



CITY OF WILSON

City Council

Meeting Agenda

April 18, 2024 – 7:00 p.m.

City Council Chambers – City Hall

1. Invocation – Reverend Arthur Winston, Victory Life Church
2. Pledge of Allegiance
3. Presentations
 - 3a. Proclamation Proclaiming May 2, 2024, “A National Day of Prayer” in the City of Wilson
Accepted by Josh Preskitt, Pastor, Daniel’s Chapel
 - 3b. Proclamation Proclaiming the week of April 15-21, 2024 “Week of the Young Child” in the City of Wilson – Accepted by Dr. NaDene Tucker, Wilson County Partnership for Children
 - 3c. Presentation – Roy Jones, Chief Executive Officer, ElectriCities of North Carolina
 - 3d. Presentation – Announcement of Grant Awarded to Wilson Energy’s Natural Gas Division
John Maclaga, Director of Wilson Energy
4. **Consent Agenda** *(All matters listed are considered to be routine and non-controversial by City Council and will be enacted by one motion. There will be no separate discussion unless a Council member so requests, in which case the item will be removed from the Consent Agenda and will be considered separately.):*
 - 4a. Consideration of Approval of Tax Collections Report for February 2024
 - 4b. Consideration of Approval of a Resolution Proposing to Dispose of Surplus Equipment by Public Auction
 - 4c. Consideration of Approval of a Resolution Setting the Date of May 16, 2024 for a Public Hearing to Consider the Permanent Closure of a Portion of the 300-400 Blocks of Jones and Douglas Streets (Project # 24-150)
 - 4d. Consideration of Approval of Proposed Regular City Council Meeting Minutes of March 7, 2024, March 21, 2024 and Proposed Special City Council Meeting Minutes of March 18, 2024

Public Hearings

5. Public Hearing Items – Regular

- 5a. Consideration of Approval of an Ordinance for Voluntary Annexation of 7.84 acres located 2760 Forest Hills Road, SW (including a portion of PIN #s 3511-05-5668 and 3711-05-2510); Requested by Bartlett Engineering on Behalf of the City of Wilson, Owner (Project # 24-76)
- 5b. Consideration of Approval of a Resolution Adopting Wilson Growing Together: The 2043 Comprehensive Plan

End of Public Hearings

- 6. Consideration of Approval to Award Bid to S.T. Wooten for Construction of Nash Street Streetscape
- 7. Consideration of Approval of Budget Amendment Ordinances for 2023-2024 Budget
- 8. Consideration of Adoption of a Resolution Approving a Proposal from Banc of America Public Capital Corporation to Finance the Acquisition of a Fire Vehicle and Equipment
- 9. Report(s)
- 10. Call on the Audience

RULES FOR PERSONS ADDRESSING CITY COUNCIL

- 1. **Each speaker must sign-in with city clerk prior to start of City Council meeting.**
- 2. During the Call on the Audience portion of the agenda, the city clerk will call on individuals signed in to address Council.
- 3. When called to speak, each speaker will identify him/herself by giving his or her **name and place of residence.**
- 4. Each speaker will be limited to speaking one time on any topic. When you are finished speaking, please step away from the podium and be seated.
- 5. Each speaker will be limited to **three (3) minutes** and each group’s representative will be limited to a **maximum of five (5) total minutes.** Each group is encouraged to designate a single spokesperson for their group.



OFFICE OF THE MAYOR

CITY OF WILSON
North Carolina
INCORPORATED 1849

PROCLAMATION

WHEREAS, our forefathers and U.S. presidents have long understood the need for prayer and its importance in guiding our country; and

WHEREAS, in 1775, the Continental Congress asked the colonies to pray for wisdom in forming a nation, and since then, U.S. presidents have made more than 150 calls for the nation to pray, give thanks or fast; and

WHEREAS, in 1952, a joint resolution by Congress, signed by President Truman, declared an annual, national day of prayer; and

WHEREAS, in 1988, the law was amended and signed by President Reagan, permanently setting the first Thursday of every May as National Day of Prayer; and

WHEREAS, the National Day of Prayer is an opportunity for Americans of all faiths to join in united prayer to acknowledge our dependence on God, to give thanks for blessings received, to request healing for wounds endured, and to ask God to guide our leaders and bring wholeness to the United States and its citizens;


NOW, THEREFORE, I, CARLTON STEVENS, Mayor of the City of Wilson, North Carolina, do hereby proclaim Thursday, May 2, 2024, as:

A National Day of Prayer in the City of Wilson

and urge our citizens to join together in their homes, places of work, and places of worship, to pray for the unity of the hearts of all mankind and to continue in prayer for our city, state, nation and world.



IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Wilson, North Carolina, to be affixed this 18th day of April, in the year of our Lord two thousand and twenty-four.


Carlton Stevens, Mayor



OFFICE OF THE MAYOR

CITY OF WILSON
North Carolina
INCORPORATED 1849

PROCLAMATION

WHEREAS, Wilson County Partnership for Children, Child Care Resource and Referral, and other local organizations in conjunction with the National Association for the Education of Young Children, are celebrating the Week of the Young Child; and

WHEREAS, these organizations are working to improve early learning opportunities, including early literacy programs, that can provide a foundation for learning for children in Wilson, North Carolina; and

WHEREAS, teachers and others, who make a difference in the lives of young children in Wilson, North Carolina, deserve thanks and recognition; and

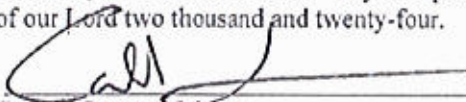
WHEREAS, public policies that support early learning for all young children are crucial to the future of young children;

NOW, THEREFORE, I, CARLTON STEVENS, Mayor of the City of Wilson, North Carolina, by the authority vested in me, do hereby proclaim the

Week of the Young Child in Wilson, North Carolina

and encourage all citizens to attend the Mary Artis' Kids on the Lawn, which will be Saturday, April 20, 10 a.m.-2 p.m. on the lawn of the Wilson County Public Library, 249 Nash Street.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Wilson, North Carolina, to be affixed this 18th day of April, in the year of our Lord two thousand and twenty-four.



Carlton Stevens, Mayor



DATE 3/05/24
 TIME 12:33:32
 USER GJOMNER

CURR TAX YEAR: 2023

Wilson County
 TAX COLLECTIONS REPORT ALL RGCDs BY UNIT/YEAR
 DEPOSIT DATE RANGE 2/01/2024 THRU 2/29/2024
 YEAR RANGE 2013 THRU 2024

PAGE 10
 PROG# CL2223A

REVENUE UNIT: CWI CI-WILSON

YEAR	BEGINNING LEVY TO LEVY MTD	ADDITIONS YTD TO LEVY MTD	DISCOUNTS AND RELEASES		ADJUSTED LEVY	COLLECTED MTD	COLLECTED YTD	ENDING BALANCE
			TO LEVY MTD	RELEASES YTD				
2024	10,904.51	25,575.23	1,045.50	1,400.37	24,174.86	1,391.26	3,165.40	21,009.46
2023	24,654,500.75	788.11	389.80	966,675.04	25,049,229.35	259,143.54	23,983,912.80	1,065,316.55
2022	401,235.55		8,032.47	8,293.79	392,941.76	9,126.94	122,159.05	270,782.71
2021	169,045.54		4.01	65.66	168,979.88	3,589.04	29,556.03	139,423.85
2020	118,176.87			63.41	118,113.46	570.77	15,197.13	102,916.33
2019	97,725.14			56.20	97,668.94	475.46	8,970.00	88,698.94
2018	94,796.02			62.45	94,733.57	265.72	3,878.81	90,854.76
2017	85,643.10				85,643.10	334.82	3,622.56	82,020.54
2016	79,507.77				79,507.77	144.62	2,201.99	77,305.78
2015	74,480.46				74,480.46	152.10	2,279.62	72,200.84
2014	71,476.55				71,476.55	152.10	1,832.67	69,643.88
2013	79,283.85				79,283.85	152.10	1,406.18	77,877.67
TOTAL	25,925,871.60	1,386,978.87	9,471.78	976,616.92	26,336,233.55	275,498.47	24,178,182.24	2,158,051.31
CURRENT INTEREST & COLLECTORS FEES						6,549.73	19,876.58	
PRIOR INTEREST & COLLECTORS FEES						3,342.34	32,511.01	
TOTAL INTEREST & COLLECTORS FEES						9,892.07	52,387.59	
TOTAL PRIOR YEARS TAXES						14,963.67	191,104.04	
TOTAL TAXES & INTEREST & COLLECTORS FEES						285,390.54	24,230,569.83	
DISCOVERIES TAXES & INTEREST						1,391.26	3,165.40	
NET						283,999.28	24,227,404.43	
CURRENT YEAR PERCENTAGE	95.74							

