
2018	198.95		198.95		124.10	74.85	
2017	216.31		216.31		123.51	92.80	
2016	192.97		192.97		123.51	69.46	
2015	218.96		218.96		185.77	33.19	
2014	296.32		296.32		94.03	202.29	
2013	67.09		67.09		32.11	34.98	
TOTAL	77,186.34	154.13	77,238.63	35,377.86	67,590.95	9,647.68	
CURRENT INTEREST & COLLECTORS FEES							
				71.48	71.48		
PRIOR INTEREST & COLLECTORS FEES							
				5.21	631.67		
TOTAL INTEREST & COLLECTORS FEES							
				76.69	703.15		
TOTAL PRIOR YEARS TAXES							
				14.76	2,271.09		
TOTAL TAXES & INTEREST & COLLECTORS FEES							
				35,454.55	68,294.10		
DISCOVERIES TAXES & INTEREST							
NET							
				35,454.55	68,294.10		
CURRENT YEAR PERCENTAGE 90.88							

*Ang Carter*



CITY OF WILSON

Agenda Item 4b

Meeting Date March 21, 2024

## City Council Agenda Item Cover Sheet

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**To:** Honorable Mayor, Members of City Council and City Manager  
**From:** Janet Holland, AICP, Land Development Manager  
**Subject:** Voluntary Annexation – 2760 Forest Hills Road, SW (Project# 24-76)

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**Issue:**

Voluntary annexation of 7.84 acres of 2760 Forest Hills Road, SW (a portion of PINs: 3511-05-5668 and 3711-05-2510). Request by Bartlett Engineering on behalf of City of Wilson, Owner

**Background/Summary:**

- 1) City Annexation policy requires consideration of annexation for any properties outside the Corporate Limits that are requesting City services.
- 2) Action required at this time is to set the public hearing to consider adoption of this annexation request.

**Recommendation:**

Adopt Resolution of Intent to annex by setting the public hearing for the April 18, 2024 City Council Meeting.

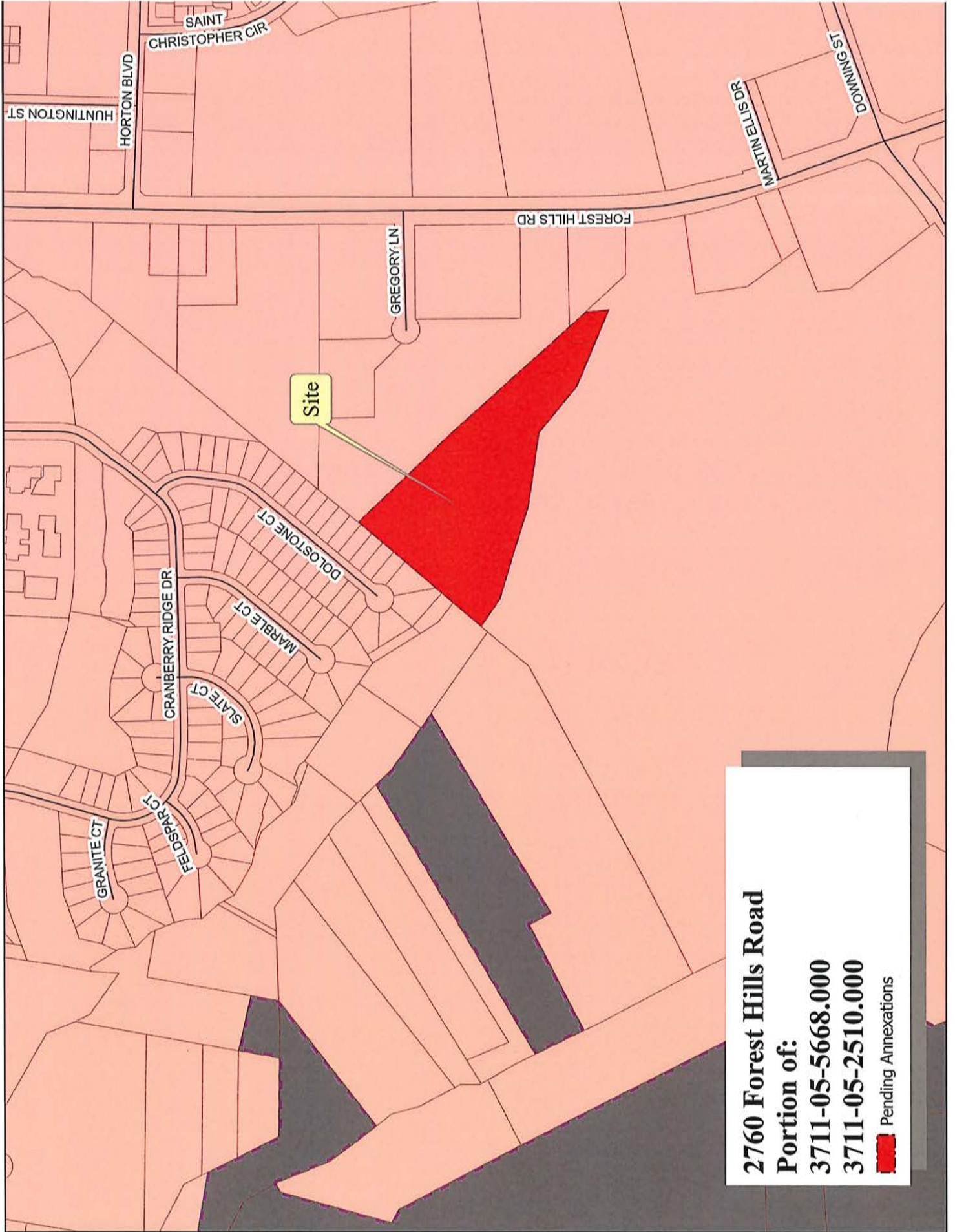
**Coordination:**

Janet Holland, Land Development Manager, 252.399.2215, [jholland@wilsonnc.org](mailto:jholland@wilsonnc.org)  
Kathy Bangley, Director, 252.206.5289, [kbangley@wilsonnc.org](mailto:kbangley@wilsonnc.org)

**Attachments:**

- 1) Location Map.
- 2) Resolution of Intent setting the public hearing date to consider annexation.





**2760 Forest Hills Road**

**Portion of:**

**3711-05-5668.000**

**3711-05-2510.000**

 Pending Annexations

**R-007-24**

**RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF WILSON, NORTH CAROLINA  
SETTING THE DATE FOR A PUBLIC HEARING  
ON THE QUESTION OF AN ANNEXATION BY PETITION  
FILED PURSUANT TO N.C.G.S. 160A-31**

**WHEREAS**, the owners of certain real property contiguous to the City of Wilson, North Carolina, have signed and filed with the City Clerk a petition for annexation of the tract of land more particularly described therein. A copy of said petition is on file at the Land Development office and is incorporated herein by reference; and

**WHEREAS**, the City Clerk has investigated the sufficiency of the petition pursuant to North Carolina General Statute 160A-31 and has certified that the same is in all respects correct and sufficient;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Wilson, North Carolina that a public hearing shall be conducted on the 18th day of April, 2024, in the Municipal Building, 112 Goldsboro Street, E, Wilson, North Carolina, wherein the public shall be invited to attend and express their views as to the sufficiency of the petition for annexation and as to whether or not the said property referred in the petition should be annexed, the general description of that property being:

General Description: 7.84 acres located at 2760 Forest Hills Road (portions of PINs: 3711-05-5668 and 3711-05-2510.000).

Lying and being in Wilson Township of Wilson County, and being more particularly described as follows: Beginning at an existing iron pipe on the western right-of-way of Forest Hills Road (SR 1165) and having North Carolina State Plane Grid Coordinates (NAD 83/2011 adjustment) of Northing = 715,041.95 and Easting = 2,310,942.32, said pipe being the northeast corner of the City of Wilson, Deed Book 673 Page 28, thence along the northern line of the City of Wilson, N89°43'40"W, 182.50' to an iron pipe, thence N42°29'33"W, 190.26' to a new iron pipe, the True Point of Beginning, thence continuing along the northern line of The City of Wilson the following courses and distances, S04°52'25"E, 83.12' to an iron pipe, thence N67°01'09"W, 125.44' to a point, thence N67°01'09"W, 168.86' to a point, thence N50°04'41"W, 205.32' to an iron pipe, thence N81°47'38"W, 258.89' to a point, thence N72°56'09"W, 344.22' to a point, thence N55°10'41"W, 115.77' to a point, thence N39°44'08"W, 0.64' to an iron pipe, the westernmost corner of The City of Wilson, Deed Book 2882 Page 816, thence along the northwestern line of The City of Wilson, N39°35'49"E, 569.21' to an iron pipe, thence along the northeastern line of The City of Wilson, S42°29'33"E, 1094.45' to The True Point of Beginning, being 7.84 acres, and being a portion of Parcel Identification Numbers: 3711-05-5668 and 3711-05-2510.



**BE IT FURTHER RESOLVED** that the City Clerk is hereby instructed to publish a notice of said public hearing once in the Wilson Times at least ten (10) days prior to the date for the public hearing.

**DULY ADOPTED** this 21st day of March, 2024.

\_\_\_\_\_  
Carlton L. Stevens, Mayor

ATTEST:

\_\_\_\_\_  
Tonya A. West, City Clerk

Project # 24-76

**City of Wilson**  
**March 21, 2024 – City Council Meeting**  
**Slate of Nominees for the Boards, Commissions and Committees**

**Board of Adjustment**

Reappoint: Carol Alexander  
David Sheppard  
Philip Cockrell

**Cemetery Commission**

Reappoint: Joseph (Dell) Joyner  
  
Appoint: James Faison

**Committee on Patriotism**

Reappoint: Debra Deaton  
James Faison  
  
Appoint: Mari Kuhl  
Grady Sinyard

**Fireman's Relief Fund Board**

Reappoint: Earl Smith  
  
Appoint: Robert Edmundson  
Todd Hensley

**Human Relations Commission**

Appoint: Anthony Carr  
Teresa Lucas  
Shenna Whitley

(Continued Next Page)



**City of Wilson**  
**March 21, 2024 – City Council Meeting**  
**Slate of Nominees for the Boards, Commissions and Committees**

**Planning & Design Review Board**

Reappoint: Ronnie Sutton  
Kendra Moore  
Marcia Richardson

**Recreation Commission**

Appoint: Ronnie Sutton  
Reappoint: James Diggs  
Gary Farmer

**Wedgewood Golf Course Advisory Committee**

Reappoint: Louis Clark  
Frederick Hyman

**Wilson Committee for Persons with Disabilities**

Appoint: Latoya Best  
Claudia Cunningham  
Ken Robol

Reappoint: Tia Fowler  
Gary Smolen  
Jean Smolen



CITY OF WILSON

Agenda Item 5a (i)

Meeting Date March 21, 2024

## City Council Agenda Item Cover Sheet

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**To:** Honorable Mayor, Members of City Council and City Manager  
**From:** Rodger Lentz, Planning & Development Services Director  
**Subject:** Demolition - 1006 Atlantic Street, East

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**Issue:** Building is hazardous to the health, safety and welfare of the residents of the City due to violations of Chapter 43 of the City Code regarding minimum maintenance standards for Residential Structures. The structure is structurally unstable, open to the public and constitutes a safety hazard.