Ang Astor

DATE 3/05/24
TIME 12:33:32
USER GOYNER

CURR TAX YEAR: 2023

Wilson County
TAX COLLECTIONS REPORT ALL RCCDS BY UNIT/YEAR
DEPOSIT DATE RANGE 2/01/2024 THRU 2/29/2024
YEAR RANGE 2013 THRU 2024

PAGE 10
PROG# CL2223A

REVENUE UNIT: CWI CI-WILSON

YEAR	ADDITIONS		DISCOUNTS AND RELEASES		ADJUSTED LEVY	COLLECTED MTD	COLLECTED YTD	ENDING BALANCE
	TO LEVY MTD	ADDITIONS YTD	TO LEVY MTD	RELEASES YTD				
2024	10,904.51	25,575.23	1,045.50	1,400.37	24,174.86	1,391.26	3,165.40	21,009.46
2023	24,654,500.75	1,361,403.64	389.80	966,675.04	25,049,229.35	259,143.54	23,983,912.80	1,065,316.55
2022	401,235.55		8,032.47	8,293.79	392,941.76	9,126.94	122,159.05	270,782.71
2021	169,045.54		4.01	65.66	168,979.88	3,589.04	29,556.03	139,423.85
2020	118,176.87			63.41	118,113.46	570.77	15,197.13	102,916.33
2019	97,725.14			56.20	97,668.94	475.46	8,970.00	88,698.94
2018	94,796.02			62.45	94,733.57	265.72	3,878.81	90,854.76
2017	85,643.10				85,643.10	334.82	3,622.56	82,020.54
2016	79,507.77				79,507.77	144.62	2,201.99	77,305.78
2015	74,480.46				74,480.46	152.10	2,279.62	72,200.84
2014	71,476.55				71,476.55	152.10	1,832.67	69,643.88
2013	79,283.85				79,283.85	152.10	1,406.18	77,877.67
TOTAL	25,925,871.60	11,692.62	1,386,978.87	9,471.78	26,336,233.55	275,498.47	24,178,182.24	2,158,051.31
CURRENT INTEREST & COLLECTORS FEES						6,549.73	19,876.58	
PRIOR INTEREST & COLLECTORS FEES						3,342.34	32,511.01	
TOTAL INTEREST & COLLECTORS FEES						9,892.07	52,387.59	
TOTAL PRIOR YEARS TAXES						14,963.67	191,104.04	
TOTAL TAXES & INTEREST & COLLECTORS FEES						285,390.54	24,230,569.83	
DISCOVERIES TAXES & INTEREST						1,391.26	3,165.40	
NET						283,999.28	24,227,404.43	
CURRENT YEAR PERCENTAGE						95.74		

Amy Estor

DATE 3/05/24
 TIME 12:33:46
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CURR TAX YEAR: 2023

Wilson County
 TAX COLLECTIONS REPORT ALL RCGDS BY UNIT/YEAR
 DEPOSIT DATE RANGE 2/01/2024 THRU 2/29/2024
 YEAR RANGE 2013 THRU 2024

PAGE 1
 PROC# CL2223B

ASSESSMENT CODE: MUNC ASSESSMENT FEES

YEAR	ADDITIONS		RELEASES		ADJUSTED LEVY	COLLECTED MTD	COLLECTED YTD	ENDING BALANCE
	TO LEVY MTD	ADDITIONS YTD	TO LEVY MTD	RELEASES YTD				
2024	1,620.00	6,870.00	360.00	6,510.00	510.00	6,000.00		
2023		16,590.00	3,570.00	13,020.00	1,290.00	5,392.61	7,627.39	
2022		12,955.80	120.00	12,835.80	313.76	4,618.61	8,217.19	
2021		3,498.03		3,498.03		693.61	2,804.42	
2020		1,916.17		1,916.17		260.05	1,656.12	
2019		1,184.21		1,184.21	30.00	60.00	1,124.21	
2018		367.83		367.83			367.83	
2017		390.00		390.00		30.00	360.00	
2014		5.00		5.00			5.00	
2013		1,005.39		1,005.39		5.00	1,000.39	
TOTAL	1,620.00	23,460.00	120.00	40,732.43	1,633.76	11,569.88	29,162.55	
DISCOVERIES						510.00		
NET					1,633.76	11,059.88		
TOTAL PRIOR YEARS					343.76	5,667.27		
CURRENT YEAR PERCENTAGE	41.41							

Ang Estes

DATE 3/05/24
TIME 12:33:32
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CURR TAX YEAR: 2023

Wilson County
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YEAR RANGE 2013 THRU 2024

PAGE 20
PROG# CL2223A

REVENUE UNIT: FMU CI-MUN DIST1

YEAR	BEGINNING LEVY	ADDITIONS TO LEVY MTD	DISCOUNTS AND RELEASES TO LEVY MTD	ADJUSTED LEVY	COLLECTED MTD	COLLECTED YTD	ENDING BALANCE	
2024		7.35	107.32	14.69	92.63		92.63	
2023	71,832.00		54.16	71,873.60	2,307.52	67,627.38	4,246.22	
2022	1,807.04		74.59	1,732.45		702.61	1,029.84	
2021	1,729.03			1,729.03	5.48	343.67	1,385.36	
2020	391.80			391.80		351.73	40.07	
2019	235.87			235.87		195.53	40.34	
2018	198.95			198.95		124.10	74.85	
2017	216.31			216.31		123.51	92.80	
2016	192.97			192.97		123.51	69.46	
2015	218.96			218.96		185.77	33.19	
2014	296.32			296.32		94.03	202.29	
2013	67.09			67.09		32.11	34.98	
TOTAL	77,186.34	7.35	161.48	101.84	77,245.98	2,313.00	69,903.95	7,342.03
CURRENT INTEREST & COLLECTORS FEES					62.97	134.45		
PRIOR INTEREST & COLLECTORS FEES					.58	632.25		
TOTAL INTEREST & COLLECTORS FEES					63.55	766.70		
TOTAL PRIOR YEARS TAXES					5.48	2,276.57		
TOTAL TAXES & INTEREST & COLLECTORS FEES					2,376.55	70,670.65		
DISCOVERIES TAXES & INTEREST								
NET						2,376.55	70,670.65	
CURRENT YEAR PERCENTAGE						94.09		

Amy Skaten

R-009-24

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILSON
PROPOSING TO DISPOSE OF SURPLUS EQUIPMENT**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WILSON:

1. That the material listed below is hereby declared to be surplus property of the City of Wilson and no longer necessary or useful for any municipal purpose.
2. That the City Manager of the City of Wilson be authorized to dispose of the following surplus material according to City Council's authorization and pursuant to North Carolina General Statutes.
3. That a copy of this resolution or a notice of its contents will be published at least once and not less than ten (10) days before date of disposition.
4. Items will be sold by means of public auction (which includes electronic auction)
5. Items not sold will be donated, recycled, or discarded.

DESCRIPTION	ASSET #	MILES/HR.	VIN/SERIAL #
2009 Mack Garbage Truck	5980	78,413	1M2AU02C69M003440
2009 International Garbage Truck	17577	157,040	1HTWGAAT99J136416
2002 ARGO Cart & Accessories	N/A	N/A	N/A
1 lot of EF Johnson Radios/Charger	10426	N/A	AGPS5415
John Deere Mower	13094	Unknown	M0038DC179517
John Deere Mower	16437	859	TC0797C020719
HP BL460 Blades (5 each)	N/A	N/A	Various
UPS battery back-up	N/A	N/A	2146TRLPS585700016
Body Worn Cameras (100 each)	N/A	N/A	Various
Halogen Industrial Lights (12 each)	N/A	N/A	Unknown
2004 Dinkmar Leaf Machine	N/A	N/A	D-024-03

DULY ADOPTED this 18th day of April 2024.

CITY OF WILSON:

Carlton L. Stevens, Mayor

ATTEST:

Tonya A. West, City Clerk



CITY OF WILSON

Agenda Item 4c

Meeting Date April 18, 2024

City Council Agenda Item Cover Sheet

To: Honorable Mayor, Members of City Council and City Manager

From: Janet Holland, AICP, Land Development Manager

Subject: Permanent Street Closure - A Portion of 300-400 Blocks of Jones Street, S and Portions of 300-400 Blocks of Douglas Street, S (Project# 24-150)

Issue:

Requesting the permanent street closure of a portion of the 300 to 400 Blocks of Jones Street, S, located between Goldsboro and Lodge Streets, and the closure of the 300 Block and a portion of 400 Block of Douglas Street, S, located between Hines and South Streets. Request by Bartlett Engineering & Surveying, PC for the

Background/Summary:

This permanent street closure is in anticipation of the proposed Wilson Ballpark development. The development is being constructed on land leased from the City. To accommodate the site design of the proposed development, it is necessary to close these sections of Jones and Douglas Streets.

Recommendation:

Adopt Resolution of Intent to close the right-of-way permanently by setting the public hearing for the May 16, 2024 City Council Meeting.

Coordination:

Bill Bass, Public Works Director, 252.399.2467, bbass@wilsonnc.org

Kathy Bangle, Director of Development Services, 252.206.5289, kbangle@wilsonnc.org

Janet Holland, Land Development Manager, 252.399.2215, jholland@wilsonnc.org

Attachments:

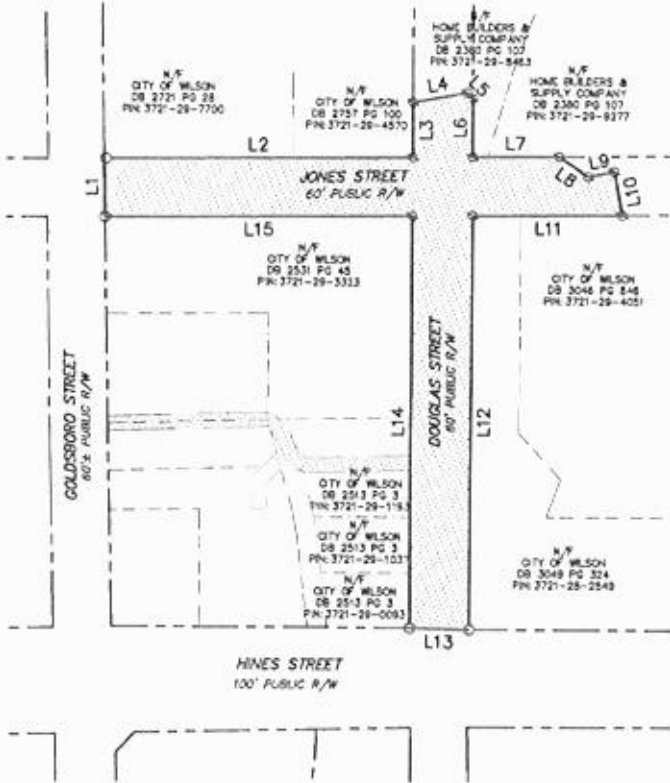
- 1) Location Map
- 2) Resolution of Intent setting the public hearing date to consider permanent street closure.

**SURVEY FOR
CITY OF WILSON
STREET CLOSING
JONES STREET
DOUGLAS STREET**

THIS MAP MAY NOT BE A CERTIFIED SURVEY,
AND HAS NOT BEEN REVIEWED BY A LOCAL
GOVERNMENT AGENCY FOR COMPLIANCE WITH
ANY APPLICABLE LAND DEVELOPMENT
REGULATIONS, AND HAS NOT BEEN REVIEWED
FOR COMPLIANCE WITH RECORDING
REQUIREMENTS FOR PLATS.



61,193 SQ. FT OF
R/W TO BE CLOSED



Line Table		
Line #	Length	Direction
L1	59.97	N49°12'51"E
L2	317.98	S40°20'59"E
L3	56.29	N50°09'25"E
L4	56.65	S50°05'55"E
L5	8.28	S04°54'03"W
L6	59.96	S50°05'30"W
L7	89.16	S40°18'43"E
L8	35.64	S05°10'48"E

Line Table		
Line #	Length	Direction
L9	27.60	S50°10'48"E
L10	45.36	S39°49'12"W
L11	153.15	N40°16'26"W
L12	426.06	S50°14'12"W
L13	61.93	N38°20'39"W
L14	424.19	N50°09'25"E
L15	317.52	N40°20'59"W



William A. Bartlett
4/12/2024

I, WILLIAM A. BARTLETT, CERTIFY THAT THIS MAP IS CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF, AND WAS DRAWN FROM A SURVEY MADE UNDER MY SUPERVISION ON SEPTEMBER 20, 2023; THAT ENCROACHMENTS, IF ANY AT THE TIME OF SURVEY, ARE SHOWN.

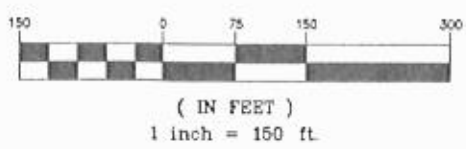
LEGEND
 □ COMPUTED POINT
 ○ EXISTING IRON PIPE

NOTES:
 - AREAS COMPUTED BY COORDINATE CALCULATIONS
 - NO GRID MONUMENT FOUND WITHIN 2000'
 - ALL DISTANCES SHOWN ARE HORIZONTAL

**BARTLETT
ENGINEERING & SURVEYING, PC**

1906 NASH STREET NORTH
WILSON, NORTH CAROLINA 27893
TEL (252)399-0704 FAX (252)399-0804
License No. C-1551 www.bartletteng.com

DATE: APRIL 2024	CADFILE: 240345C
SCALE: 1"=150'	DRAWN BY: WAB
CLIENT: WC	SURVEYED BY: BF



R-010-24

**RESOLUTION DECLARING INTENT TO CLOSE
PORTIONS OF THE 300 and 400 BLOCKS OF JONES STREET, S
BETWEEN GOLDSBORO AND LODGE STREETS, S
AND
PORTIONS OF THE 300 BLOCK AND THE 400 BLOCK OF DOUGLAS
STREET, S BETWEEN HINES AND SOUTH STREETS, S**

WHEREAS, The City of Wilson has determined that the portions of 300 and 400 Blocks of Jones Street S, portions of 300 Block of Douglas Street S, and the 400 Block of Douglas St S should be permanently closed to facilitate new development; and

WHEREAS, the proposed closure of the portions of the 300 and 400 Blocks of Jones Street S between Goldsboro and Lodge Streets S and portions of the 300 Block and the 400 Block of Douglas Street S between Hines and South Streets S is shown on the map marked "Exhibit A" attached hereto and available for inspection at City Hall, City of Wilson.

WHEREAS, the procedure for closing streets and alleys as outlined in North Carolina General Statutes, Section 160A-299, requires that the City Council first adopt a resolution declaring its intent to close the street and calling a public hearing on the question; said statute further requires that the resolution shall be published once a week for four successive weeks prior to the hearing, and a copy thereof be sent by registered or certified mail to all owners of property adjoining the street as shown on the county tax records, and a notice of the closing and public hearing shall be prominently posted in at least two places along said street or alley.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Wilson, at its regularly scheduled session of April 18, 2024 that it intends to close portions of Jones Street between Goldsboro and Douglas Streets and portions of Douglas Street between Hines and South Streets, and that the portion of said street being more particularly described on a map attached as Exhibit A and calls a public hearing on the question to be held at 7:00 pm on the 16th day of May 2024, in City Hall, 112 Goldsboro Street, East, Wilson, North Carolina. The City Clerk is hereby directed to publish a copy of this resolution in the local newspaper once a week for four successive weeks next preceding the date fixed here for such hearing as required by N.C.G.S. 160A-299.

NOW THEREFORE BE IT RESOLVED, this the 18th day of April, 2024.

Carlton L. Stevens, Mayor
City of Wilson

ATTEST: _____

Tonya A. West, City Clerk

City Council Agenda Item Cover Sheet

To: Honorable Mayor, Members of City Council and City Manager
From: Kathy Bangley, CFM, CZO, Director of Development Services
Subject: Voluntary Annexation – 2760 Forest Hills Road, SW
(Project# 24-76)

Issue:

Voluntary annexation of 7.84 acres of land located at 2760 Forest Hills Road, SW – Portions of PINs: 3711-05-5668.000, and 3711-05-2510.000. Request by Bartlett Engineering and Surveying, PC on behalf of City of Wilson, Owners.

Background / Summary:

- 1) City Annexation policy requires consideration of annexation for any properties outside the Corporate Limits that are requesting City Service.
- 2) A Resolution of Intent to annex the property was adopted by City Council on March 21, 2024.

Fiscal or Other Impact:

Adoption of the Ordinance will increase the corporate city limits.

Recommendation:

Staff recommends approval of the request.