**Background / Summary:** Hearing offered with owner not in attendance, and Facts of Finding submitted to owner. Owner is not able to repair the building. This building is dilapidated and needs to be demolished.

**Fiscal or Other Impact:** May cause other surrounding properties to potentially depreciate in value.

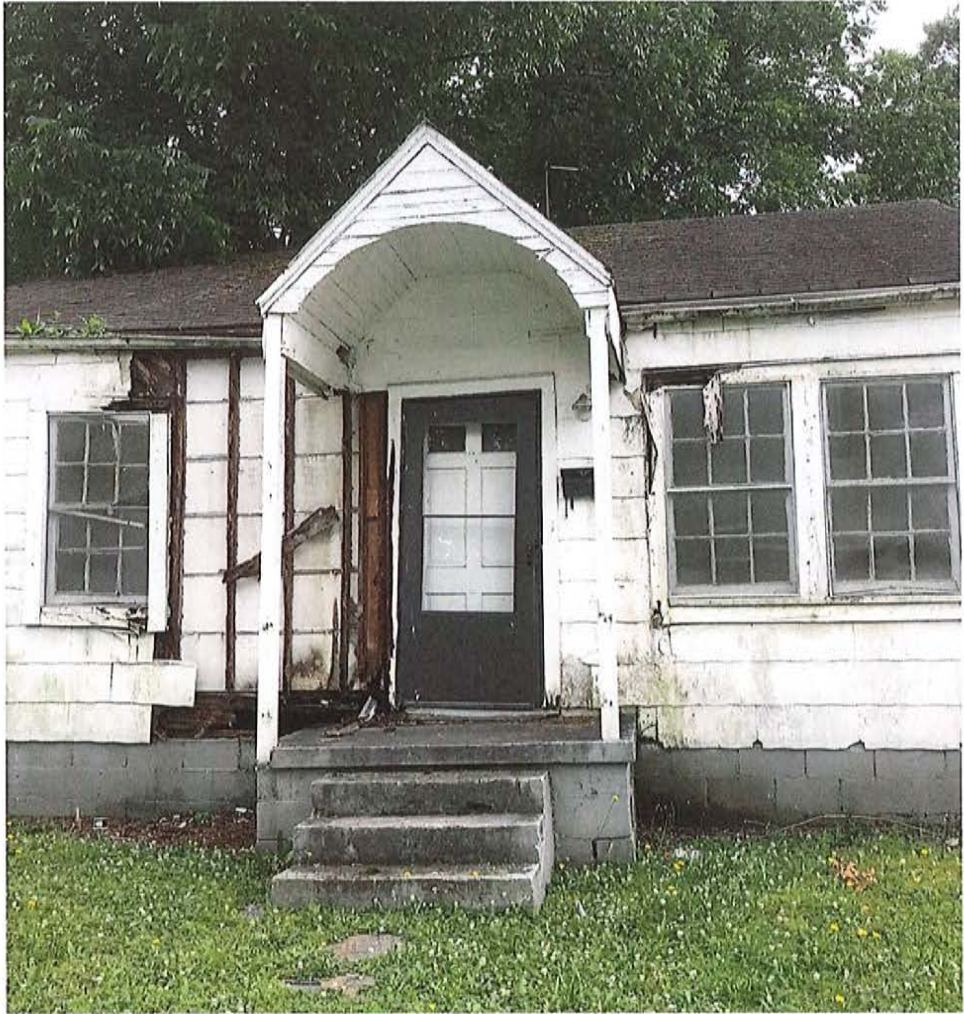
**Recommendation:** Staff recommends demolition ordinance.

**Coordination:** Brian Pridgen, City Attorney (252)291-3848  
Kevin O'Brien, Inspections Division Manager  
Jocelyn Drawhorn, Special Projects Coordinator  
(252)399-2240, jdrawhorn@wilsonnc.org

**Attachments:** 1) Map 2) Photos ) Ordinance













**O-011-24**

**AN ORDINANCE DIRECTING THE BUILDING INSPECTOR  
TO DEMOLISH THE PROPERTY HEREIN  
DESCRIBED AS UNFIT FOR HUMAN HABITATION AND  
DIRECTING THAT A NOTICE BE PLACED THEREON THAT  
THE SAME MAY NOT BE OCCUPIED**

**WHEREAS**, the City Council of the City of Wilson finds that the property described herein is unfit for human habitation under the City Housing Code, and that all of the provisions of the Housing Code have been complied with as a condition of the adoption of this ordinance; and

**WHEREAS**, said dwelling should be demolished as directed by the Building Inspector, and should be placarded by placing thereon a notice prohibiting use of human habitation; and

**WHEREAS**, the owner of said dwelling has been given a reasonable opportunity to bring the dwelling up to the standards of the Housing Code in accordance with G.S. 160D-1203(5) pursuant to an order issued by the Building Inspector on November 22, 2023 and the owner having failed to comply with the order.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WILSON**, that:

SECTION 1. The Building Inspector is hereby authorized and directed to place a sign containing this legend:

"This dwelling is unfit for human habitation; the use or occupancy of this dwelling for human habitation is prohibited and unlawful."

on the dwelling located at the following address: 1006 Atlantic Street East, Wilson, NC; PIN# 3421 68 2223; owned by RICHARD D. WALLACE AND SPOUSE, TINA C. WALLACE, ANGEL LABRET PEPPERS OR THE UNKNOWN HEIRS OF ANGEL LABRET PEPPERS.

SECTION 2. The Building Inspector is hereby authorized and directed to proceed to demolish the above-described dwelling in accordance with his order to the owner thereof dated the 22nd day of November and the Housing Code and G.S. 160D-1203.



SECTION 3. It shall be unlawful for any person to remove or cause to be removed said placard from any building to which it is affixed. It shall likewise be unlawful for any person to occupy or to permit the occupancy of any building therein declared to be unfit for human habitation.

SECTION 4. The City Clerk shall cause a certified copy of this ordinance to be recorded in the Office of the Register of Deeds of Wilson County and it shall be indexed in the name of the property owner in the Grantor Index.

SECTION 5. The costs of the demolition and the underlying proceedings shall be a lien against the real property upon which the costs are incurred and any other real property of the owner located within the city limits or within one mile thereof except for the owner's primary residence.

SECTION 6. This ordinance shall become effective upon its adoption.

**DULY ADOPTED** this 21st day of March, 2024.

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Carlton L. Stevens, Mayor

ATTEST:

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Tonya A. West, City Clerk

(Seal)

**CERTIFICATION**

The undersigned duly qualified and acting City Clerk of the City of Wilson does hereby certify that the above Ordinance is a true and correct copy of the Ordinance 0-011-24 as adopted at a legally convened meeting of the City Council of the City of Wilson duly held on 21st day of March, 2024, and further that such Ordinance has been fully recorded in the journal of proceedings and records in my office.

**IN WITNESS WHEREOF**, I have hereunto set my hand, this 21st day of March, 2024.

\_\_\_\_\_  
Tonya A. West  
City Clerk of the  
City of Wilson, North Carolina



CITY OF WILSON

Agenda Item 5a (ii)

Meeting Date March 21, 2024

## City Council Agenda Item Cover Sheet

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**To:** Honorable Mayor, Members of City Council and City Manager  
**From:** Rodger Lentz, Planning & Development Services Director  
**Subject:** Demolition - 706 Graham Street, South East

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**Issue:** Building is hazardous to the health, safety and welfare of the residents of the City due to violations of Chapter 43 of the City Code regarding minimum maintenance standards for Residential Structures. The structure is structurally unstable, open to the public and constitutes a safety hazard.

**Background / Summary:** Hearing offered with owner in attendance, and Facts of Finding submitted to owner. Owner is not able to repair the building. This building is dilapidated and needs to be demolished.

**Fiscal or Other Impact:** May cause other surrounding properties to potentially depreciate in value.

**Recommendation:** Staff recommends demolition ordinance.

**Coordination:** Brian Pridgen, City Attorney (252)291-3848  
Kevin O'Brien, Inspections Division Manager  
Jocelyn Drawhorn, Special Projects Coordinator  
(252)399-2240, jdrawhorn@wilsonnc.org

**Attachments:** 1) Map 2) Photos 3) Ordinance



# City of Wilson Community Maps

-  Parcels
-  City Limits
-  County Limits

Date: 2/20/2024

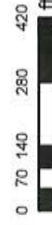
**Map Disclaimer:**

This map is for informational purposes only. The map is NOT of land survey quality and is NOT suitable for such use. The City of Wilson assumes no liability arising from the use of the map.

**Prepared by:**

City of Wilson GIS Services  
a division of Wilson Planning and Development Services.

1 inch equals 0.01













**O-012-24**

**AN ORDINANCE DIRECTING THE BUILDING INSPECTOR  
TO DEMOLISH THE PROPERTY HEREIN  
DESCRIBED AS UNFIT FOR HUMAN HABITATION AND  
DIRECTING THAT A NOTICE BE PLACED THEREON THAT  
THE SAME MAY NOT BE OCCUPIED**

**WHEREAS**, the City Council of the City of Wilson finds that the property described herein is unfit for human habitation under the City Housing Code, and that all of the provisions of the Housing Code have been complied with as a condition of the adoption of this ordinance; and

**WHEREAS**, said dwelling should be demolished as directed by the Building Inspector, and should be placarded by placing thereon a notice prohibiting use of human habitation; and

**WHEREAS**, the owner of said dwelling has been given a reasonable opportunity to bring the dwelling up to the standards of the Housing Code in accordance with G.S. 160D-1203(5) pursuant to an order issued by the Building Inspector on November 22, 2023 and the owner having failed to comply with the order.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WILSON**, that:

SECTION 1. The Building Inspector is hereby authorized and directed to place a sign containing this legend:

"This dwelling is unfit for human habitation; the use or occupancy of this dwelling for human habitation is prohibited and unlawful."

on the dwelling located at the following address: 706 Graham Street SE, Wilson, NC; PIN# 3721 64 3700; owned by LINDA MCDANIEL VICK AND HUSBAND, CALVIN LEON VICK.

SECTION 2. The Building Inspector is hereby authorized and directed to proceed to demolish the above-described dwelling in accordance with his order to the owner thereof dated the 22nd day of November and the Housing Code and G.S. 160D-1203.