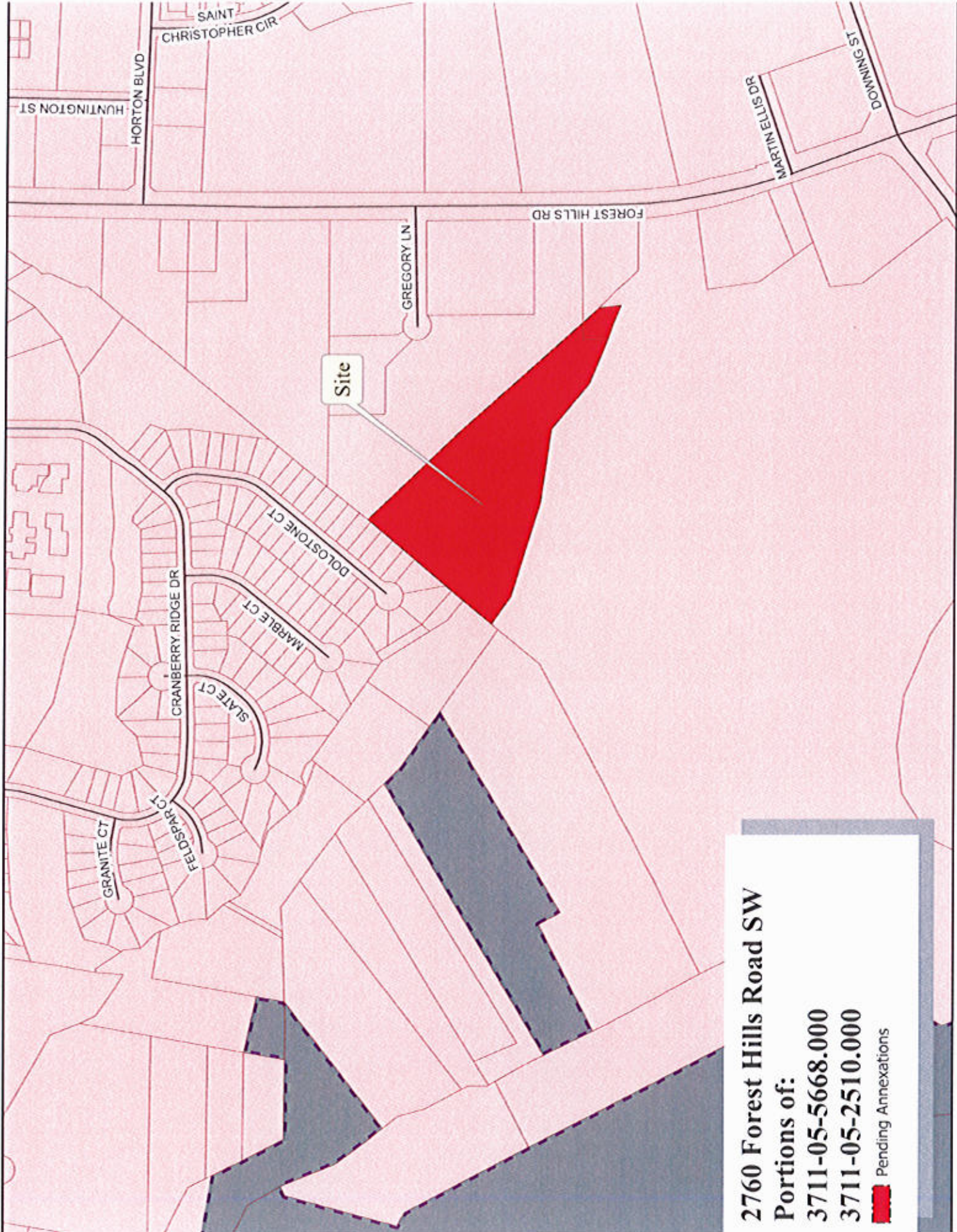
Coordination:

Kathy Bangle, CFM, CZO Director of Development Services, 252.206.5289,
kbangley@wilsonnc.org

Janet Holland, AICP, Land Development Manager, 252.399.2215, jholland@wilsonnc.org

Attachments:

1.) Annexation Request 2.) Location Map 3.) Annexation Plat 4.) Ordinance



2760 Forest Hills Road SW

Portions of:

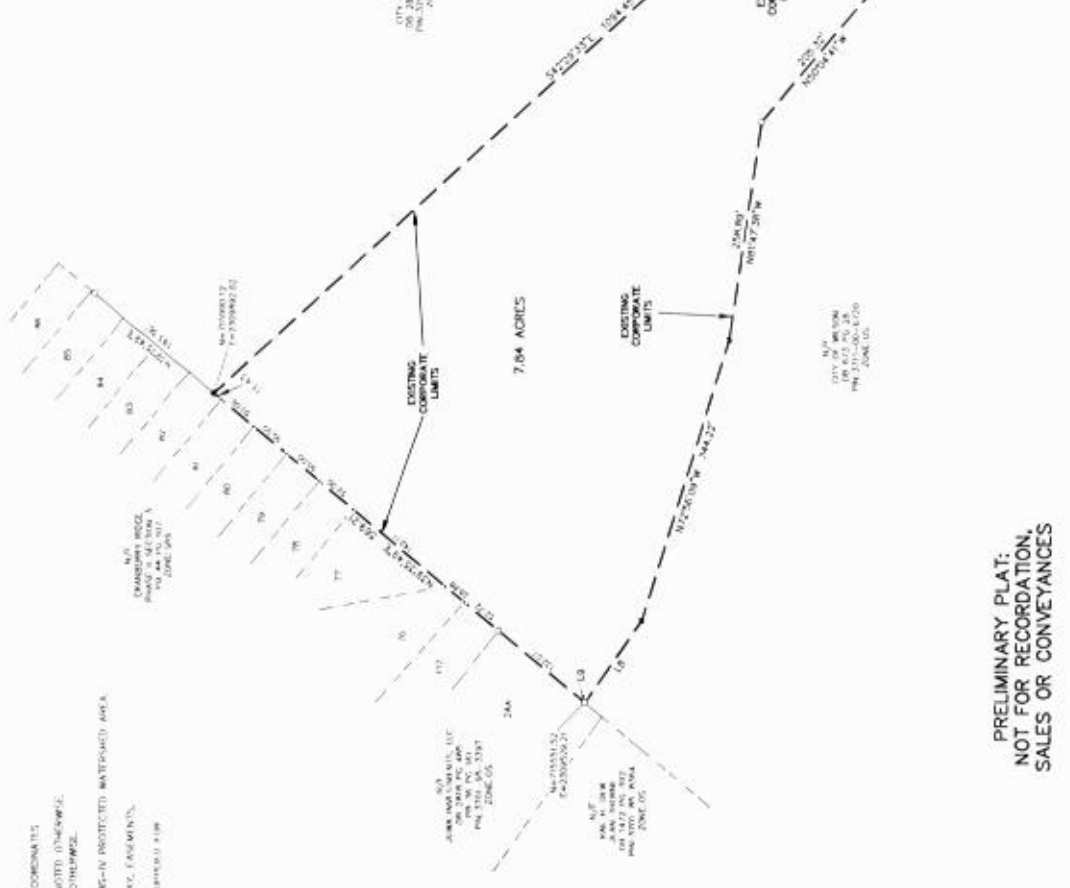
3711-05-5668.000

3711-05-2510.000

 Pending Annexations



- LEGEND
- EXISTING IRON PIPE
 - EXISTING IRON BITBAR
 - IRON PIPE SET
 - ◆ COMPLETED POINT



NOTES

- 1. AREAS COMPUTED BY COORDINATE CALCULATIONS.
- 2. NO 40' WIDE WALKWAY - 40' WIDE WITHIN 2000'.
- 3. COORDINATES SHOWN ON THIS PLAN ARE HORIZONTAL COORDINATES UNLESS STATED OTHERWISE.
- 4. ALL DISTANCES GIVEN ARE HORIZONTAL UNLESS NOTED OTHERWISE.
- 5. ALL ANGLES GIVEN ARE PUBLIC ANGLES UNLESS NOTED OTHERWISE.
- 6. THE PROPERTY IS LOCATED IN THE CONTIGUOUS W-4-N PROTECTED WATERSHED AREA.
- 7. THIS PROPERTY IS SUBJECT TO ALL RIGHTS-OF-WAY, EASEMENTS, EJECTIVE COVENANTS AND DEDICATIONS.
- 8. A FULL BEARING HAS WAS NOT X WITH SHARPER SIGN THIS PROPERTY.

SITE DATA

TOTAL AREA 7.84 ACRES

TOTAL # LOTS 3

ADDRESS 2740 FOREST HILLS RD SW

PLAN S771-00-2010-1471-00-3668

REFERENCES

PLAT #	LENGTH	DIRECTION
1A	611.0	S08°25'22" E
1B	105.44	S07°01'09" W
1C	115.37	N00°01'47" W
1D	0.44	N63°44'58" W
Lot Area Totals		
1A	0.04	
1B	0.04	
1C	0.04	
1D	0.04	
1E	0.04	
1F	0.04	
1G	0.04	
1H	0.04	
1I	0.04	
1J	0.04	
1K	0.04	
1L	0.04	
1M	0.04	
1N	0.04	
1O	0.04	
1P	0.04	
1Q	0.04	
1R	0.04	
1S	0.04	
1T	0.04	
1U	0.04	
1V	0.04	
1W	0.04	
1X	0.04	
1Y	0.04	
1Z	0.04	

OWNER/DEVELOPER:
CITY OF WILSON
PO BOX 10
WILSON, NC 27804

OWNER'S SURVEYOR:
BARTLETT
ENGINEERING & SURVEYING, PC
1906 NORTH STREET NORTH
WILSON, NC 27803-1726
Telephone No. 252-333-3333
www.bartlettsurvey.com

DATE: FEB. 2024
SURVEY BY: RP/LLJ
DRAWN BY: WAD/AB
SCALE: 1"=100'
REVISIONS: NONE

CODE: NC
DRAWING NO.: 23-283

PRELIMINARY PLAT:
NOT FOR RECORDATION,
SALES OR CONVEYANCES



PROFESSIONAL LAND SURVEYOR

DATE: FEB. 2024

GRAPHIC SCALE

1 inch = 100 ft.

1" = 100'

0 100 200 300 400 500 600 700 800 900 1000

PROPERTY OF CITY OF WILSON

ANNEXATION PLAT

EXTENSION OF CORPORATE LIMITS

CITY OF WILSON

WILSON TOWNSHIP WILSON COUNTY

NORTH CAROLINA

ZONE:



Annexation Petition

Development Services
112 Goldsboro Street E., Wilson, NC 27893
PO Box 10, Wilson, NC 27894
252-399-2220
www.wilsonnc.org

Submittal Date: 02/27/2024

To the City Council of the City of Wilson:

I/we the undersigned owner[s] of real property respectfully request that the area described herein and as shown in the attached survey map of the property be annexed into the City of Wilson.

The area to be annexed is /is not contiguous to the City of Wilson corporate limits and the boundaries of such territory are as follows [attach or insert below a metes and bounds description with a matching survey map]:

see attached

Note: If ownership is a corporation or partnership, please provide such name and the name and signature of the person authorized to sign on behalf of the corporation or partnership. If in joint ownership, please provide names and signatures of ALL owners.

I [We] understand that all legal advertisement fees will be my [our] responsibility for payment and that I [We] will be billed at a later date.

Rodger Lentz
Name Assistant City Manager

[Signature]
Signature

4.4.2024
Date

Name

Signature

Date

Name

Signature

Date

Billing Address: PO Box 10 Wilson NC 27894

CLERK'S CERTIFICATE

NORTH CAROLINA
WILSON COUNTY

This is to certify that the undersigned City Clerk for the City of Wilson did investigate the sufficiency of the aforesaid petition for annexation in accordance with N.C.G.S. 160A-31[c] and I do hereby certify that the said petition appears to be correct and sufficient in all respects.

This the 5th day of April, 2024.

[Signature]
City Clerk

O-018-24

**AN ORDINANCE OF THE CITY COUNCIL
OF THE CITY OF WILSON, NORTH CAROLINA
ANNEXING PROPERTY PURSUANT TO N.C.G.S. 160A-31.**

WHEREAS, the owner(s) of the hereinafter described tract of land, which is contiguous to the existing boundaries of the City and can be generally described as follows:

General Description: 7.84 acres located at 2760 Forest Hills Road SW (portions of PINs: 3711-05-5668 and 3711-05-2510.000).

WHEREAS, upon receipt of said petition, the Clerk of the City of Wilson has investigated the sufficiency thereof and has certified it to be correct and sufficient in all respects; and

WHEREAS, at the regular meeting of the City Council of the City of Wilson held on the 21st day of March, 2024, upon receipt of the Clerk's certification, a resolution was adopted designating and calling for the meeting date of April 18th, 2024 as the date for a public hearing upon the question of annexation of the said tract of land; and

WHEREAS, notice of the public hearing was duly advertised as required under law by publishing said notice once in the Wilson Times at least ten (10) days prior to the date of the public hearing; and

WHEREAS, the public hearing was actually held pursuant to the notice on April 18, 2024, wherein a statement by or on behalf of the City of Wilson of the purpose or reason for the proposed extension of the corporate limits was made at the beginning of the public hearing; and

WHEREAS, during the conduct of the said public hearing, a reasonable opportunity was given to all those in attendance to speak either in favor or against the said annexation, or to allege any error in the petition; and

WHEREAS, the City Council of the City of Wilson hereby finds that the petition for annexation of the hereinafter described meets the requirements of the North Carolina Statute 160A-31 and further finds that the annexation of the subject is necessary;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Wilson, North Carolina:

1. That the corporate limits of the City of Wilson, North Carolina, are hereby extended by annexation of, and the City of Wilson, North Carolina, does hereby annex that certain tract of land contiguous to the present corporate limits of the City of Wilson, as recorded in Plat Book ___ Page ___ and more particularly described as follows:

ALL THAT CERTAIN TRACT OR PARCEL OF LAND LYING AND BEING SITUATED IN THE WILSON TOWNSHIP, WILSON COUNTY, NORTH CAROLINA, AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

Lying and being in Wilson Township of Wilson County, and being more particularly described as follows: Beginning at an existing iron pipe on the western right-of-way of Forest Hills Road (SR 1165) and having North Carolina State Plane Grid Coordinates (NAD 83/2011 adjustment) of Northing = 715,041.95 and Easting = 2,310,942.32, said pipe being the northeast corner of the City of Wilson, Deed Book 673 Page 28, thence along the northern line of the City of Wilson, N89°43'40"W, 182.50' to an iron pipe, thence N42°29'33"W, 190.26' to a new iron pipe, the True Point of Beginning, thence continuing along the northern line of The City of Wilson the following courses and distances, S04°52'25"E, 83.12' to an iron pipe, thence N67°01'09"W, 125.44' to a point, thence N67°01'09"W, 168.86' to a point, thence N50°04'41"W, 205.32' to an iron pipe, thence N81°47'38"W, 258.89' to a point, thence N72°56'09"W, 344.22' to a point, thence N55°10'41"W, 115.77' to a point, thence N39°44'08"W, 0.64' to an iron pipe, the westernmost corner of The City of Wilson, Deed Book 2882 Page 816, thence along the northwestern line of The City of Wilson, N39°35'49"E, 569.21' to an iron pipe, thence along the northeastern line of The City of Wilson, S42°29'33"E, 1094.45' to The True Point of Beginning, being 7.84 acres, and being a portion of Parcel Identification Numbers: 3711-05-5668 and 3711-05-2510.

2. That this ordinance shall become effective immediately.

3. That from and after the effective date of this annexation ordinance, the territory hereinabove described, and its citizens and property, shall be subject to all debts, laws, ordinances and regulations in force in the City of Wilson, North Carolina, and shall be entitled to the same privileges and benefits as other parts of the said City of Wilson.
4. That a certified copy of this ordinance and an accurate map of the territory annexed herein shall be recorded in the office of the Register of Deeds for Wilson County, North Carolina and in the Office of the Secretary of State of North Carolina.

DULY ADOPTED this 18th day of April, 2024.

Carlton L. Stevens, Mayor

ATTEST:

Tonya A. West, City Clerk

Project No. 24-76

CERTIFICATION BY RECORDING OFFICER

The undersigned, duly qualified and City Clerk of the City of Wilson, does hereby certify the above ordinance is a true and correct copy of Ordinance Number O-018-24 as adopted at a legally convened meeting of the City Council of the City of Wilson duly held on the 18th day of April, 2024 and further that such ordinance has been fully recorded in the journal of proceedings and records in my office. **IN WITNESS W HEREOF**, I have hereunto set my hand, this 18th day of April, 2024.

Tonya A. West, City Clerk



City Council Agenda Item Cover Sheet

To: Honorable Mayor, Members of City Council and City Manager
From: Rodger Lentz, Assistant City Manager
Subject: Wilson Growing Together: The 2043 Comprehensive Plan

Issue:

The City of Wilson adopted its current comprehensive plan “Wilson Growing Together: The 2030 Comprehensive Plan” in 2010. The Plan included 51 goals, more than 300 policies, actions, and implementation actions. The 2043 Update has revised sections of the 2030 Plan to reflect the changes that have occurred in the community since 2010 and to support a renewed vision for the future of the community. In some cases, issue areas have been added that are not part of the original 2030 Plan.

The 2043 Comprehensive Plan is utilizing a new online format known as a Story Map. This will allow both staff and members of the public to interact and understand the plan in a more dynamic way than ever before. There are interactive maps and graphics as well as connections to supplemental documents and resources. The 2043 Update will allow staff to keep up to date information available including reporting on implementation, performance metrics, and future opportunities for public engagement.

Background / Summary:

The Comprehensive Plan is a roadmap that provides guidance on where and how a community will grow and change over a period of time. The City of Wilson uses this as a policy document to set priorities and make important land use and investment decisions. The 2043 Update addresses land use, development, transportation, public investment, and identifies other community priorities. The Project Team was led by City of Wilson staff and supported by local consultants at Clarion Associates and VHB. As part of this process, the City of Wilson gathered community input from August 2022 through October 2023 to help guide the development of a renewed vision for Wilson.