SECTION 3. It shall be unlawful for any person to remove or cause to be removed said placard from any building to which it is affixed. It shall likewise be unlawful for any person to occupy or to permit the occupancy of any building therein declared to be unfit for human habitation.

SECTION 4. The City Clerk shall cause a certified copy of this ordinance to be recorded in the Office of the Register of Deeds of Wilson County and it shall be indexed in the name of the property owner in the Grantor Index.

SECTION 5. The costs of the demolition and the underlying proceedings shall be a lien against the real property upon which the costs are incurred and any other real property of the owner located within the city limits or within one mile thereof except for the owner's primary residence.

SECTION 6. This ordinance shall become effective upon its adoption.

**DULY ADOPTED** this 21st day of March, 2024.

---

Carlton L. Stevens, Mayor

ATTEST:

---

Tonya A. West, City Clerk

(Seal)



**CERTIFICATION**

The undersigned duly qualified and acting City Clerk of the City of Wilson does hereby certify that the above Ordinance is a true and correct copy of the Ordinance 0-012-24 as adopted at a legally convened meeting of the City Council of the City of Wilson duly held on 21st day of March, 2024, and further that such Ordinance has been fully recorded in the journal of proceedings and records in my office.

**IN WITNESS WHEREOF**, I have hereunto set my hand, this 21st day of March, 2024.

\_\_\_\_\_  
Tonya A. West  
City Clerk of the  
City of Wilson, North Carolina



CITY OF WILSON

Agenda Item 5a (iii)

Meeting Date March 21, 2024

## City Council Agenda Item Cover Sheet

---

**To:** Honorable Mayor, Members of City Council and City Manager  
**From:** Rodger Lentz, Planning & Development Services Director  
**Subject:** Demolition - 813 Graham Street, South East

---

**Issue:** Building is hazardous to the health, safety and welfare of the residents of the City due to violations of Chapter 43 of the City Code regarding minimum maintenance standards for Residential Structures. The structure is structurally unstable, open to the public and constitutes a safety hazard.

**Background / Summary:** Hearing offered with owner not in attendance, and Facts of Finding submitted to owner. Owner is not able to repair the building. This building is dilapidated and needs to be demolished.

**Fiscal or Other Impact:** May cause other surrounding properties to potentially depreciate in value.

**Recommendation:** Staff recommends demolition ordinance.

**Coordination:** Brian Pridgen, City Attorney (252)291-3848  
Kevin O'Brien, Inspections Division Manager  
Jocelyn Drawhorn, Special Projects Coordinator  
(252)399-2240, jdrawhorn@wilsonnc.org

**Attachments:** 1) Map 2) Photos 3) Ordinance

# City of Wilson Community Maps

-  Parcels
-  City Limits
-  County Limits

Date: 2/7/2024

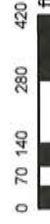
**Map Disclaimer:**

This map is for informational purposes only. The map is NOT of land survey quality and is NOT suitable for such use. The City of Wilson assumes no liability arising from the use of the map.

**Prepared by:**

City of Wilson GIS Services  
a division of Wilson Planning and Development Services.

1 inch equals 0.01



Path:

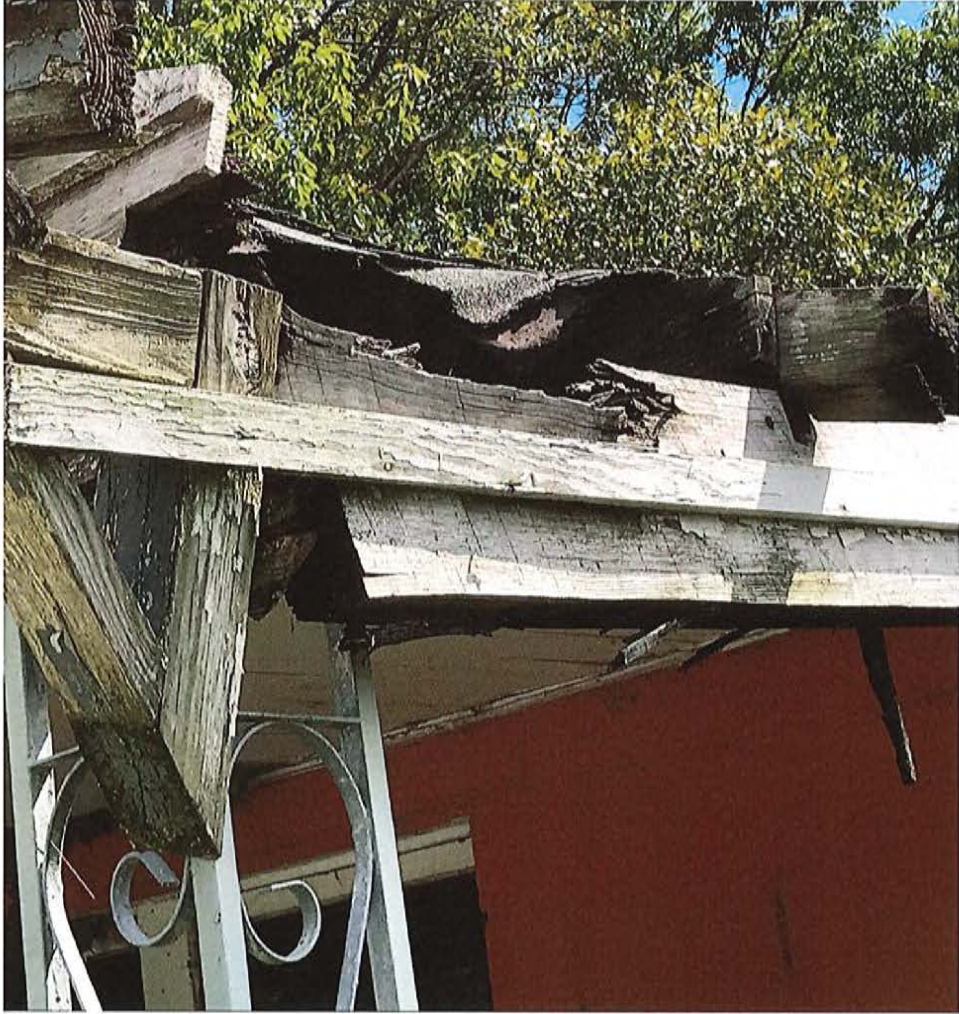














**O-013-24**

**AN ORDINANCE DIRECTING THE BUILDING INSPECTOR  
TO DEMOLISH THE PROPERTY HEREIN  
DESCRIBED AS UNFIT FOR HUMAN HABITATION AND  
DIRECTING THAT A NOTICE BE PLACED THEREON THAT  
THE SAME MAY NOT BE OCCUPIED**

**WHEREAS**, the City Council of the City of Wilson finds that the property described herein is unfit for human habitation under the City Housing Code, and that all of the provisions of the Housing Code have been complied with as a condition of the adoption of this ordinance; and

**WHEREAS**, said dwelling should be demolished as directed by the Building Inspector, and should be placarded by placing thereon a notice prohibiting use of human habitation; and

**WHEREAS**, the owner of said dwelling has been given a reasonable opportunity to bring the dwelling up to the standards of the Housing Code in accordance with G.S. 160D-1203(5) pursuant to an order issued by the Building Inspector on November 2, 2023 and the owner having failed to comply with the order.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WILSON**, that:

SECTION 1. The Building Inspector is hereby authorized and directed to place a sign containing this legend:

"This dwelling is unfit for human habitation; the use or occupancy of this dwelling for human habitation is prohibited and unlawful."

on the dwelling located at the following address: 813 GRAHAM ST SE, Wilson, NC; PIN# 3721 54 8534; owned by AFTER EIGHT, LLC.

SECTION 2. The Building Inspector is hereby authorized and directed to proceed to demolish the above-described dwelling in accordance with his order to the owner thereof dated the 2nd day of November and the Housing Code and G.S. 160D-1203.

SECTION 3. It shall be unlawful for any person to remove or cause to be removed said placard from any building to which it is affixed. It shall likewise be unlawful for any person to occupy or to permit the occupancy of any building therein declared to be unfit for human habitation.

SECTION 4. The City Clerk shall cause a certified copy of this ordinance to be recorded in the Office of the Register of Deeds of Wilson County and it shall be indexed in the name of the property owner in the Grantor Index.

SECTION 5. The costs of the demolition and the underlying proceedings shall be a lien against the real property upon which the costs are incurred and any other real property of the owner located within the city limits or within one mile thereof except for the owner's primary residence.

SECTION 6. This ordinance shall become effective upon its adoption.

**DULY ADOPTED** this 21st day of March, 2024.

---

Carlton L. Stevens, Mayor

ATTEST:

---

Tonya A. West, City Clerk

(Seal)

**CERTIFICATION**

The undersigned duly qualified and acting City Clerk of the City of Wilson does hereby certify that the above Ordinance is a true and correct copy of the Ordinance 0-013-24 as adopted at a legally convened meeting of the City Council of the City of Wilson duly held on 21st day of March, 2024, and further that such Ordinance has been fully recorded in the journal of proceedings and records in my office.

**IN WITNESS WHEREOF**, I have hereunto set my hand, this 21st day of March, 2024.

\_\_\_\_\_  
Tonya A. West  
City Clerk of the  
City of Wilson, North Carolina





CITY OF WILSON

Agenda Item 5a (iv)

Meeting Date March 21, 2024

## City Council Agenda Item Cover Sheet

---

**To:** Honorable Mayor, Members of City Council and City Manager  
**From:** Rodger Lentz, Planning & Development Services Director  
**Subject:** Demolition - 807 Irma Street, South East

---

**Issue:** Building is hazardous to the health, safety and welfare of the residents of the City due to violations of Chapter 43 of the City Code regarding minimum maintenance standards for Residential Structures. The structure is structurally unstable, open to the public and constitutes a safety hazard.

**Background / Summary:** Hearing offered with owner not in attendance, and Facts of Finding submitted to owner. Owner is not able to repair the building. This building is dilapidated and needs to be demolished.