R-011-24

**RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF WILSON, NORTH CAROLINA
ADOPTING WILSON GROWING TOGETHER: THE 2043
COMPREHENSIVE PLAN**

WHEREAS, Wilson Growing Together: The 2043 Comprehensive Plan contains the general policy of the City Council to be used as a guide for development and revitalization, the scheduling of capital improvements, preparation of budgets and ordinances, and operating procedures to implement the Plan; and

WHEREAS, the purpose of the Comprehensive Plan is also to provide general guidance to City agencies, other public agencies, private individuals, and organizations as they prepare detailed plans, programs, and ordinances; and

WHEREAS, it is the intent of the City Council to maintain and amend this Comprehensive Plan as the official statement of City Council policy concerning the future development and revitalization of the City of Wilson; and

WHEREAS, there has been considerable public participation throughout the update process, including public meetings, surveys, stakeholder and focus group meetings, and an assessment of current trends and influences including a review of the 2030 Comprehensive Plan; and

WHEREAS, City Staff and City Council consulted with various boards and committees, including the Planning and Design Review Board, County departments and officials, non-profit agencies, business and community groups, neighborhood associations, as well as, various State and regional organizations; and,

WHEREAS, the Wilson Planning and Design Review Board formally voted to recommend adoption of Wilson Growing Together: The 2043 Comprehensive Plan at its March 5th, 2024 meeting.

NOW, THEREFORE, BE IT RESOLVED, that the City Council hereby adopts Wilson Growing Together: The 2043 Comprehensive Plan, replacing the Wilson 2030 Comprehensive Plan.

DULY ADOPTED this 18th day of April, 2024.

Carlton L. Stevens, Mayor

ATTEST:

Tonya A. West, City Clerk



CITY OF WILSON

Agenda Item 6

Meeting Date April 18, 2024

City Council Agenda Item Cover Sheet

To: Honorable Mayor, Members of City Council and City Manager
From: W. T. Bass IV, Director of Public Works
Subject: Contract Approval – Nash Street Streetscape

Issue:

Requesting approval of contract for Construction of Nash Street Streetscape.

Background / Summary:

This project will construct a new streetscape along Nash St. from Pine St. to Jackson St. The new streetscape will include reverse parking along Nash St. as well as ADA compliant sidewalk, utilities, landscaping, and roadway improvements.

S.T. Wooten was selected through a sealed bid opening as the lowest responsible bidder.

Fiscal or Other Impact:

The proposal submitted by S.T. Wooten is for \$615,120.00 to complete this construction contract. The project is an approved Capital Project in the current budget and will cover construction cost.

Recommendation:

Staff recommends award of this project to S.T. Wooten.

Coordination:

Project Management and Contract Administration will be managed by Public Works.

Attachments:

Bid Tab

**Nash St. Streetscape
 BID # 2023-61-RA**

Item No.	Item Description	Quantity	Unit	Lanier Construction		ST. Wooten Corporation		Unit Price	Total
				Unit Price	Total	Unit Price	Total		
1	Mobilization	1	LS	49,000.00	\$ 49,000.00	30,500.00	\$ 30,500.00		\$ -
2	Traffic Control	1	LS	50,000.00	\$ 50,000.00	33,000.00	\$ 33,000.00		\$ -
3	Demolition	1	LS	80,500.00	\$ 80,500.00	64,825.00	\$ 64,825.00		\$ -
4	Grading	1	LS	350,000.00	\$ 350,000.00	116,500.00	\$ 116,500.00		\$ -
5	2" Asphalt S9 5B	250	Ton	200.00	\$ 50,000.00	150.00	\$ 37,500.00		\$ -
6	2" Milling	1850	SY	20.8	\$ 38,387.50	8.0	\$ 14,800.00		\$ -
7	2'-6" Concrete C&G	600	LF	40.0	\$ 24,000.00	29.0	\$ 17,400.00		\$ -
8	2'-6" Rolled Concrete C&G	40	LF	40.0	\$ 1,600.00	53.0	\$ 2,120.00		\$ -
9	Concrete Sidewalk	500	SY	65.0	\$ 32,500.00	43.0	\$ 21,500.00		\$ -
10	Wheelchair Ramps	3	EA	5,500.00	\$ 16,500.00	2,200.00	\$ 6,600.00		\$ -
11	Concrete Valley Gutter	250	LF	40.0	\$ 10,000.00	67.5	\$ 16,875.00		\$ -
12	Undercut Excavation	90	CY	55.0	\$ 4,950.00	72.0	\$ 6,480.00		\$ -
13	15" RCP Class III	44	LF	160.0	\$ 7,040.00	275.0	\$ 12,100.00		\$ -
14	24" RCP Class III	48	LF	200.0	\$ 9,600.00	295.0	\$ 14,160.00		\$ -
15	Double Catch Basin	1	EA	9,000.00	\$ 9,000.00	12,500.00	\$ 12,500.00		\$ -
16	Double Drop Inlet	1	EA	6,500.00	\$ 6,500.00	12,500.00	\$ 12,500.00		\$ -
17	ABC Stone	10	TON	75.0	\$ 750.00	80.0	\$ 800.00		\$ -
18	Pedestrian Brick Pavers	300	SY	280.0	\$ 84,000.00	162.03	\$ 48,615.00		\$ -
19	Vehicular Brick Pavers	150	SY	245.0	\$ 36,750.00	105.0	\$ 15,750.00		\$ -
20	Bench Installation	6	EA	1,150.00	\$ 6,900.00	400.00	\$ 2,400.00		\$ -
21	Bike Rack Installation	8	EA	1,200.00	\$ 9,600.00	400.00	\$ 3,200.00		\$ -
22	Relocation of Existing Services	1	LS	6,000.00	\$ 6,000.00	27,500.00	\$ 27,500.00		\$ -
23	Wheel Stops	22	EA	120.0	\$ 2,640.00	100.0	\$ 2,200.00		\$ -
24	Sod	1	LS	3,500.00	\$ 3,500.00	3,600.00	\$ 3,600.00		\$ -
25	Seeding & Mulching	1	LS	2,500.00	\$ 2,500.00	3,600.00	\$ 3,600.00		\$ -
26	Inlet Protection	4	EA	275.0	\$ 1,100.00	500.0	\$ 2,000.00		\$ -
27	Temporary Silt Fence	600	LF	5.0	\$ 3,000.00	5.0	\$ 3,000.00		\$ -
28	Tree Protection Fence	30	LF	4.0	\$ 120.00	12.5	\$ 375.00		\$ -
29	Landscaping	1	LS	12,000.00	\$ 12,000.00	14,255.00	\$ 14,255.00		\$ -
30	Irrigation	1	LS	10,000.00	\$ 10,000.00	6,190.00	\$ 6,190.00		\$ -
31	Tree Well w/ Grate	12	EA	11,000.00	\$ 132,000.00	4,950.00	\$ 59,400.00		\$ -
32	White Paint Symbol, Arrow	1	EA	125.0	\$ 125.00	850.00	\$ 850.00		\$ -
33	White Paint Symbol, 24" Stop Bar	1	EA	80.0	\$ 80.00	100.0	\$ 100.00		\$ -
34	4" White Paint	400	LF	2.8	\$ 1,100.00	0.85	\$ 340.00		\$ -
35	Painted Handicap Symbol	1	EA	60.0	\$ 60.00	55.0	\$ 55.00		\$ -
36	Miscellaneous Concrete	18	SY	150.0	\$ 2,700.00	85.0	\$ 1,530.00		\$ -
GRAND TOTAL				\$	1,054,502.50	\$	615,120.00	\$	-

I, Brandon Rountree, PE, HEREBY CERTIFY THAT THIS BID TABULATION IS A TRUE AND CORRECT REPRESENTATION OF THE BIDS RECEIVED FOR THIS PROJECT ACCORDING TO THE BEST OF MY KNOWLEDGE AND BELIEF.

 Brandon Rountree, PE



City Council Agenda Item Cover Sheet

To: Honorable Mayor, Members of City Council and City Manager
From: Amy Staton, Chief Financial Officer
Subject: 2023-2024 Budget Amendment

Issue:

1. Approve amendments to the 2023-2024 Annual Budget Ordinance
2. Adopt one (1) Grant Project Ordinance
3. Adopt two (2) Capital Project Ordinances
4. Amend one (1) Grant Project Ordinance
5. Amend two (2) Capital Project Ordinances

Background / Summary:

The N.C. General Statutes provide for amendments to the annual budget ordinance to adjust the budget as needed during the year due to unforeseen circumstances at the time of the original budget adoption. The City needs to amend the 2023-2024 budget ordinance, grant project ordinance, and capital project ordinances to meet statutory requirements and adopt one new grant project ordinance and two new capital project ordinances.

The proposed budget amendments are presented to comply with statutes for the 2023-2024 fiscal year.

Fiscal or Other Impact:

The annual budget is being amended by a total of \$552,080. The increase in the General Fund totals \$552,080. This amount consists of additional appropriations in Police of \$26,940 for asset forfeiture funded equipment purchases. Additional appropriations in Parks and Recreation of \$215,140 for pickleball engineering services. The remaining General fund

O-019-24

**ORDINANCE OF THE CITY OF WILSON AMENDING ORDINANCE O-033-23
ENTITLED "BUDGET ORDINANCE FISCAL YEAR 2023-2024"**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WILSON, NORTH CAROLINA:

That Ordinance O-033-23 entitled "Budget Ordinance Fiscal Year 2023-2024" adopted June 15, 2023, and subsequently amended, is hereby amended for the fiscal year beginning July 1, 2023 and ending June 30, 2024 as follows:

APPROPRIATIONS

Section 1.10 General Fund

Department of Police: Personnel Services, Operating and Capital	\$	26,940
Department of Parks and Recreation: Personnel Services, Operating and Capital		215,140
Transfer to 2023 Urgent Repair Program Grant Project Fund		10,000
Transfer to Splash Pad Capital Project Fund		<u>300,000</u>
TOTAL GENERAL FUND	\$	<u>552,080</u>

REVENUES, FUND BALANCE AND OTHER SOURCES

Section 2.10 General Fund

Intergovernmental	\$	26,940
Fund Balance Appropriated - Unassigned		<u>525,140</u>
TOTAL GENERAL FUND	\$	<u>552,080</u>

DULY ADOPTED this 18th of April, 2024.

Carlton L. Stevens, Mayor

ATTEST:

Tonya A. West, City Clerk

O-020-24

2022 URGENT REPAIR PROGRAM
GRANT PROJECT ORDINANCE AMENDMENT

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WILSON, NORTH CAROLINA:

That Ordinance O-085-22 entitled, "2022 Urgent Repair Program Grant Project Ordinance", adopted November 17, 2022, and subsequently amended, is hereby amended as follows:

	Current Project Ordinance As Adopted	Increase/ (Decrease)	Project Ordinance As Amended
<u>Section 3. Appropriations</u>			
Rehabilitation	\$ 150,160	\$	\$ 150,160
Administrative Costs	80	10,400	10,480
	<u>\$ 150,240</u>	<u>\$ 10,400</u>	<u>\$ 160,640</u>
<u>Section 4. Revenues</u>			
2022 Urgent Repair Program Grant	\$ 120,000	\$ 10,400	\$ 130,400
Transfer from General Fund	12,000		12,000
Transfer from Community Development Fund	16,600		16,600
Investment Income	1,640		1,640
	<u>\$ 150,240</u>	<u>\$ 10,400</u>	<u>\$ 160,640</u>

Section 5. This amendment hereby closes this project.

DULY ADOPTED this 18th day of April, 2024.

ATTEST:

Carlton L. Stevens, Mayor

Tonya A. West, City Clerk

O-021-24

2023 ECONOMIC DEVELOPMENT INITIATIVE (EDI) FEDERAL COMMUNITY PROJECTS
FUNDING (PARKS) CAPITAL PROJECT ORDINANCE AMENDMENT

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WILSON, NORTH CAROLINA:

That Ordinance O-044-23 entitled, "2023 Economic Development Initiative (EDI) Federal Community Projects Funding (Parks) Capital Project Ordinance", adopted June 15, 2023, is hereby amended as follows:

	Current Project Ordinance As Adopted	Increase/ (Decrease)	Project Ordinance As Amended
<u>Section 3. Appropriations</u>			
Engineering	\$ 428,700	\$ (73,700)	\$ 355,000
General Equipment	1,142,000	(366,280)	775,720
Land Improvements	1,314,150	486,240	1,800,390
Buildings and Structures	1,115,150	(63,350)	1,051,800
Contingency		17,090	17,090
	<u>\$ 4,000,000</u>	<u>\$</u>	<u>\$ 4,000,000</u>
<u>Section 4. Revenues</u>			
Economic Development Initiative (EDI) Grant	\$ 4,000,000	\$	\$ 4,000,000
	<u>\$ 4,000,000</u>	<u>\$</u>	<u>\$ 4,000,000</u>

DULY ADOPTED this 18th day of April, 2024.

ATTEST:

Carlton L. Stevens, Mayor

Tonya A. West, City Clerk

O-022-24

OUTDOOR SPORTS AND RECREATION FACILITY
CAPITAL PROJECT ORDINANCE AMENDMENT

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WILSON, NORTH CAROLINA:

That Ordinance O-046-23 entitled, "Outdoor Sports and Recreation Facility Capital Project Ordinance", adopted June 15, 2023, and subsequently amended, is hereby amended as follows:

	Current Project Ordinance As Adopted	Increase/ (Decrease)	Project Ordinance As Amended
<u>Section 3. Appropriations</u>			
Architect Fees	\$ 3,528,340	\$	\$ 3,528,340
Admin/Closing Costs		879,850	879,850
Professional Fees	615,000		615,000
Land Acquisition	4,975,000		4,975,000
Building & Structures	55,492,350		55,492,350
Furniture & Equipment	4,626,090		4,626,090
Infrastructure	7,501,420		7,501,420
	<u>\$ 76,738,200</u>	<u>\$ 879,850</u>	<u>\$ 77,618,050</u>
<u>Section 4. Revenues</u>			
Transfer from General Fund	\$ 615,000	\$	\$ 615,000
Transfer from Water Resources Fund	3,500,000		3,500,000
Wilson County Contribution	3,500,000		3,500,000
Debt Proceeds	69,123,200	879,850	70,003,050
	<u>\$ 76,738,200</u>	<u>\$ 879,850</u>	<u>\$ 77,618,050</u>

DULY ADOPTED this 18th day of April, 2024.

ATTEST:

Tonya A. West, City Clerk

Carlton L. Stevens, Mayor

O-023-24

2023 URGENT REPAIR PROGRAM GRANT PROJECT ORDINANCE

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WILSON, NORTH CAROLINA:

That pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following grant project ordinance is hereby adopted:

Section 1. The project authorized is the 2023 Urgent Repair Program Grant project described in the work statement contained in the funding agreement URP23 between the City of Wilson and the North Carolina Housing Finance Agency.

Section 2. The officers of the City of Wilson are hereby directed to proceed with the project within the terms of the grant document, the rules and regulations of the North Carolina Housing Finance Agency and the budget contained herein.

Section 3. The following amounts are appropriated for the project:

Rehabilitation	\$	142,000
	\$	<u>142,000</u>

Section 4. The following revenues are anticipated to be available to complete this project:

2023 Urgent Repair Program Grant	\$	132,000
Transfer from General Fund		10,000
	\$	<u>142,000</u>

DULY ADOPTED this 18th day of April, 2024.

ATTEST:

Carlton L. Stevens, Mayor

Tonya A. West, City Clerk

O-024-24

SPLASH PAD CAPITAL PROJECT ORDINANCE

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WILSON, NORTH CAROLINA:

That pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section 1. The project authorized is a new splash pad park at the J. Burt Gillette Athletic Complex.

Section 2. The officers of the City of Wilson are hereby directed to proceed with the project within the terms of the grant document and the budget contained herein.

Section 3. The following amounts are appropriated for the project:

Engineering	\$	55,270
Land Improvements		124,040
General Equipment		35,000
Construction		455,000
Contingency		42,800
		<u>\$ 712,110</u>

Section 4. The following revenues are anticipated to be available to complete this project:

Transfer from General Fund	\$	300,000
Grant Proceeds		412,110
		<u>\$ 712,110</u>

DULY ADOPTED this 18th day of April, 2024.

Carlton L. Stevens, Mayor

ATTEST:

Tonya A. West, City Clerk

O-025-24

**LAKE WILSON PARK IMPROVEMENTS AND REID STREET COMMUNITY CENTER
IMPROVEMENTS CAPITAL PROJECT ORDINANCE**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WILSON, NORTH CAROLINA:

That pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following grant project ordinance is hereby adopted:

Section 1. The project authorized is the Lake Wilson Park Improvements and Reid Street Community Center Improvements capital project described in the work statement contained in the funding agreement between the City of Wilson and the North Carolina Office of State Budget and Management.

Section 2. The officers of the City of Wilson are hereby directed to proceed with the project within the terms of the grant document, the rules and regulations of the North Carolina Office of State Budget and Management and the budget contained herein.

Section 3. The following amounts are appropriated for the project:

Engineering	\$	92,000
Office Furniture and Equipment		9,000
General Equipment		103,200
Buildings and Structures		82,500
Construction		863,300
	\$	<u>1,150,000</u>

Section 4. The following revenues are anticipated to be available to complete this project:

Grant Proceeds	\$	1,150,000
	\$	<u>1,150,000</u>

DULY ADOPTED this 18th day of April, 2024.