**Fiscal or Other Impact:** May cause other surrounding properties to potentially depreciate in value.

**Recommendation:** Staff recommends demolition ordinance.

**Coordination:** Brian Pridgen, City Attorney (252)291-3848  
Kevin O'Brien, Inspections Division Manager  
Jocelyn Drawhorn, Special Projects Coordinator  
(252)399-2240, jdrawhorn@wilsonnc.org

**Attachments:** 1) Map 2) Photos 3) Ordinance

# City of Wilson Community Maps

-  Parcels
-  City Limits
-  County Limits

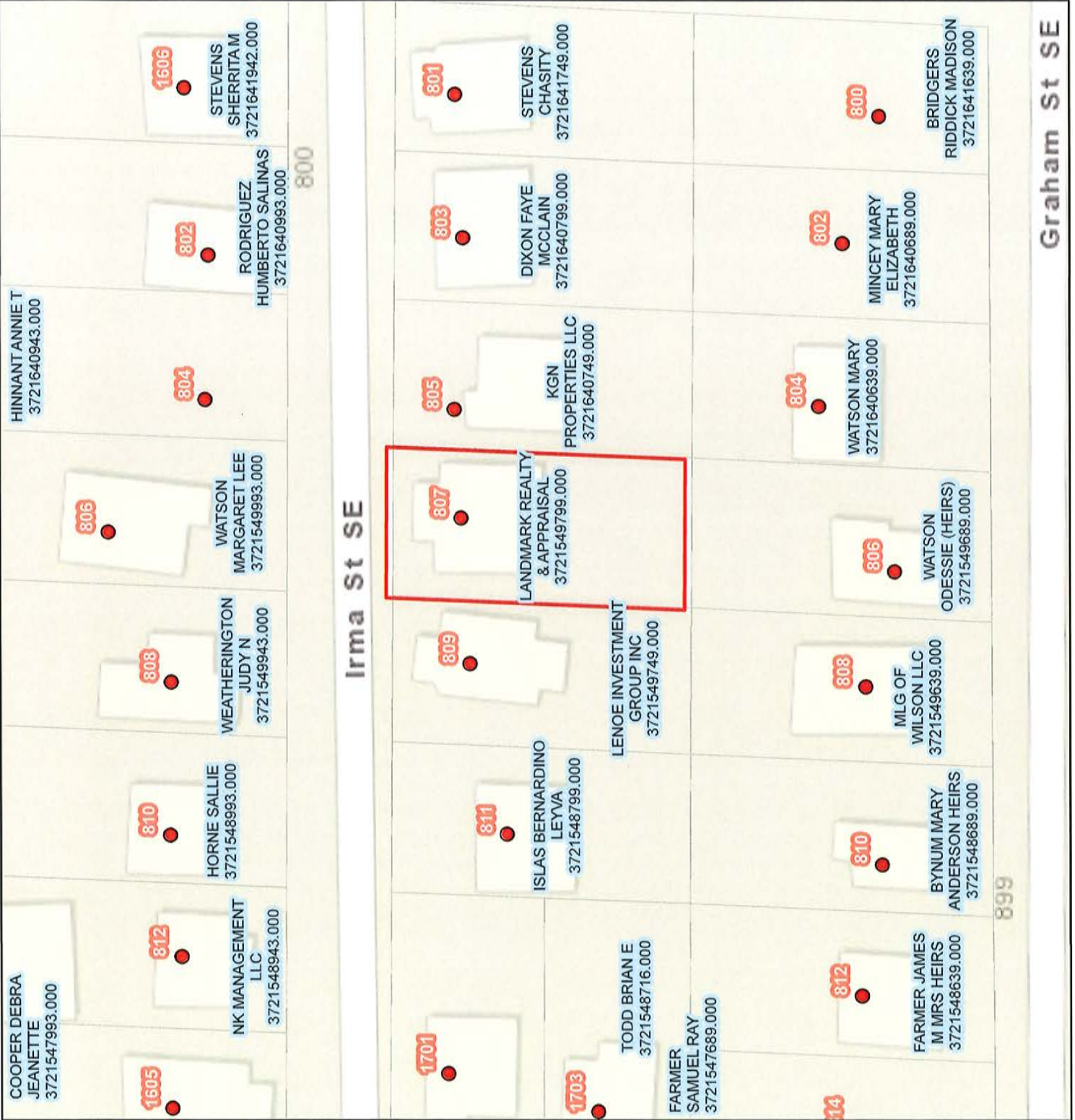
Date: 2/7/2024

**Map Disclaimer:**

This map is for informational purposes only. The map is NOT of land survey quality and is NOT suitable for such use. The City of Wilson assumes no liability arising from the use of the map.

**Prepared by:**

City of Wilson GIS Services  
a division of Wilson Planning and Development Services.















**O-014-24**

**AN ORDINANCE DIRECTING THE BUILDING INSPECTOR  
TO DEMOLISH THE PROPERTY HEREIN  
DESCRIBED AS UNFIT FOR HUMAN HABITATION AND  
DIRECTING THAT A NOTICE BE PLACED THEREON THAT  
THE SAME MAY NOT BE OCCUPIED**

**WHEREAS**, the City Council of the City of Wilson finds that the property described herein is unfit for human habitation under the City Housing Code, and that all of the provisions of the Housing Code have been complied with as a condition of the adoption of this ordinance; and

**WHEREAS**, said dwelling should be demolished as directed by the Building Inspector, and should be placarded by placing thereon a notice prohibiting use of human habitation; and

**WHEREAS**, the owner of said dwelling has been given a reasonable opportunity to bring the dwelling up to the standards of the Housing Code in accordance with G.S. 160D-1203(5) pursuant to an order issued by the Building Inspector on December 20, 2023 and the owner having failed to comply with the order.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WILSON**, that:

SECTION 1. The Building Inspector is hereby authorized and directed to place a sign containing this legend:

"This dwelling is unfit for human habitation; the use or occupancy of this dwelling for human habitation is prohibited and unlawful."

on the dwelling located at the following address: 807 IRMA ST SE, Wilson, NC; PIN# 3721 54 9799; owned by LANDMARK REALTY & APPRAISAL, LLC C/O KELSEY W ROGERS, LANDMARK REALTY & APPRAISAL, LLC C/O LISA O. ROGERS.

SECTION 2. The Building Inspector is hereby authorized and directed to proceed to demolish the above-described dwelling in accordance with his order to the owner thereof dated the 20th day of December and the Housing Code and G.S. 160D-1203.



SECTION 3. It shall be unlawful for any person to remove or cause to be removed said placard from any building to which it is affixed. It shall likewise be unlawful for any person to occupy or to permit the occupancy of any building therein declared to be unfit for human habitation.

SECTION 4. The City Clerk shall cause a certified copy of this ordinance to be recorded in the Office of the Register of Deeds of Wilson County and it shall be indexed in the name of the property owner in the Grantor Index.

SECTION 5. The costs of the demolition and the underlying proceedings shall be a lien against the real property upon which the costs are incurred and any other real property of the owner located within the city limits or within one mile thereof except for the owner's primary residence.

SECTION 6. This ordinance shall become effective upon its adoption.

**DULY ADOPTED** this 21st day of March, 2024.

\_\_\_\_\_  
Carlton L. Stevens, Mayor

ATTEST:

\_\_\_\_\_  
Tonya A. West, City Clerk

(Seal)

**CERTIFICATION**

The undersigned duly qualified and acting City Clerk of the City of Wilson does hereby certify that the above Ordinance is a true and correct copy of the Ordinance 0-014-24 as adopted at a legally convened meeting of the City Council of the City of Wilson duly held on 21st day of March, 2024, and further that such Ordinance has been fully recorded in the journal of proceedings and records in my office.

**IN WITNESS WHEREOF**, I have hereunto set my hand, this 21st day of March, 2024.

\_\_\_\_\_  
Tonya A. West  
City Clerk of the  
City of Wilson, North Carolina



CITY OF WILSON

Agenda Item 5a (v)

Meeting Date March 21, 2024

## City Council Agenda Item Cover Sheet

---

**To:** Honorable Mayor, Members of City Council and City Manager  
**From:** Rodger Lentz, Planning & Development Services Director  
**Subject:** Demolition - 810 Irma Street, South East

---

**Issue:** Building is hazardous to the health, safety and welfare of the residents of the City due to violations of Chapter 43 of the City Code regarding minimum maintenance standards for Residential Structures. The structure is structurally unstable, open to the public and constitutes a safety hazard.

**Background / Summary:** Hearing offered with owner not in attendance, and Facts of Finding submitted to owner. Owner is not able to repair the building. This building is dilapidated and needs to be demolished.

**Fiscal or Other Impact:** May cause other surrounding properties to potentially depreciate in value.

**Recommendation:** Staff recommends demolition ordinance.

**Coordination:** Brian Pridgen, City Attorney (252)291-3848  
Kevin O'Brien, Inspections Division Manager  
Jocelyn Drawhorn, Special Projects Coordinator  
(252)399-2240, jdrawhorn@wilsonnc.org

**Attachments:** 1) Map 2) Photos 3) Ordinance



# City of Wilson Community Maps

-  Parcels
-  City Limits
-  County Limits

Date: 2/7/2024

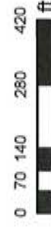
Map Disclaimer:

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Prepared by:

City of Wilson GIS Services  
a division of Wilson Planning  
and Development Services.

1 inch equals 0.01













**O-015-24**

**AN ORDINANCE DIRECTING THE BUILDING INSPECTOR  
TO DEMOLISH THE PROPERTY HEREIN  
DESCRIBED AS UNFIT FOR HUMAN HABITATION AND  
DIRECTING THAT A NOTICE BE PLACED THEREON THAT  
THE SAME MAY NOT BE OCCUPIED**

**WHEREAS**, the City Council of the City of Wilson finds that the property described herein is unfit for human habitation under the City Housing Code, and that all of the provisions of the Housing Code have been complied with as a condition of the adoption of this ordinance; and

**WHEREAS**, said dwelling should be demolished as directed by the Building Inspector, and should be placarded by placing thereon a notice prohibiting use of human habitation; and

**WHEREAS**, the owner of said dwelling has been given a reasonable opportunity to bring the dwelling up to the standards of the Housing Code in accordance with G.S. 160D-1203(5) pursuant to an order issued by the Building Inspector on November 2, 2023 and the owner having failed to comply with the order.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WILSON**, that:

SECTION 1. The Building Inspector is hereby authorized and directed to place a sign containing this legend:

"This dwelling is unfit for human habitation; the use or occupancy of this dwelling for human habitation is prohibited and unlawful."

on the dwelling located at the following address: 810 IRMA ST SE, Wilson, NC; PIN# 3721 54 8993; owned by SALLIE HORNE C/O EDWARD HORNE,SALLIE HORNE A/K/A SALLY HONES, SALLIE HONES AND SALLY HORNE .

SECTION 2. The Building Inspector is hereby authorized and directed to proceed to demolish the above-described dwelling in accordance with his order to the owner thereof dated the 2nd day of November and the Housing Code and G.S. 160D-1203.

SECTION 3. It shall be unlawful for any person to remove or cause to be removed said placard from any building to which it is affixed. It shall likewise be unlawful for any person to occupy or to permit the occupancy of any building therein declared to be unfit for human habitation.

SECTION 4. The City Clerk shall cause a certified copy of this ordinance to be recorded in the Office of the Register of Deeds of Wilson County and it shall be indexed in the name of the property owner in the Grantor Index.

SECTION 5. The costs of the demolition and the underlying proceedings shall be a lien against the real property upon which the costs are incurred and any other real property of the owner located within the city limits or within one mile thereof except for the owner's primary residence.

SECTION 6. This ordinance shall become effective upon its adoption.

**DULY ADOPTED** this 21st day of March, 2024.

---

Carlton L. Stevens, Mayor

ATTEST:

---

Tonya A. West, City Clerk

(Seal)



**CERTIFICATION**

The undersigned duly qualified and acting City Clerk of the City of Wilson does hereby certify that the above Ordinance is a true and correct copy of the Ordinance 0-015-24 as adopted at a legally convened meeting of the City Council of the City of Wilson duly held on 21st day of March, 2024, and further that such Ordinance has been fully recorded in the journal of proceedings and records in my office.

**IN WITNESS WHEREOF**, I have hereunto set my hand, this 21st day of March, 2024.

\_\_\_\_\_  
Tonya A. West  
City Clerk of the  
City of Wilson, North Carolina



CITY OF WILSON

Agenda Item 5a (vi)

Meeting Date March 21, 2024

## City Council Agenda Item Cover Sheet

---

**To:** Honorable Mayor, Members of City Council and City Manager  
**From:** Rodger Lentz, Planning & Development Services Director  
**Subject:** Demolition/Repair - 600 Jordan Street, South West

---

**Issue:** Building is hazardous to the health, safety and welfare of the residents of the City due to violations of Chapter 43 of the City Code regarding minimum maintenance standards for Residential Structures. The structure is structurally unstable, open to the public and constitutes a safety hazard.

**Background / Summary:** Hearing offered with owner not in attendance, and Facts of Finding submitted to owner. Owner is likely not able to repair the building. This building is dilapidated and needs to be demolished/repared.

**Fiscal or Other Impact:** May cause other surrounding properties to potentially depreciate in value.

**Recommendation:** Staff recommends demolition/repair ordinance.

**Coordination:** Brian Pridgen, City Attorney (252)291-3848  
Kevin O'Brien, Inspections Division Manager  
Jocelyn Drawhorn, Special Projects Coordinator  
(252)399-2240, jdrawhorn@wilsonnc.org

**Attachments:** 1) Map 2) Photos 3) Ordinance

# City of Wilson Community Maps

-  Parcels
-  City Limits
-  County Limits

Date: 2/20/2024

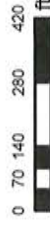
**Map Disclaimer:**

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**Prepared by:**

City of Wilson GIS Services  
a division of Wilson Planning and Development Services.

1 inch equals 0.01

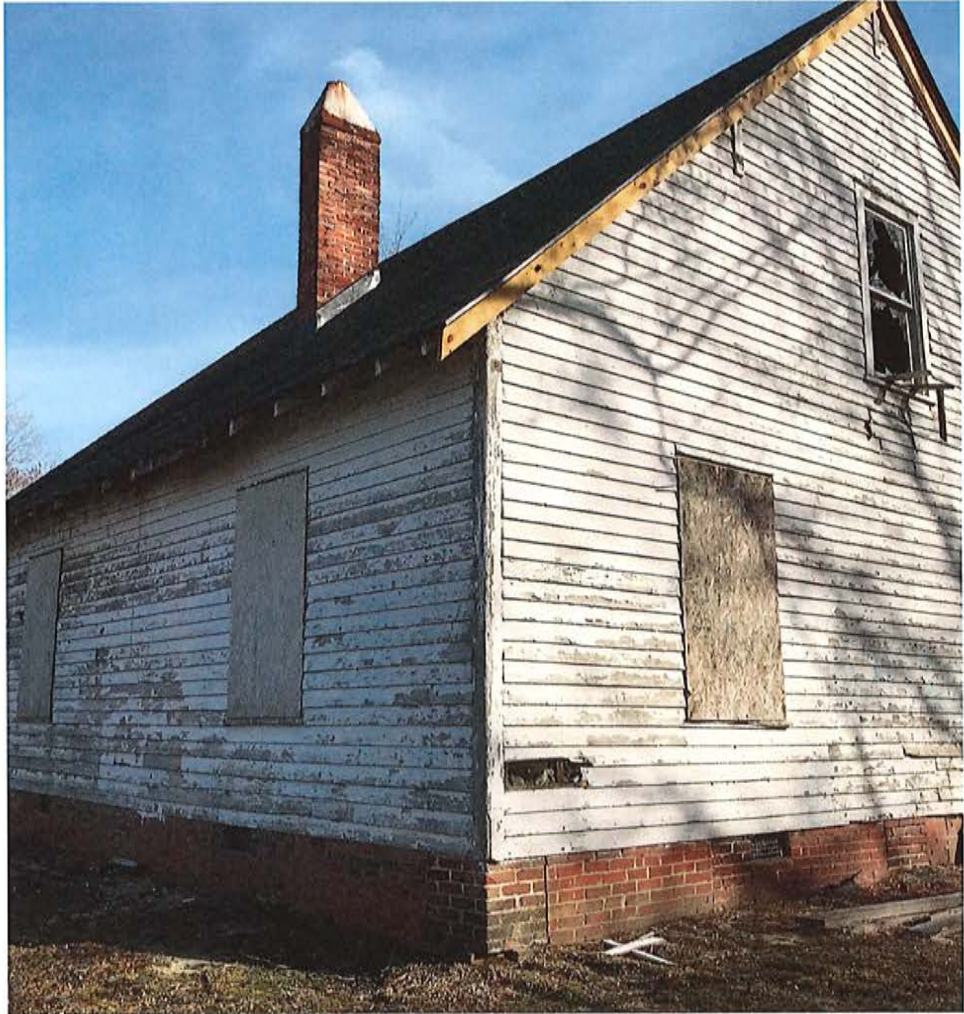














**O-016-24**

**AN ORDINANCE DIRECTING THE BUILDING INSPECTOR  
TO DEMOLISH/REPAIR THE PROPERTY HEREIN  
DESCRIBED AS UNFIT FOR HUMAN HABITATION AND  
DIRECTING THAT A NOTICE BE PLACED THEREON THAT  
THE SAME MAY NOT BE OCCUPIED**

**WHEREAS**, the City Council of the City of Wilson finds that the property described herein is unfit for human habitation under the City Housing Code, and that all of the provisions of the Housing Code have been complied with as a condition of the adoption of this ordinance; and

**WHEREAS**, said dwelling should be demolished/repared as directed by the Building Inspector, and should be placarded by placing thereon a notice prohibiting use of human habitation; and

**WHEREAS**, the owner of said dwelling has been given a reasonable opportunity to bring the dwelling up to the standards of the Housing Code in accordance with G.S. 160D-1203(5) pursuant to an order issued by the Building Inspector on November 22, 2023 and the owner having failed to comply with the order.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WILSON**, that:

SECTION 1. The Building Inspector is hereby authorized and directed to place a sign containing this legend:

"This dwelling is unfit for human habitation; the use or occupancy of this dwelling for human habitation is prohibited and unlawful."

on the dwelling located at the following address: 600 Jordan Street SW, Wilson, NC; PIN# 3711 87 8171; owned by TOTAL IMPACT, INC..

SECTION 2. The Building Inspector is hereby authorized and directed to proceed to demolish the above-described dwelling in accordance with his order to the owner thereof dated the 22nd day of November and the Housing Code and G.S. 160D-1203.

SECTION 3. It shall be unlawful for any person to remove or cause to be removed said placard from any building to which it is affixed. It shall likewise be unlawful for any person to occupy or to permit the occupancy of any building therein declared to be unfit for human habitation.

SECTION 4. The City Clerk shall cause a certified copy of this ordinance to be recorded in the Office of the Register of Deeds of Wilson County and it shall be indexed in the name of the property owner in the Grantor Index.

SECTION 5. The costs of the demolition/repair and the underlying proceedings shall be a lien against the real property upon which the costs are incurred and any other real property of the owner located within the city limits or within one mile thereof except for the owner's primary residence.

SECTION 6. This ordinance shall become effective upon its adoption.

**DULY ADOPTED** this 21st day of March, 2024.

---

Carlton L. Stevens, Mayor

ATTEST:

---

Tonya A. West, City Clerk

(Seal)

**CERTIFICATION**

The undersigned duly qualified and acting City Clerk of the City of Wilson does hereby certify that the above Ordinance is a true and correct copy of the Ordinance 0-016-24 as adopted at a legally convened meeting of the City Council of the City of Wilson duly held on 21st day of March, 2024, and further that such Ordinance has been fully recorded in the journal of proceedings and records in my office.

**IN WITNESS WHEREOF**, I have hereunto set my hand, this 21st day of March, 2024.

\_\_\_\_\_  
Tonya A. West  
City Clerk of the  
City of Wilson, North Carolina





CITY OF WILSON

Agenda Item 5b

Meeting Date March 21, 2024

## City Council Agenda Item Cover Sheet

---

**To:** Honorable Mayor, Members of City Council and City Manager  
**From:** Janet Holland, AICP, Land Development Manager  
**Subject:** Street Closure of the 300-400 Blocks of Moore Street, South (Project# 23-382)

---

### **Issue:**

Requesting the permanent street closure of the 300 to 400 Blocks of Moore Street S. This is located between Stemmerly and Gay Streets and west of Pender Street. The legal notification requirements for this street closure have been addressed. Request by Bartlett Engineering & Surveying, PC.

### **Background/Summary:**

This permanent street closure is in anticipation of the proposed Pender Crossing development. Pender Crossing is a 48-unit affordable multi-family development that has been approved for Low Income Housing Tax Credits (LIHTC) by the NC Housing Finance Agency. The development is being constructed on land leased from the City. To accommodate the site design for the proposed development, it is necessary to close this unused section of Moore Street.

### **Recommendation:**

Adopt Ordinance to close the right-of-way permanently.

### **Coordination:**

Janet Holland, Land Development Manager, 252.399.2215, [jholland@wilsonnc.org](mailto:jholland@wilsonnc.org)  
Kathy Bangley, Director of Development Services, 252.206.5289, [kbangley@wilsonnc.org](mailto:kbangley@wilsonnc.org)  
John Morck, Planning & Community Development Manager, 252.399.2227, [jmorck@wilsonnc.org](mailto:jmorck@wilsonnc.org)

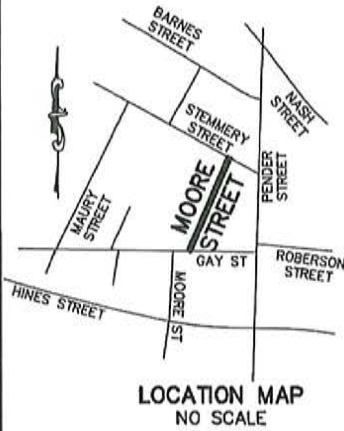
### **Attachments:**

- 1) Location Map (Exhibit A)
- 2) Closure Ordinance

**SURVEY FOR  
CITY OF WILSON  
STREET CLOSING  
MOORE STREET**

WILSON TOWNSHIP  
WILSON COUNTY  
NORTH CAROLINA

**Exhibit A**



THIS MAP MAY NOT BE A CERTIFIED SURVEY, AND HAS NOT BEEN REVIEWED BY A LOCAL GOVERNMENT AGENCY FOR COMPLIANCE WITH ANY APPLICABLE LAND DEVELOPMENT REGULATIONS, AND HAS NOT BEEN REVIEWED FOR COMPLIANCE WITH RECORDING REQUIREMENTS FOR PLATS.