ATTEST:

Carlton L. Stevens, Mayor

Tonya A. West, City Clerk



CITY OF WILSON

Agenda Item 8

Meeting Date April 18, 2024

City Council Agenda Item Cover Sheet

To: Honorable Mayor, Members of City Council and City Manager
From: Amy Staton, Chief Financial Officer
Subject: Installment Financing

Issue:
Proposal to finance equipment

Background / Summary:

Financing of equipment provides the benefit of improving cash flow by spreading the cost over the life of the equipment. The equipment below is proposed to be financed over 36 or 59 months.

\$ 1,698,445	General (Fire) – Fire Truck (59 months)
\$ 2,263,000	Electric - Generator (59 months)
\$ 371,835	Electric – Bucket Truck (36 months)
\$ 318,726	Electric – Dual Axle Truck (36 months)
\$ 244,844	General (Public Works) Rear Loader (36 months)
\$4,896,850	Total equipment

Fiscal or Other Impact:

Total interest cost of \$479,390,14 for all equipment combined over the financing period

Recommendation:

Adopt resolution approving the financing proposal from the lowest responsive, responsible bidder, Banc of America Public Capital Corp for the equipment listed at 4.3075% for 36 months and 4.0673% for 59 months. The lowest cost bidder did not meet the terms requested in the RFP.

Coordination:

Amy Staton

Attachments:

Installment Financing Contract RFP# 2023-63 Bid Tabulation

Resolution Approving a Proposal from Banc of America Public Capital to Finance the Acquisition of Equipment of Vehicles and Equipment

Proposal Tabulation

Issue Date: 03/08/2024

Due 03/28/2024 Time: 2:00 pm

Company	Proposal Received	Non-Bank Qualified Interest Rate (36 months)	Interest Cost (36 Months)	Non-Bank Qualified Interest Rate (59 months)	Interest Cost (59 Months)	Financing Cost (Fees)	Total Combined Estimated Cost	Dates and Other Notes	Prepayment
Bank Funding LLC.	Y	4.6000%	\$ 67,816.00	4.5500%	\$ 467,085.56	\$ -	\$ 534,901.56	Rates locked until 5/10/24. In order to lock rates, must accept by 4/5/24	Prepay on any due date after 1st anniversary for 102% remaining balance
Bank of America Public Capital Corp	Y	4.3075%	\$ 63,415.14	4.0673%	\$ 415,975.00	\$ -	\$ 479,390.14	Rates locked until 5/10/24. In order to lock rates, must accept by 4/5/24	Prepay blackout period 1st half term, then prepay whole on any payment date at 101.5% on outstanding principle balance
TD Equipment Finance, Inc.	Y			3.9730%	\$ 464,433.06	none disclosed	\$ 464,433.06	Rates locked until 5/10/24, in order to lock rates, must accept by 3/29/24-already expired, end of term purchase equip \$1	Option A: prepay anytime in whole based on greater of yield maintenance or 1% on outstanding principle balance
TD Equipment Finance, Inc.	Y			3.9770%	\$ 464,914.38	none disclosed	\$ 464,914.38	Rates locked until 5/10/24, in order to lock rates, must accept by 3/29/24-already expired, end of term purch equip \$1	Option B: prepay anytime in whole with 1% on outstanding principle balance
JP Morgan Chase Bank	Y			4.5000%	\$ 528,084.71	none disclosed	\$ 528,084.71	Rates locked until 5/10/24, in order to lock rates, must accept by 3/29/24-already expired	Prepaid in whole prior to maturity any payment date with 30 days prior written notice, subject to fixed rate/make whole break funding charge. Upon request choose prepay without fixed rate/make whole funding charges. No call period of 12 months
Webster bank	Y			4.2600%	\$ 534,045.13	not to exceed \$5,000	\$ 534,045.13	Rates locked until 5/10/24, in order to lock rates, must accept by 4/10/24	Right to pre-pay any date by paying redemption price with 30 days prior written notice, redemption amount is % of outstanding balance: 5/1/25 no call, 5/1/26 102%, 5/1/27 101%, thereafter 100%
First American Equipment Finance	Y	4.9310%	\$ 77,812.08	4.6870%	\$ 481,672.13	none disclosed	\$ 554,484.21	Proposal expires on 4/18/24, index rate may change prior to signed proposal, then fixed duration of term, Contractors paid as milestone payments due	The prepayment price will be the sum of the present value of all future payments, discount at 2% and the amount of any purchase option
Trust Bank	Y	5.2000%	\$ 77,877.01	4.8800%	\$ 509,338.18	outside investment manager annual fee \$2,500	\$ 587,215.19	Term sheet shall expire on 4/28/24, rate available through 5/7/24	The borrower will pay to the lender prepayment compensation in connection with any prepay of loan based on lender's standard break-funding terms for fixed rate loans
First Citizens	N								

NO BID Response via e-mail

I certify that proposals were opened in the Purchasing Division's Conference Room on 3/28/2024 @ 2:00pm.

Title: Purchasing Manager

Name: Ricky Wilson

Signature:

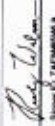


Figure 12 Form 000001

R-012-24

**RESOLUTION APPROVING A PROPOSAL FROM
BANC OF AMERICA PUBLIC CAPITAL CORP TO FINANCE
THE ACQUISITION OF FIRE VEHICLE AND EQUIPMENT**

WHEREAS, the City of Wilson, North Carolina (the "City") has previously determined to undertake the purchase of certain vehicles and equipment (the "Equipment"), and, in connection therewith, issued a request for proposals to various financial institutions; and

WHEREAS, pursuant to Section 160A-20 of the North Carolina General Statutes, as amended, the City is authorized to finance the acquisition of the Equipment by an installment contract that creates a security interest in the property financed to secure repayment of the financing; and

WHEREAS, the City received several proposals, and the City Manager and Chief Financial Officer now recommend that the City Council approve the proposal from Banc of America Public Capital Corp (BAPCC) for the financing of the Equipment;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Wilson, North Carolina, as follows:

1. The City hereby determines to finance the Equipment through BAPCC in accordance with the proposal dated March 26, 2024. The amount financed shall not exceed \$4,896,850 including \$935,405 with a term of 36 months and \$3,961,445 with a term of 59 months from closing, and shall bear interest at an annual rate (in the absence of default or change in tax status) not to exceed 4.3075% for 36 months and 4.0673% for 59 months.

2. The City hereby authorizes the City Manager and the Chief Financial Officer (the "Authorized Officers"), or any one of them, to execute and deliver an installment financing agreement consistent with the BAPCC Proposal (the "Financing Agreement"), and execute such certificates and documents and to take all such further action as they may consider necessary or desirable, to carry out the financing of the Equipment as contemplated by the BAPCC Proposal and this resolution.

3. The City covenants that, to the extent permitted by the Constitution and laws of the State of North Carolina, it will comply with the requirements of the Internal Revenue Code of 1986, as amended (the "Code") as required so that the interest on the City's obligations under the Financing Agreement will not be included in the gross income for federal income tax purposes of the registered owners of the interest payment obligations.

4. No deficiency judgment may be rendered against the City in any action for breach of a contractual obligation under the Financing Agreement, and the taxing power of the City is not and may not be pledged directly or indirectly to secure any moneys due under the Financing Agreement, the security interest in the Equipment provided under the Financing Agreement being the sole security for the City's obligations thereunder.

5. The City intends that the adoption of this resolution will be a declaration of the City's official intent to reimburse expenditures for the Equipment that is to be financed from the proceeds of the financing described above. The City intends that funds that have been advanced, or that may be advanced, from the City's general fund, or any other City fund related to the Equipment, for Equipment costs may be reimbursed from the financing proceeds.

6. All prior actions of City officers in furtherance of the purposes of this resolution are hereby ratified, approved, and confirmed. All other resolutions (or parts thereof) in conflict with this resolution are hereby repealed, to the extent of the conflict.

7. This resolution shall take effect upon its adoption.

Approved this 18th day of April, 2024.

ATTEST:

By: _____

Tonya A. West, City Clerk

By: _____

Carlton L. Stevens, Mayor

SEAL

CERTIFICATION

I, Tonya A. West, City Clerk for the City of Wilson, North Carolina, do hereby certify that the foregoing is a true and complete copy of Resolution Number R-012-24 as adopted at a legally convened meeting of the City Council of the City of Wilson held on April 18, 2024, and further that such resolution has been fully recorded in the journal of proceedings and records in my office.

IN WITNESS WHEREOF, I have hereto set my hand and the official seal of the City of Wilson this 18th day of April 18, 2024.

Tonya A. West, City Clerk
City of Wilson, North Carolina

(SEAL)