N/F  
CITY OF WILSON  
DB 2795 PG 21  
PIN: 3721-48-3326  
ZONE: IMX

N/F  
SHELLEY DEANS  
DB 2771 PG 363  
PB 1 PG 209  
PIN: 3721-47-4921  
ZONE: UR

N/F  
CITY OF WILSON  
DB 1253 PG 513  
PIN: 3721-47-6964  
ZONE: NMX

N/F  
CITY OF WILSON  
DB 1280 PG 871  
PIN: 3721-48-6130  
ZONE: NMX

N/F  
CITY OF WILSON  
DB 2803 PG 483  
PIN: 3721-48-7205  
ZONE: NMX

N/F  
CITY OF WILSON  
DB 1286 PG 884  
PIN: 3721-48-6176  
ZONE: NMX

N23°11'48"E 495.06'  
MOORE STREET  
35' PUBLIC R/W (UNOPENED)

17,002 SQ. FT. (0.39 ACRES)

S23°11'48"W 476.48'

STEMMERY STREET  
40' PUBLIC R/W

S60°46'22"E 35.19'

38.03'  
N89°50'26"W

GAY STREET  
40' +/- PUBLIC R/W

**LEGEND**

□ COMPUTED POINT

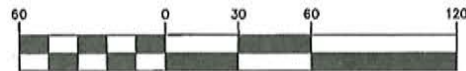
**NOTES:**

- AREAS COMPUTED BY COORDINATE CALCULATIONS
- NO GRID MONUMENT FOUND WITHIN 2000'
- ALL DISTANCES SHOWN ARE HORIZONTAL



*William A. Bartlett*  
11/2/2023

I, WILLIAM A. BARTLETT, CERTIFY THAT THIS MAP IS CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF, AND WAS DRAWN FROM A SURVEY MADE UNDER MY SUPERVISION ON MARCH 1ST, 2023; THAT ENCROACHMENTS, IF ANY AT THE TIME OF SURVEY, ARE SHOWN.



( IN FEET )  
1 inch = 60 ft.

<b>BARTLETT ENGINEERING &amp; SURVEYING, PC</b>	
1906 NASH STREET NORTH WILSON, NORTH CAROLINA 27893 TEL (252)399-0704 FAX (252)399-0804 License No. C-1551 www.bartletteng.com	
DATE: NOV. 2023	CADFILE: 22592SC1
SCALE: 1"=60'	DRAWN BY: WAB
CLIENT: WC	SURVEYED BY: BF

**O-017-24**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILSON  
DECLARING ITS INTENT TO CLOSE A PORTION OF MOORE STREET  
IN THE CITY OF WILSON**

**WHEREAS**, the City Council of the City of Wilson has caused to be published a notice of intent to close a portion of Moore Street (300-400 Blocks) as further described on the attached “Exhibit A”, which calls for a public hearing on the question; and,

**WHEREAS**, a copy of the Resolution of Intent to Close Moore Street between Stemmerly Street and Gay Street and west of Pender Street was sent by registered or certified mail to all owners of property adjoining the said streets and a notice of the closing and public hearing was prominently posted in at least 2 places along said streets, all as required by G.S. 160A-299; and

**WHEREAS**, the public hearing was held on the 21<sup>st</sup> day of March, 2024, and the City Council determined that the closing of Moore Street between Stemmerly Street and Gay Street and west of Pender Street is not contrary to the public interest, and that no individual, firm or corporation owning property in the vicinity thereof will be deprived of reasonable means of ingress and egress to his or its property.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF WILSON DOES  
HEREBY ORDAIN:**



1. That the portion of Moore Street between Stemmerly Street and Gay Street and west of Pender Street in the City of Wilson, Wilson County, North Carolina as shown in the map marked "Exhibit A", is hereby permanently closed.
2. That the City of Wilson does hereby reserve and perpetually retain any and all existing utility easements and rights of way located within the above-referenced portions of Moore Street.

This ordinance shall become effective from and after its adoption and a certified copy of this ordinance shall be filed in the Office of the Register of Deeds for Wilson County, North Carolina.

**DULY ADOPTED** this 21<sup>st</sup> day of March, 2024.

---

Carlton L. Stevens, Mayor

ATTEST:

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Tonya A. West, City Clerk

**CERTIFICATION BY RECORDING OFFICER**

The undersigned duly qualified and acting City Clerk of the City of Wilson does hereby certify that the above Ordinance is a true and correct copy of the Ordinance O-017-24 as adopted at a legally convened meeting of the City Council of the City of Wilson duly held on the 21<sup>st</sup> day of March, 2024, and further that such Ordinance has been fully recorded in the journal of proceedings and records in my office. IN WITNESS WHEREOF, I have hereunto set my hand, this 21<sup>st</sup> day of March, 2024.

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Tonya A. West, City Clerk



## City Council Agenda Item Cover Sheet

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**To:** Honorable Mayor, Members of City Council and City Manager  
**From:** W.T. Bass IV, Director of Public Works  
**Subject:** Request to Pursue Grant Funding for Flood Mitigation – Freeman Park and Carolina Street Park

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**Issue:**

Requesting approval to pursue grant funding through the Golden Leaf Foundation for the project titled as “Community-Driven Flood Mitigation for Underserved Communities in Wilson, NC”.

**Background / Summary:**

The City of Wilson is pursuing funding assistance for the construction of flood reduction projects which will take place on City-owned property at Freeman Park and Carolina Street Park. The stormwater features will serve to address localized flooding concerns along with enhancing the park area benefits.

These projects are in conjunction with the City’s Parks and Recreation Department who have planned improvements at these locations also.

**Fiscal or Other Impact:**

The application requests funding totaling \$883,832.60 while not requiring match funds.

**Recommendation:**

Staff recommends pursuit of this grant opportunity.

**Coordination:**

Project Management and Contract Administration will be managed by Public Works.

**Attachments:** None





CITY OF WILSON

Agenda Item 7

Meeting Date March 21, 2024

## City Council Agenda Item Cover Sheet

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**To:** Honorable Mayor, Members of City Council and City Manager  
**From:** W.T. Bass IV, Director of Public Works  
**Subject:** Contract Approval for Construction Wilson Ballpark Utilities Expansion Project

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**Issue:**

Requesting approval of contract for Construction on Wilson Ballpark Utilities Expansion. With the proposal of the new ballpark, utilities surrounding the ballpark are to be rerouted and updated.

**Background / Summary:**

The Wilson Ballpark Utilities Expansion Project is for the replacement, relocation and size increase of utilities to support future economic development initiatives located in downtown Wilson. To aid in development, the City of Wilson must upsize existing infrastructure and relocate to make way for potential development. Development in the area includes commercial and high density residential (multi-story apartment and hotels). This project spans multiple blocks along the roadways (city and state maintained) and some work within City owned parcels of land.

Moffat Pipe, Inc. was selected through a sealed bid opening as the lowest responsive, responsible bidder to perform the construction for this project.

**Fiscal or Other Impact:**

The bid submitted by Moffat Pipe, Inc. is for \$3,384,169.00 to complete installation of required utility upgrades. These funds will be used from the S.L 2023-134 Water/Sewer Directed Projects grant money that was awarded to the City of Wilson.

**Recommendation:**

Staff recommends pursuit of this project to Moffat Pipe, Inc.

**Coordination:**

Project Management and Contract Administration will be managed by Public Works.

**Attachments:**

Bid Tabulation







Agenda Item 8

Meeting Date March 21, 2024

## City Council Agenda Item Cover Sheet

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**To:** Honorable Mayor, Members of City Council and City Manager  
**From:** Kimberly Van Dyk, Planning and Community Revitalization Director  
**Subject:** Downtown Economic Incentive Policy Reauthorization

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**Issue:**

In 2014, City Council authorized a Downtown Economic Incentive Policy which became the Downtown Revitalization Incentive Grant (DRIG). The purpose of the policy was to help spur larger private projects in order to build on momentum created by investment, such as the Whirligig Park. Some potential projects are large enough that the incentives offered by Wilson Downtown Development Corporation (WDDC) through the Municipal Service District tax are much too small to make a significant impact. Staff proposed the new incentive for larger projects similar to the industrial incentive grants already offered in our community. In 2019, the City reauthorized the program and expanded the geographic area where projects could qualify for this incentive to include the areas designated Opportunity Zones by the State of North Carolina. All of these areas are low income census tracks and areas where the City is encouraging investment, such as the 301 Corridor. See map.

In addition, Wilson County has also participated in this incentive in partnership with the City, showing collaboration and co-investment in the center city revitalization effort.

Over the course of its 10-year history, 5 projects have been accepted into the DRIG program. Four projects have been completed, investing \$7,377,061 into the geographic area, an increase of \$4,698,364 in taxable value. The City’s amount invested into the program to date has been \$80,152. One project is yet to be completed, so more investment will occur once completed. These developments have put significant new investment back into the community, resulting in business development, job creation, and mixed-use development.

**Background / Summary:**

While the city has seen growing investments in downtown year over year for the past 10 years, these projects can have considerable risk when there is an unproven market, you are dealing with existing dilapidated buildings, or dealing with a property that could have environmental issues such as soil contamination, asbestos, or lead paint. While these projects carry more risk than the development of a vacant agricultural parcel on the edge of town, they offer more reward to the tax and rate payers. This is due to infrastructure already being in place such as roads, water, sewer, electric and gas as well as services being nearby such as fire, police, parks, and schools. These incentives can make sense where the local government doesn't have to invest in new facilities to serve infill development. However, they should be limited in scope to targeted revitalization areas.

The City's Downtown Economic Incentive Policy is starting to see success as evidenced by projects both completed or under construction. If reauthorized, it will continue to provide an important tool useful in attracting larger projects, especially in the expanding the boundaries.

**Fiscal or Other Impact:**

There is no direct impact on current revenues. The city would delay the benefit of some new revenue in order to fund the incentive grant. City staff time will be required to manage the incentive. The County is considering reauthorizing their version of the DRIG.

**Recommendation:**

Reauthorization

**Coordination:**

Kimberly Van Dyk, kvandyk@wilsonnc.org, 252.293.5306

**Attachments:**

Existing Policy

Map



**Wilson Ballpark Utilities Expansion  
BID # 2023-56**

Item No.	Item Description	Quantity	Unit	Ralph Hodge Construction Co., Inc		Moffat Pipe, Inc		S.T. Wooten Cooperation	
				Unit Price	Total	Unit Price	Total	Unit Price	Total
1	Mobilization	1	LS	17,030.0	\$ 17,030.00	101,000.0	\$ 101,000.00	175000.00	\$ 175,000.00
2	Traffic Control	1	LS	210,250.0	\$ 210,250.00	148,000.0	\$ 148,000.00	561750.00	\$ 561,750.00
3	Contractor Staking	1	LS	24,640.0	\$ 24,640.00	62,000.0	\$ 62,000.00	50000.00	\$ 50,000.00
4	Undercut Excavation	1,082	CY	17.5	\$ 18,935.00	56.0	\$ 60,592.00	15.00	\$ 16,230.00
5	ABC Stone	20	Ton	60.4	\$ 1,208.00	55.0	\$ 1,100.00	56.50	\$ 1,130.00
6	#57 Stone	20	Ton	71.0	\$ 1,420.00	65.0	\$ 1,300.00	64.00	\$ 1,280.00
7	Select fill	1,082	CY	57.1	\$ 61,782.20	26.0	\$ 28,132.00	42.00	\$ 45,444.00
8	6" Header Curb	2,090	LF	38.7	\$ 80,883.00	65.0	\$ 135,850.00	40.00	\$ 83,600.00
9	3" Asphalt Patching	4,683	SY	213.0	\$ 997,479.00	140.0	\$ 655,620.00	33.50	\$ 156,880.50
10	24" RCP Storm Pipe	40	LF	159.0	\$ 6,360.00	270.0	\$ 10,800.00	193.50	\$ 7,740.00
11	30" RCP Storm Pipe	250	LF	213.0	\$ 53,250.00	270.0	\$ 67,500.00	233.50	\$ 58,375.00
12	36" RCP Storm Pipe	1,660	LF	284.0	\$ 471,400.00	255.0	\$ 423,300.00	292.00	\$ 484,720.00
13	42" RCP Storm Pipe	400	LF	356.0	\$ 142,400.00	305.0	\$ 122,000.00	360.00	\$ 144,000.00
14	48" RCP Storm Pipe	40	LF	443.0	\$ 17,720.00	587.0	\$ 23,480.00	650.00	\$ 26,000.00
15	Storm Manhole Structure	4	EA	6,160.0	\$ 24,640.00	6,620.0	\$ 26,480.00	9575.00	\$ 38,300.00
16	3x3 Catch Basin	1	EA	5,070.0	\$ 5,070.00	5,850.0	\$ 5,850.00	4025.00	\$ 4,025.00
17	4x4 Catch Basin	12	EA	6,000.0	\$ 72,000.00	7,130.0	\$ 85,560.00	5565.00	\$ 66,780.00
18	5x4 Catch Basin	3	EA	9,360.0	\$ 28,080.00	7,840.0	\$ 23,520.00	6200.00	\$ 18,600.00
19	8x5 Catch Basin	1	EA	17,920.0	\$ 17,920.00	9,480.0	\$ 9,480.00	16700.00	\$ 16,700.00
20	Doghouse Junction Box	1	EA	7,540.0	\$ 7,540.00	8,310.0	\$ 8,310.00	10500.00	\$ 10,600.00
21	48" Flared End Section	1	EA	7,740.0	\$ 7,740.00	3,570.0	\$ 3,570.00	7600.00	\$ 7,600.00
22	Concrete Cradle	5	EA	1,300.0	\$ 6,500.00	2,330.0	\$ 11,650.00	7025.00	\$ 35,125.00
23	6" PVC Waterline	100	LF	125.0	\$ 12,500.00	254.0	\$ 25,400.00	278.75	\$ 27,875.00
24	12" PVC Waterline	2,050	LF	128.0	\$ 262,400.00	157.0	\$ 321,850.00	176.00	\$ 360,800.00
25	Fire Hydrant	3	EA	8,030.0	\$ 24,090.00	13,600.0	\$ 40,800.00	12000.00	\$ 36,000.00
26	12" Gate Valve	7	EA	6,340.0	\$ 44,380.00	8,100.0	\$ 56,700.00	7625.00	\$ 53,375.00
27	6" Gate Valve	6	EA	2,630.0	\$ 15,780.00	4,860.0	\$ 29,160.00	3650.00	\$ 21,900.00
28	12"x12"x6" Tee	7	EA	3,730.0	\$ 26,110.00	2,930.0	\$ 20,510.00	1785.00	\$ 12,495.00
29	12"x12" Tee	2	EA	4,170.0	\$ 8,340.00	3,640.0	\$ 7,280.00	2167.50	\$ 4,335.00
30	12"x6"x6" Tee	1	EA	7,060.0	\$ 7,060.00	2,930.0	\$ 2,930.00	3400.00	\$ 3,400.00
31	12" 45° Elbow	6	EA	2,450.0	\$ 14,700.00	1,690.0	\$ 10,140.00	1637.00	\$ 9,822.00
32	2" Blowoff Valve	2	EA	8,560.0	\$ 17,120.00	8,840.0	\$ 17,680.00	6771.00	\$ 13,542.00
33	12" X 6" Reducer	1	EA	1,910.0	\$ 1,910.00	1,800.0	\$ 1,800.00	1228.00	\$ 1,228.00
34	12" X 8" Reducer	1	EA	1,970.0	\$ 1,970.00	1,600.0	\$ 1,600.00	1269.00	\$ 1,269.00
35	4" DI Sewer	30	LF	165.0	\$ 4,950.00	343.0	\$ 10,290.00	334.50	\$ 10,035.00
36	8" PVC Sewer	50	LF	179.0	\$ 8,950.00	261.0	\$ 13,050.00	145.50	\$ 7,275.00
37	8" DI Sewer	10	LF	242.0	\$ 2,420.00	338.0	\$ 3,380.00	300.00	\$ 3,000.00
38	10" PVC Sewer	20	LF	224.0	\$ 4,480.00	268.0	\$ 5,360.00	161.00	\$ 3,220.00
39	12" PVC Sewer	1,950	LF	235.0	\$ 458,250.00	151.0	\$ 294,450.00	192.25	\$ 374,887.50
40	12" DI Sewer	730	LF	289.0	\$ 210,970.00	263.0	\$ 191,990.00	292.00	\$ 213,160.00
41	Sewer Manhole Structure	11	EA	9,590.0	\$ 105,490.00	10,900.0	\$ 119,900.00	9200.00	\$ 101,200.00
42	Sewer Cleanout	1	EA	2,970.0	\$ 2,970.00	3,230.0	\$ 3,230.00	5172.00	\$ 5,172.00
43	Silt Fence	6,650	LF	4.7	\$ 31,255.00	3.0	\$ 19,950.00	3.00	\$ 19,950.00
44	Silt Fence Stone Outlet	22	EA	214.0	\$ 4,708.00	250.0	\$ 5,500.00	300.00	\$ 6,600.00
45	Safety Fence	6,650	LF	3.7	\$ 24,605.00	2.5	\$ 16,625.00	2.50	\$ 16,625.00
46	Inlet Protection	26	EA	231.0	\$ 6,006.00	250.0	\$ 6,500.00	300.00	\$ 7,800.00
47	Concrete Washout	1	EA	715.0	\$ 715.00	500.0	\$ 500.00	1600.00	\$ 1,600.00
48	Construction Entrance	2	LF	3,690.0	\$ 7,380.00	4,500.0	\$ 9,000.00	1900.00	\$ 3,800.00
49	Sodding, Fertilizing, and Seeding	1	ACR	7,230.0	\$ 7,230.00	10,000.0	\$ 10,000.00	8250.00	\$ 8,250.00
50	Flowable Fill	2,200	LF	38.4	\$ 84,480.00	18.0	\$ 39,600.00	26.25	\$ 57,750.00
51	Manhole Removal	12	EA	1,050.0	\$ 12,600.00	1,300.0	\$ 15,600.00	1640.00	\$ 19,680.00
52	Valve Removal	20	EA	526.0	\$ 10,520.00	965.0	\$ 19,300.00	640.00	\$ 12,800.00
53	Crush in Place Sewer	2,500	LF	28.9	\$ 72,250.00	18.0	\$ 45,000.00	20.50	\$ 51,250.00
54	Pipe Removal	200	LF	39.4	\$ 7,880.00	20.0	\$ 4,000.00	63.75	\$ 12,750.00
<b>GRAND TOTAL</b>				<b>\$</b>	<b>3,778,756.20</b>	<b>\$</b>	<b>3,384,169.00</b>	<b>\$</b>	<b>3,492,725.00</b>

I, Brandon Rountree, PE, HEREBY CERTIFY THAT THIS BID TABULATION IS A TRUE AND CORRECT REPRESENTATION OF THE BIDS RECEIVED FOR THIS PROJECT ACCORDING TO THE BEST OF MY KNOWLEDGE AND BELIEF.



Brandon Rountree, PE





## Downtown Redevelopment Incentive Grant (DRIG) Policy

The purpose of this economic incentive policy is to promote:

1. infill growth with new commercial, residential, and mixed-use development.
2. major rehabilitation of older buildings within the City of Wilson's downtown commercial district.

This policy shall automatically expire on April 18, 2024.

### Definitions

The following words, terms and phrases, when used in this policy, shall have the meanings ascribed to them in this section except where the context clearly indicates a different meaning:

*Grant Incentive* means a sum of money, established by the city council as the current municipal tax rate and municipal service district tax rate at time of agreement per \$100 property valuation, that is 80% of the difference between the current or pre-construction appraised tax value of a parcel(s) of property and the post-construction appraised tax value of said parcel(s). For purposes of calculating the amount of the Grant Incentive, the municipal tax rate shall include only those ad valorem taxes attributable to the City's tax levy.

*Residential* – Residential projects are eligible only if they result in the creation of residential units (condo or rental apartment), whether in an existing commercial structure with a commercial use on the street level or as part of a new mixed-use (retail/office/residential) project.

*Commercial* – Uses having to do with commerce. Commercial uses may include but are not limited to the following: food service/entertainment, specialty foods, light impact industrial uses, artist studios, gifts and specialties, general merchandise and apparel. Commercial projects may include mixed uses: retail, office, industrial.

*Project Area* – The delineated area in the attached map and noted as the Wilson Downtown Development District. The Project Area contains both the Municipal Service District and the Tobacco Warehouse National Register Historic District (as amended from time to time).

## Objectives

The purpose of the DRIG is to encourage redevelopment and infill growth with new commercial, residential, and mixed-use development as well as major rehabilitation of older buildings in Wilson's designated Downtown Development District. The objective of DRIG is to provide an incentive to property owners for the purpose of improving the economic viability and appearance of the downtown district and to stimulate long-term investment in Wilson's older neighborhoods.

- A. The incentive will be in the form of a grant over five years.
- B. During the grant period, 80% of the new revenue will be granted back as an economic incentive to the project as calculated by the formula described below.
- C. During the grant period, the remaining 20% of the new revenue will be set aside by the City in a property acquisition and stabilization fund for use exclusively in the project area.

### **The *Downtown Redevelopment Incentive Grant (DRIG)* is based on the following formula:**

1. The pre-construction appraised tax value of site, building, and/or equipment is determined before any construction begins.
2. The post-construction appraised tax value of site, building and/or equipment is then determined after construction is completed as evidenced by the issuance of a certificate of occupancy.
3. The grant Incentive is 80 percent of the difference between the pre-construction tax value and the post-construction tax value as determined by the Wilson County Tax Administrator.
4. Before receipt of the Grant Incentive, the property owner pays the full amount of tax liability for the current tax year based on the newly appraised post-construction tax value of real property and equipment.
5. The City of Wilson then provides the Grant Incentive to the property owner after the tax liability for the current tax year has been paid in full.
6. The Grant Incentive shall be provided to the property owner for five concurrent tax years, provided the property owner remains compliant with the requirements of this policy.
7. The Grant Incentive will be disbursed as follows: 80 percent of the difference between the post-development and pre-development tax liability on both real property and equipment, as applicable.

Wilson's revitalization goals are as follows:

1. Increased tax base in the downtown and the city
2. Increased highest and best use for downtown properties
3. Increased number of jobs in downtown, more people working downtown
4. Increased number of residential units, more people residing downtown
5. More attractive and functional buildings in the downtown
6. More attractive building facades in downtown
7. Development of a Strong Main Street Program
8. Supporting greater Wilson County's economic development efforts
9. More attractive buildings with property owners taking responsibility for maintenance
10. More investment dollars by the private sector in downtown
11. More entertainment venues - restaurants, theaters
12. Expanded Retail Businesses - places to shop that attract non-residents and residents
13. More people working and living in Wilson
14. Higher level of utilization of existing infrastructure in the center city



## **Revitalization Program Requirements & Conditions**

The following requirements apply to and are available under the revitalization program:

1. Any Commercial, Residential or Mixed-use project within the Project Area is eligible to apply, but the total increase in taxable value must be equal to or greater than \$400,000 (which includes the value of both real property and taxable equipment).
2. Each Commercial, Residential or Mixed-use project owner engaged in a project in the Wilson Downtown Development District is eligible to apply for the program incentives under the DRIG.
3. The Grant Incentive shall only be used for the purpose of building redevelopment and/or new construction and/or business development that is consistent with the character of the downtown district; design or other standards and guidelines and meets zoning, building and other applicable development requirements.
5. Any person starting a project after passage of this policy will be eligible to make application to the City of Wilson to participate in the DRIG incentive program, provided the project meets the requirements of this policy.
6. Applicant shall be the taxpayer of qualifying real property and/or equipment.
7. Grant reimbursements are non-transferable without first obtaining the approval of the City.
8. The City reserves final discretion in determining whether an applicant is entitled to a Grant Incentive pursuant to this DRIG policy.
9. The amount of the Grant Incentive will be recalculated each year based on the current tax rate and may be adjusted as a result of a countywide property revaluation. The pre-development value will remain fixed for the duration of the grant agreement.
10. The value of the Grant Incentive is fixed by a schedule and agreement that is determined in the first year and shall not be revised except as set forth above. Subsequent improvements are not subject to additional value towards the Grant Incentive.
11. This program does not apply to existing projects or projects already commenced at the time of this policy.
12. Should a project not remain in compliance with applicable state or local laws, or if the property owner is not current on all payments, including taxes, required to be paid to the City, the grant shall be immediately revoked.

## **Incentive Grant Administration**

Applications will be administered by the City and shall be reviewed by City of Wilson staff to ensure compliance with DRIG grant policy as outlined herein.

1. DRIG project manager will be the City of Wilson Downtown Development Director or his/her designee. His/her duties and responsibilities will be to administer the project in conjunction with the Wilson County Tax Office.
2. The applicant will secure the DRIG application form from the City offices.
3. The applicant will submit the completed application for review of the project's purpose, feasibility and compatibility.
4. The DRIG project manager will only approve a grant application if it meets all requirements as set forth in this policy. The City reserves final discretion to approve or disapprove of any grant application.
5. The DRIG project manager may require the applicant to provide a timeline for completion of construction and may require the applicant to make a statement of planned uses for the grant funds which must comply with the requirements and policy objectives set forth herein.



# Downtown Redevelopment Incentive Grant 2019 Boundary

## Legend

-  Downtown Redevelopment Incentive Grant
-  Municipal Service District
-  City Limits

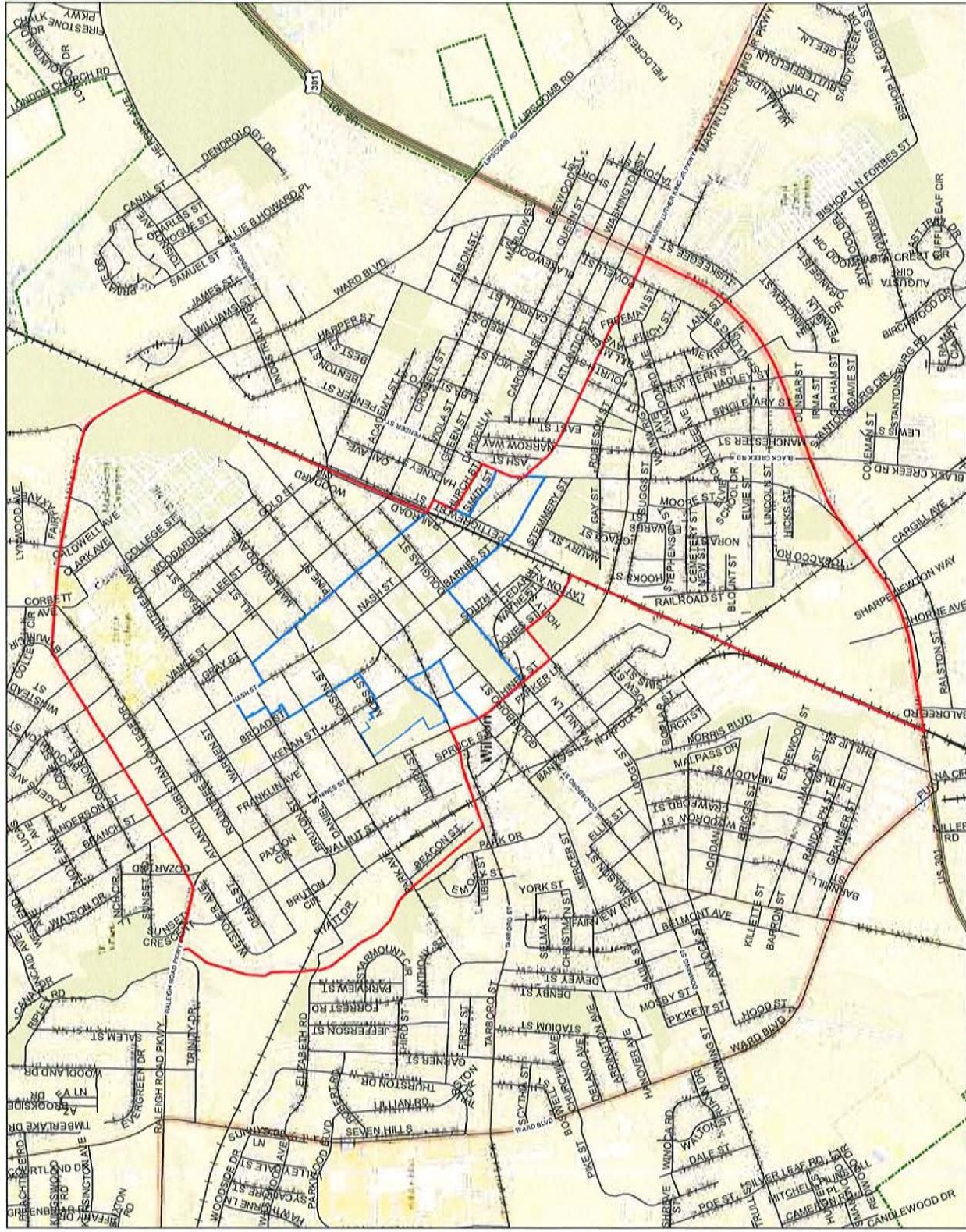
Date: 10/15/2021

### Map Disclaimer:

This map is for informational purposes only. The map is NOT of land survey quality and is NOT suitable for such use. The City of Wilson assumes no liability arising from the use of the map.

### Prepared by:

City of Wilson GIS Services  
a division of Wilson Planning  
and Development Services.







CITY OF WILSON

Agenda Item 9

Meeting Date March 21, 2024

## City Council Agenda Item Cover Sheet

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**To:** Honorable Mayor, Members of City Council and City Manager  
**From:** Rodger Lentz, Assistant City Manager  
**Subject:** Consideration of Purchase Agreement for Properties Adjacent to Wiggins Mill Water Treatment Plant

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**Issue:**

Consideration of approval authorizing staff to purchase three properties adjacent to Wiggins Mill Water Plant.

**Background / Summary:**

**Fiscal or Other Impact:**

Agreed purchase amount for property #1 is \$175,000.00 with an additional combined purchase amount of \$70,000.00 for properties #2 and #3.

**Recommendation:**

Approval of Purchase Agreement

**Coordination:**

Rodger Lentz, Assistant City Manager

**Attachments:**

Map





**City Owned Properties**

1

2

3

Forest Hills Rd SW

Forest Hills Loop SW

US Highway 801 S

US Highway 801 S

## Wiggins Mill Potential Properties for Purchase

- Legend**
- Potential Property for Purchase 1
  - Potential Properties for Purchase 2 & 3
  - City Owned Properties
  - Parcels



Date: 3/5/2024

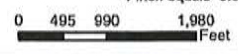
**Prepared by:**

City of Wilson GIS Services,  
a division of Wilson Planning  
and Development Services.

**Map Disclaimer:**

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of land survey quality and is  
NOT suitable for such use.  
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arising from the use of the map.

1 inch equals 0.09 miles







## **2024-2025 NCLM Board | Designate Your Municipality's Voting Delegate**

*Designation of the Voting Delegate: Each Voting Delegate shall cast the single vote of the municipality for the 2024-2025 NCLM Board of Directors | Slate of Candidates.*

*Please complete the Voting Delegate form to identify your municipality's voting delegate to ensure delivery of electronic ballot and voting instructions by April 12, 2024.*

*If you have questions, contact Sarah Collins, [scollins@nclm.org](mailto:scollins@nclm.org).*